

## Team Self-Evaluation

*Take this survey individually and then discuss the results at a team meeting. Can you think of ways to improve your teaming?*

	Always	Frequently	Infrequently	Never
1. Our team meets on a regular basis.				
2. All team members are present at our team meetings.				
3. All team members come to our meetings on time.				
4. All team members stay for the duration of our meetings.				
5. Our team talks about ways to best meet the needs of students.				
6. Our team works effectively with resource personnel such as our counselor, Sp. Ed, ESL, etc.				
7. The members of our team support the efforts of our team leader.				
8. Every member of our team participates in the decision-making process.				
9. The team's decisions are implemented.				
10. Our team keeps a team notebook that includes agendas, minutes, parent conference forms, student conference forms, and other information pertaining to our team.				
11. Our team has goals and objectives for the school year.				
12. Our team periodically evaluates its goals and objectives.				
13. Our team members use team meetings to correlate subject matter and to plan for interdisciplinary instruction.				
14. Our team members conduct face-to-face parent conferences during team meetings.				

	<b>Always</b>	<b>Frequently</b>	<b>Infrequently</b>	<b>Never</b>
15. Our team members use team meetings to conduct student conferences.				
16. Our team discusses ways to use our block time effectively.				
17. Our team groups and regroups students for instruction within our team.				
18. Our team changes our “regular” schedule to accommodate teacher and student needs.				
19. Our team has an agenda for all team meetings.				
20. Our team follows the agenda at our meetings.				
21. Our team meeting is kept strictly for team business.				
22. The team paces itself and allows for “ups” and “downs,” cycles of hard work and relaxation.				
23. The team regularly takes time to provide outlets for members to share ideas and frustrations.				
24. Our team members inform elective and PE teachers about decisions reached at our team meetings.				
25. Our team coordinates the amount of homework given to students so that it is spread throughout the week.				
26. Our team coordinates test days so that students do not have more than one test on a given day.				
27. Our team as established team procedures and policies for our students.				
28. Our team has established a team identity through the use of a team name, logo, assemblies, etc.				
29. Our team plans, implements, and evaluates at least two interdisciplinary units a year.				