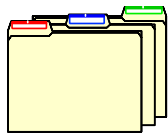
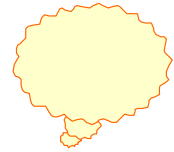


On \_\_\_\_\_ all students at \_\_\_\_\_ will be scheduled to participate in student-led conferences. We believe that student involvement in the conferences makes learning active, provides opportunities for students to self-reflect and evaluate their performance, and encourages students to accept responsibility for their learning. There will be no waiting in long lines to see teachers because every family will be given a specific appointment time.



To prepare for the conferences, students will create a portfolio representing work from all of their core classes during the first nine weeks of school. The students will conduct the conference detailing skills and processes learned, and sharing goals they have set to further improve themselves. Students will be taught how to select representative work, how to write self-reflective evaluations, and how to diagnose their own strengths and weaknesses. It is critical that your child is present to lead his/her conference.

Conferences will be scheduled for \_\_\_\_\_ from \_\_\_\_\_ and from \_\_\_\_\_. The same schedule will take place on \_\_\_\_\_. A twenty-minute time block will be scheduled with your family in advance for the student-led conferences. Core teachers will be present to support students and parents during their conference, but they will not necessarily sit in on the entire conference. PE and elective teachers will be available in their classrooms before and after your conference. Counselors and special education teachers will also be available.



Teams will begin to schedule conference times the week of \_\_\_\_\_. You can help us by telling your child what day and time works best for you. A letter will be sent home informing you of your appointment time. We hope that you will return the bottom portion of the letter to confirm your intent to attend.



Teachers, students and parents all play important roles in the student-led conferences. The following are some tips to help parents feel better prepared.

#### **Before the conference:**

- Confirm a conference time that works for you and your family
- Arrange for babysitting if needed
- Make a list of questions to bring with you to the conference
- Arrive on time with your child

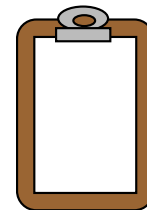
#### **During the conference:**

- Listen to your child and offer encouragement
- Ask follow-up questions to help you child reflect on his/her learning
- Take notes to help remind you of possible discussion points
- Use these discussion points when the teachers drop in

#### **After the conference:**

- Schedule an additional conference if you feel you need more time or further clarification
- Remember to fill out an evaluation about your conference to help us improve our implementation

## **A Parent Checklist**



Thank you in advance for supporting your child's education in such an important way.