

Yukon Team Student-Led Conferences Scheduling Letter

March 30, 2004

Dear Parents/Guardians:

On April 12th and April 14th, Wendler Middle School will be holding student-led conferences. Each conference will last no longer than twenty minutes. When your student-led conference is finished, you will have an opportunity to visit with your child's elective teachers.

Conference Sessions:

Session 1 = 11:30 A.M.-3:00 P.M.

Session 2 = 4:00 P.M.-7:00 P.M.

It is important for each child to have an opportunity to present his/her accomplishments for the quarter. If you cannot attend, it would be appreciated if you would make time at home for your child to present to you.

Student Name: _____

Parent/Guardian Name: _____

Contact Phone #: _____

Please select your first & second choices:

April 12th/Session 1 _____ Best Time? _____

April 12th/Session 2 _____ Best Time? _____

April 14th/Session 1 _____ Best Time? _____

April 14th/Session 2 _____ Best Time? _____

I am not able to attend student-led conferences: _____

Do you have another child at Wendler? _____

If so: Name _____ Team _____

We will try to coordinate your conferences.

A conference confirmation letter will be sent home once all of the conferences have been scheduled.

Thank you!