

A student who qualifies for free or reduced-price lunch and who attends an ASD Title I school that has not made Adequate Yearly Progress for two or more years may apply for the following free extra academic help.

Under the federal education law, No Child Left Behind (NCLB), some students who attend Title I schools that have reached an NCLB School Improvement Status of Level 2 or higher, are eligible for Supplemental Educational Services (SES). Supplemental Educational Service is extra academic assistance beyond the normal school day that school districts must provide free of charge to eligible students. If your child is eligible and you choose to enroll him or her in the program, you'll be able to select a program that best fits your child's needs from among a list of state-approved providers.

WHAT ARE SUPPLEMENTAL EDUCATIONAL SERVICES?

Supplemental educational services (SES) are academic programs beyond the school day designed to help students improve academic performance. Depending upon the provider, this service could take the form of one-on-one tutoring, small group instruction, or distance delivery (via computers or over the phone).

WHO CHOOSES THE SES PROVIDER FOR MY CHILD?

One of the most important features of SES is that the parents are the ones who will make choices for their children. You'll be able to choose from among different types of services, given by different providers, at different locations. Parents get to decide which provider is best for their child. Also, there is no obligation to enroll your child in SES. This is merely an additional option for eligible students.

IS TRANSPORTATION PROVIDED?

It is important to note that the district is **not** responsible for providing transportation to students for supplemental services.

WILL ALL ELIGIBLE CHILDREN BE ABLE TO ENROLL IN THE PROGRAM?

There are only a limited number of spaces in the SES program, so we may not be able to enroll every child whose parent applies. Until we hear from all parents whose children are eligible, we can't guarantee that your child will get a space.

IS PRIORITY GIVEN TO THE LOWEST ACHIEVING STUDENTS?

In compliance with the federal law, we will give first priority to the lowest-achieving students. The achievement level will be based on the student's score on the statewide assessment program. In the case of a tie, we will select students by random lottery.

WHAT IS THE APPLICATION DEADLINE?

If you decide that you want to enroll your child in the SES program and choose one of the providers, we must receive the attached application by October 20th. Please mail or deliver the application to: ASD Title I Program, Boniface Education Center, 5530 East Northern Lights Blvd., Anchorage, AK, 99504. If the application is not received by October 20th, your child will not be able to participate.

WHEN WILL WE KNOW IF OUR CHILD'S APPLICATION HAS BEEN APPROVED?

We will let you know by October 27th whether or not we have approved your child's application to participate in the SES program. At that time, we will also provide you with additional information on the next steps to begin services with the provider.

WILL THERE BE A CHANCE TO MEET SES PROVIDERS?

Your school will announce (through posters, flyers, newsletters, and/or letters home) when it will be holding its SES informational meetings and Provider Fair. Watch for details about these meetings. SES providers will be available to answer questions, share information, and assist with registering students.

WHO ARE THE SES PROVIDERS APPROVED BY THE STATE FOR THIS DISTRICT?

Go online to <www.eed.state.ak.us/nclb/providers.html> for more information about state approved providers. Information is also available in this Website.

MORE QUESTIONS?

If you have any more questions about the SES program or would like help in choosing a provider, please contact the ASD Title I office at 742-4496 or contact the ASD Director of Accountability at 742-4206.

ANCHORAGE SCHOOL DISTRICT (ASD)
NCLB SUPPLEMENTAL EDUCATIONAL SERVICES

PROCEDURES and GUIDELINES

Purpose: The purpose of Supplemental Educational Services (SES) as provided in the No Child Left Behind Act of 2001 (NCLB) is to increase the academic achievement of economically disadvantaged students in low-performing schools, by providing additional academic instruction outside of the regular school day or school year.

Student Eligibility: To be eligible to receive SES, a student must receive free or reduced-price lunch and attend a Title I school that is in NCLB School Improvement Status – Level 2* – or higher as a result of not making Adequate Yearly Progress for two* or more years. It is not required that the student be in a subgroup that did not make AYP or be in a grade level that was tested, though those issues may be considered in the student ranking described below if funds or capacity are at maximum.

Student Priority Ranking: Districts are required to set-aside a certain portion of their Title IA funds to provide for choice-related transportation and/or supplemental services. If the district’s required set-aside or the capacity of approved Providers cannot meet the demand for services, eligible students will be ranked according to the greatest academic need as determined on state assessments.

Parent Notification and Selection of Providers: Schools in Level 2* or higher must inform parents about SES. The Title I office will send a second notice to those parents whose students are eligible for service outlining the process and providing information about the service Providers available. Based on availability of funds and the capacity of each Provider, the district will then inform applicants in an authorization form as to which students may receive SES from a particular Provider. The authorization will include the Provider’s contact information. Students may receive SES up to the SES per pupil funding limit for the district.

Parent Responsibilities: A parent of an eligible student may submit an application for services indicating a list of preferences for service Providers. Once the parent receives a form from the district authorizing service, the parent will make contact with the Provider to arrange for a meeting to create a “Statement of Goals” and must present the authorization of services form at that meeting. Parents are responsible for any transportation associated with the provision of supplemental services.

Service Providers: Information on the state-approved Providers will be supplied to the eligible schools. Schools should arrange with Providers to present program information to parents. This could be done, in part, at an SES fair at the school or in other informational meetings. Written information should also be provided to parents. After the parent selects a Provider and is informed by the district via an authorization form that the student is granted service, the Provider, parent, and school representative develop a “Statement of Goals,” which is an agreement of services. The Provider provides SES in reading, writing, and/or math; administers pre- and post-assessments; and reports on

student progress to the school and parent/student. The Provider submits monthly invoices to the district and receives payment for services, based on an hourly rate, and documented with attendance charts, up to but not exceeding the SES district per pupil funding limit for the school year.

Statement of Goals Meeting: The parent will contact the Provider to arrange a meeting to create the “Statement of Goals” and sign the agreement. If possible, a school representative will meet with the parent and the Provider to sign the agreement. If not, the Provider and the parent shall meet to develop and sign the agreement, and the Provider will forward it to the principal for approval and signature. Signed copies will be provided to all parties.

Evaluation of Service Providers: The school will distribute, collect, and submit parent satisfaction surveys, as requested, to the ASD Director of Accountability for forwarding to the State Department of Education and Early Development.

Reports to School and Parent: The Provider will provide the school and the parent with periodic progress reports as specified in the “Statement of Goals” agreement.

Payment for Services: The Provider will maintain accurate records of hours of services provided and charges per student on the appropriate form supplied by the district. The Provider will insure that total billings submitted for an individual student in a school year do not exceed the SES district per pupil funding limit.

Attendance: Parents must notify the Provider at least four hours before a scheduled session if the child is unable to attend. After two absences without the four-hour notification, services can be terminated. If the Provider wishes to terminate service, the Provider must request authorization from the school district. The Provider should also keep the parent informed as to the student’s attendance.

** For 2006-2007, the US Department of Education has granted the Anchorage School District a flexibility agreement, which allows the ASD to implement Supplemental Educational Services at NCLB Level 2.*

Additionally, for 2006-2007, the US Department of Education has granted the ASD the flexibility to be an SES Provider itself.

Anchorage School District – 2006-2007

State Approved Supplemental Educational Service Providers

A to Z In-Home Tutoring

1300 Division St., Suite 306
Nashville, TN 37203
Contact Name: Scott Hines
Telephone: (615) 613-0156 EXT. 100
Toll Free: 1-866-505-2869 EXT. 115
E-mail: scott.hines@atoztutoring.com
Website: www.atoztutoring.com

Program Description: A to Z In-Home Tutoring provides Alaska certified teachers and degreed educational professionals that tutor students individually in the comfort and convenience of their own homes or a mutually acceptable public location. All tutoring is one-to-one, not in a group or online. Strict chaperone policies result in parental involvement and family coaching from A to Z tutors. Tutoring programs are individualized to meet the specific academic needs of the student. Tutors use a wide range of nationally recognized curriculum; but pre-tests, post-tests and curriculum are all aligned to Alaska performance standards.

A+ Grades Up

One Jefferson Parkway, Suite 74
Lake Oswego, OR 97035
Contact Name: Jennifer Damiani
Telephone: (503) 922-3052
E-mail: jennifer@grades-up.com
Website: www.grades-up.com

Program Description: *A+ Grades Up* is a family-owned quality tutoring company. We have been providing tutorial services to students through the No Child Left Behind program since its inception in 2002. Our instructors are all state certified teachers. Our instructor assistants all have a Bachelors degree. We offer quality tutoring in Reading and Math. We instruct in a small group setting with 4-8 students to 1 instructor. All of our instruction takes place in person, never via the computer. In the districts that allow it, we provide instruction at the school the student attends. We offer tutoring immediately following the end of students' school day.

Alaska Learning Labs

210 Ferry Way
Juneau, AK 99803
Contact Name: Sheryl Weinberg
Telephone: (907) 586-6806
Fax: (907) 463-3811
E-mail: Sherylw@serrc.org
Website: www.serrc.org/ses/

Program Description: The Alaska Learning Labs (former SERRC – Alaska's Educational Resource Center's Supplemental Education Services – SES) are excited to

continue providing supplemental education services to communities throughout Alaska. This program is specifically designed to support students struggling academically in Alaska and can be offered as a customized after- school and/or summer program. A student centered Individual Learning Plan (ILP) will be developed for each participating student identifying goals for attendance, completion of learning activities, and demonstration of mastery in specific areas.

Anchorage 21st Century Community Learning Centers

P.O. Box 196614
Anchorage, Alaska 99519-6614
Contact Name: Bonnie Hardy
Telephone: (907) 742-4410
Fax: (907) 742-4014
E-mail: hardy_bonnie@asdk12.org

Program Description: The Anchorage 21st Century Community Learning Center (CCLC) program works with certified teachers and paraprofessionals to provide small group assistance, individualized one-on-one tutoring, help with homework, skill development in core academic areas. The program is designed to serve up to 100 students at each of the designated School Improvement sites. It provides services after school 2 hours per day, 5 days each week, from October through May and is held at each of the schools. Low teacher/pupil ratios allow for individualized instruction. This loops the school day and after school program, and ensures quality.

Anchorage School District

4600 DeBarr Road
Anchorage, Alaska 99508
Contact Name: Vernon Campbell
Telephone: (907) 742-4206
Fax: (907) 742-4417
E-mail: Campbell_Vernon@asdk12.org

Program Description: ASD SES will provide intervention and remedial instruction to students in a small group setting (1 teacher to 10 students maximum) at each participating site. Our model is one where teachers from the schools use research-based content and deliver intervention/remedial instruction to students in small group sessions. Pre/post assessments are used to ascertain growth and success of interventions. Instruction will be both small group and computer-based depending upon the needs of the individual students. Monthly progress reports pertaining primarily to student progress toward academic goals will be shared with parents.

Dr. Hardwick Learning Center

1415 Marten Street
Anchorage, AK 99504
Contact Name: Bettie Hardwick
Telephone: (907) 337-0915
E-mail: dhlc@gci.net
Website: www.drhardwicklearningcenter.com

Program Description: Dr. Hardwick Learning Center has been providing year-round one-to-one tutoring for students at all levels for over twenty years. At Dr. Hardwick Learning Center, we conduct an initial assessment to determine the student's needs. We explain the results of the assessment to the student, the parents, and the classroom teacher. We then design a program of individualized instruction to meet the needs of the student. The teacher begins at the student's level and progresses at the student's pace, ensuring the mastery of concepts at each stage. As goals are met or needs change, the program is adjusted to address those changes. All instruction is done on a one-to-one basis at before and after school hours.

Passport Learning of Wisconsin, LLC

12750 W. Capitol Dr.
Brookfield, WI 53005
Contact Name: Randy Melchert
Telephone: (877) 324-5773
Fax: (262) 255-5072
E-mail: rmelchert@gmail.com

Program Description: Not available @ www.eed.state.ak.us/nclb/providers.html 9/6/06.

Reach for Tomorrow

Aurora, CO 80015
Contact Name: Rick Newell
Telephone: (303) 680-7524
Fax: (360) 427-0177
E-mail: reachft@reachfortomorrow.org
Website: www.reachfortomorrow.org

Program Description: Reach For Tomorrow (RFT) Online Academic enrichment is an online mastery of learning program which offers the student an Individual Program of Study (IPOS) based on an initial assessment in reading, writing, and math skills, daily access (7 days per week) to a live tutor for current homework help from 10 AM to 9 PM, and monitoring throughout the entire academic year to ensure lessons are completed and students progress using the IPOS. This program can be completed at home or at school using a Windows based computer platform any time before or after school, or weekends. The minimum required is 1 hour a day for 4 days a week to meet desired improvement in academic areas of reading, writing, and math skills for Alaska state standards.

Read Right Systems, Inc.

310 West Birch Street
Shelton, WA 98584
Contact Name: Jon Yunker
Telephone: (360) 427-9440
Fax: (360) 427-0177
E-mail: JonY@readright.com
Website: www.readright.com

Program Description: Your child (3rd - 12th grader) will be assigned to a Read Right Certified Tutor. She will determine the starting range of books to be sent to your home.

The range will depend on the severity of the reading problem and the age of the student. The tutor will have a matched set of books and will phone your child at a pre-arranged time up to four times per week and tutor him or her over the phone. The tutor will guide your child through a reconstructive reading process, applying strategic techniques designed to help your child construct a new system in his or her brain for efficient and effective reading. The tutor will talk to you regularly to keep you informed about your child's progress, and you will be sent a written report every month.

Sylvan Learning Center of Anchorage

1840 S. Bragaw Street
Anchorage, AK 99508
Contact Name: Linda Freeman
Telephone: (907) 561-2229
Fax: (907) 563-4206
E-mail: sylvan@gci.net

Program Description: The Sylvan Learning Center has been guaranteeing and delivering educational results for 20 years in the Anchorage community. Students from all over the state of Alaska have attended our center and become stronger students as a result. At Sylvan, we ensure student success with a combination of personalized lesson plans, diagnostic testing, and caring instruction in a positive environment. Our center has been fully and continuously accredited for over ten years in Kindergarten through Twelfth grade instruction. Instructors are certified teachers who care about good education.

Anchorage School District – Title I Program
APPLICATION for SUPPLEMENTAL EDUCATIONAL SERVICES

Student Name: _____	Student ID#: _____
School: _____	Grade: _____
Teacher(s): _____	
Mailing Address: _____	Zip Code: _____
Day Phone: _____	Evening Phone: _____

PARENT/GUARDIAN INSTRUCTIONS

From the list of state-approved Providers, please rank your top three choices for services, in order of preference.

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

Application must be received by the Title I Office by October 20th in order for your child to be considered for services.

Due to funding limits or lack of space in the programs available, not all students will be able to receive services. Students who are eligible for and apply for services will be ranked in order of greatest academic need in determining who will receive services. Once the application deadline has passed, the district will process all applications and notify parents whose children are authorized for service.

Please do not send your child for services until you have received an authorization from the school district.

By signing this form, I am authorizing release of contact information as well as release of student academic records to the state-approved Providers you selected above. Further, I understand that my child may not receive services if funding and space are not available for all eligible students. I will be notified by the Anchorage School District if my child is approved for services.

Parent/Guardian Signature

Date

RETURN APPLICATION BY MAIL OR WALK-IN TO:

**Title I Program
Boniface Education Center
5530 East N. Lights Blvd.
Anchorage, AK 99504**

APPLICATION MUST BE RECEIVED BY THE TITLE I OFFICE BY OCTOBER 20TH.