

ANCHORAGE SCHOOL DISTRICT
No Child Left Behind Act
Title I Paraprofessional Requirements

ETS PARAPRO ASSESSMENT REIMBURSEMENT VARIANCE

The ASD is committed to supporting its paraprofessionals in meeting NCLB requirements. Typically, the ASD remits a reimbursement when an eligible employee submits an *ETS ParaPro Assessment* score sheet with a passing score. In some cases, however, an employee may take the test and it does not result in a passing score. An employee may use this form to request remittance of a reimbursement when a passing score has not been attained.

Eligibility requirements: The applicant must be a current ASD employee, represented by TOTEM bargaining unit, who has taken the test within a year of the request. The test must be taken in an attempt to meet NCLB requirements for Title I paraprofessionals. The applicant's principal/supervisor must approve this request. The district will not remit reimbursement to applicants who terminate ASD employment before the reimbursement can be processed.

For more information about the *ETS ParaPro Assessment* and meeting NCLB Title I paraprofessional requirements, go online to www.asdk12.org/nclb/parapro/.

For consultation regarding meeting NCLB Title I paraprofessional requirements, contact Zareena Clendaniel at Clendaniel_Zareena@asdk12.org or 742-7819.

Applicant's Name Printed: _____

Applicant's School Printed: _____

With my signature, I am verifying that I meet the eligibility requirements cited above.

Applicant's Signature: _____ Date: ___/___/___

Principal/Supervisor's Name Printed: _____

With my signature, I am verifying that I approve this request.

Principal/Supervisor's Signature: _____ Date: ___/___/___

THE <i>ETS PARAPRO ASSESSMENT</i> SCORE SHEET <u>and</u> A TEST FEE RECEIPT MUST BE ATTACHED TO THIS FORM.

Send this form with score sheet and receipt attached via ASD Interdepartmental Mail or deliver to:
Zareena Clendaniel, District Accountability Office, ASD Education Center