

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #62 (2005-2006)

October 24, 2005

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: SCHOOL BOARD POLICY REVISIONS: SECTION 343.34(h)
DIRECTORY INFORMATION (SECOND READING)

ASD Goal: *Ensure public accountability through... effective communication with students, staff, parents, community and government at all levels.*

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve on Second Reading the recommended policy change for School Board Policy 343.4(h) - Directory Information.

PERTINENT FACTS:

The Policy subcommittee voted unanimously at the September 15, 2005, School Board Policy subcommittee meeting to make the proposed changes in section 343.34(h)-directory information. The School Board unanimously approved the recommended changes at their meeting on October 10, 2005.

Revisions

There is one proposed change in this section that adds the term phone number to the definition of categories of information designated as directory information. This was added due to requirements to include phone numbers when requests for directory information come from military recruiters and from the University of Alaska for their scholars program. As required by law, parents continue to have the right to opt out of releasing information to any entity.

Attachment

Prepared by: Jan Christensen, Assistant Superintendent, Instruction

Approved by: Carol Comeau, Superintendent

343.34 (h)

Directory information includes information contained in the education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. Directory information may be released after prior annual notification unless a parent/student objects to the release of directory information. The District shall provide annual notification by October 1 of each school year. This information will be annually distributed in District publications, such as: school newsletters, school handbooks, etc.

(1) The following categories of information have been designated as directory information: student's name, address, phone number, date and place of birth, dates of attendance, grade level, degrees and awards received, date of graduation, name of secondary school most recently attended, participation in officially recognized activities and sports, and height and weight of members of interscholastic athletic teams.

(2) Requests for directory information from authorized representatives of governmental agencies, elected officials, the police, social service and educational agencies, private businesses, individuals or other organizations which facilitate service to students will be considered and approved at the Administration's discretion. Directory information may be released without the prior written consent from the parent/guardian, or from the student if 18 or over unless notified in writing to the contrary by October 1 of each school year or upon enrollment. Notification of this policy will occur on an annual basis at the beginning of each school year or upon enrollment.

(3) Information as to whether a particular student is enrolled in the District may be released.