

Section 5

Financial Statement

Academic Policy Committee
Highland Tech High Charter School
5530 East Northern Lights Blvd.
Anchorage, AK 99508

I have compiled the accompanying forecasted statement of combined revenues and expenditures of Highland Tech High Charter School for the year ending June 30, 2006, based on information available as of April 30, 2006, in accordance with standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of a forecast information that is the representation of management and does not include evaluation of the support for the assumptions underlying the forecast. I have not examined the forecast and, accordingly, do not express an opinion or any other form of assurance on the accompanying statement or assumptions. Furthermore, there will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. I have no responsibility to update this report for events and circumstances occurring after the date of this report.



Michael C. Boots, CPA
May 4, 2006

Highland Tech High Charter School
Preliminary Statement of Forecasted Revenues and Expenditures
For The Year Ended June 30, 2006
Based On Information Available As Of April 30, 2006
(See Accountant's Compilation Report)

		Spending to 4-30-06			Total Spent to 4-30-06	Estimated To Be Spent	Final Estimated 05-06 Budget
		Gen. Fund	04-05 Carryover	DEED Grant			
1201	Administrative Assistant	20,622			20,622	6,058	26,680
1211	Extra Help	33,502			33,502	4,759	38,261
1231	Teacher Assistants	27,539			27,539	11,114	38,653
1240	Nurse	18,101			18,101	6,792	24,893
1290	Masters	4,000			4,000	0	4,000
1300	Principal	70,916			70,916	17,967	88,883
1320	Secondary Teachers	369,144			369,144	167,670	536,814
1330	Added Duty - Cert	23,869			23,869	12,673	36,542
1331	Added Duty - Class	0			0	600	600
1350	Added Days - Cert	7,116			7,116	0	7,116
1360	Special Ed Teachers	12,757			12,757	0	12,757
1371	Subtitute Teachers	65,943			65,943	11,494	77,437
1380	Personal Leave - Cert	777			777	3,526	4,303
1381	Personal Leave - Classified	333			333	7,949	8,282
	TOTAL Salaries	654,619	0	0	654,619	250,602	905,221
2100	Group Life	1,649			1,649	451	2,100
2200	Group Medical	112,560			112,560	31,800	144,360
2500	Workers' Compensation	5,864			5,864	2,278	8,142
2550	Unemployment Insurance	726			726	277	1,003
2600	Social Security	10,339			10,339	3,042	13,381
2610	Medicare	9,210			9,210	3,911	13,121
2620	Certified Retirement	101,598			101,598	43,105	144,703
2630	Classified Retirement	12,587			12,587	6,768	19,355
	TOTAL Employee Benefits	254,533	0	0	254,533	91,632	346,165
3010	Contract Services	107,344	7,900	27,600	142,844	5,500	148,344
3020	Indirect Cost			325	325	3,797	4,122
3040	ASD Chargebacks SPED, Health,	6,450			6,450	5,050	11,500
3130	Field/Activity Trips	0			0	1,000	1,000
3200	Building Lease, Taxes and Ins	590,951			590,951	0	590,951
3210	Rental Equipment - Printer/Copier	18,165			18,165	2,000	20,165
3220	Contract Svcs - Copier	6,600			6,600	400	7,000
3230	Advertising	0		10,331	10,331	1,669	12,000
3530	Telephone	3,725			3,725	4,137	7,862
3540	Refuse	216			216	0	216
3610	Registrations / Memberships				0	490	490
	TOTAL Purchased Services	733,451	7,900	38,256	779,607	24,043	803,650
4010	Office Supplies	3,542		3893	7,435	3,107	10,542
4030	Library A/V Supplies	0			0	500	500
4040	Teaching Supplies	1,039		16145	17,184	12,585	29,769
4050	Health Supplies	0			0	500	500
4060	Meals/Food	1,957			1,957	777	2,734
4200	Custodial Suppies	100			100	400	500
	TOTAL Supplies and Materials	6,638	0	20,038	26,676	17,869	44,545
5410	New Equipment	0		3,334	3,334	1,666	5,000
	TOTAL Capital Outlay	0	0	3,334	3,334	1,666	5,000
6070	Liability Insurance	11,634			11,634	0	11,634
	TOTAL Other	11,634	0	0	11,634	0	11,634
	PROGRAM TOTAL	1,660,875	7,900	61,628	1,730,403	385,812	2,116,215

Highland Tech High
05-06 Budget and Spending
To 3-31-06

Funding Year 3 05/06 Budget	283 Students	Prior Year Carryover	DEED Grant	Total 05-06	Spent and Encumbered	Balance 4/30/2006
TOTAL Salaries	\$905,221	\$0	\$0	\$905,221	\$654,619	\$250,602
TOTAL Employee Benefits	346,165	0	0	346,165	254,533	91,632
TOTAL Purchased Services	746,265	8,162	49,222	803,649	779,607	24,042
TOTAL Supplies and Materials	8,417	0	36,128	44,545	26,676	17,869
TOTAL Capital Outlay	0	0	5,000	5,000	3,334	1,666
TOTAL Other	11,634	0	0	11,634	11,634	0
PROGRAM TOTAL	<u>\$2,017,702</u>	<u>\$8,162</u>	<u>\$90,350</u>	<u>\$2,116,214</u>	<u>\$1,730,403</u>	<u>\$385,811</u>
FUNDING	<u>\$2,017,702</u>	<u>\$8,162</u>	<u>\$90,350</u>	<u>\$2,116,214</u>		

Highland Tech High School

Activities Accounts Summary

	31 Aug 05	30 Sept 05	31 Oct 05	30 Nov 05	31 Dec 05	31 Jan 06	1 Apr 06	01 May 06
Class of 2006	\$0.00	\$0.00	\$0.00	\$0.00	\$495.77	\$495.77	\$163.12	\$13.12
Food Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$513.12	-\$599.08
Hooded Sweatshirts	\$0.00	\$0.00	\$0.00	-\$426.00	-\$2,154.00	-\$1,239.00	-\$519.00	-\$962.00
Interim Fees 2006	\$0.00	\$0.00	\$0.00	\$0.00	-\$90.00	\$1,712.66	\$45.00	\$0.00
Journalism	\$29.61	\$29.61	\$29.61	\$29.61	\$29.61	\$98.61	\$98.61	\$98.61
NCLB Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,165.00	\$587.07
Office Supplies	\$0.00	\$0.00	\$0.00	-\$134.77	-\$134.77	\$30.00	-\$111.87	-\$127.24
Outdoor Club	\$374.44	\$374.44	\$374.44	\$374.44	\$374.44	\$374.44	\$374.44	\$374.44
People Mover	\$0.00	\$0.00	\$0.00	\$144.00	\$326.00	\$153.25	\$314.75	\$267.25
QSI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$519.31	\$519.31
First LEGO	\$0.00	\$0.00	-\$177.00	-\$177.00	-\$146.00	-\$146.00	-\$146.00	-\$146.00
Science Club	\$15.95	\$15.95	\$15.95	\$15.95	\$15.95	\$15.95	\$15.95	\$15.95
Strategy Games Club	\$0.00	\$0.00	\$52.00	\$107.00	\$35.08	\$147.08	\$234.51	\$342.51
Vend Alaska	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$201.70	\$201.70
Yearbook	\$1,754.23	\$1,824.69	\$1,468.38	-\$685.34	-\$685.34	-\$100.34	\$354.66	-\$3,005.34
Student Activities GF	\$1,186.98	\$1,983.21	\$2,605.38	\$2,629.90	\$2,740.07	\$4,017.73	\$5,175.68	\$4,720.68
Tech Restitution	\$2,177.00	\$389.00	\$389.00	\$389.00	\$389.00	\$389.00	\$389.00	\$389.00
Total Funds Available	\$5,538.21	\$4,616.90	\$4,757.76	\$2,266.79	\$1,195.81	\$5,949.15	\$8,073.16	\$2,689.98

Section 6

Major Changes for
2006-2007

Working with J & L Properties and Highland Tech's Academic Policy Committee, we have been able to secure a new location for Highland Tech at the east end of the Boniface Center. We anticipate moving into this new location by the end of June (or sooner). The new location will facilitate a quieter, safer, and more productive learning environment. Here are some of the activities we intend to pursue:

Highland Business Center

Five classrooms located in the center of the school will focus on entrepreneurial activities by students working with business partnerships, job internships, and individual learning plans around service learning. The Business Center will have student activities in key economic sectors, such as Digital Media, Alaska Travel Industry, Hospitality Alliance, Petroleum Services, etc. Students will apply their projects in sectors relevant to Alaska economy not only for today, but in the future as well. We will nurture business partnerships in this state and in the UK via hands on, face-to-face, and video conferencing projects.

Online Courses

Highland Tech staff has created the capacity to deliver some our courses online for our students. We will begin making District and Highland courses available to a limited number of students to provide more access throughout the day and year. Highland online course will also include a certain amount of face-to-face time with the certified instructor each week. District courses will likely include Alaska online, APEX courses, and PLATO offerings as the District makes these available for secondary schools. Because our Charter provides a waiver from Carnegie Units and seat time, we want to continue to grow towards a performance-based model that has varied options for student achievement.

Extended Learning Opportunities

Highland Tech students enjoy the benefits of business and community partners who provide hundred of hours of instruction, tutoring, and support. Part of those partnerships included work outdoors, Campfire USA, Sage Group, GCI, Reinventing Schools Coalition, Alaska Injury Prevention Center and educators/students from the UK. Projects like our award winning, Media Slam, students creating TV commercials around issues like underage drinking. We are discussion now with these partners around Highland Tech to adopt Russian Jack Park as a comprehensive service, curriculum, and community building project for the coming year.

Friday Exploration Classes/Early Release

Most of the extended learning opportunity activities occur during our Friday afternoon exploration times. We will again apply for early release time from the District and Commissioner to support students and teachers using Friday afternoons for these extended learning opportunities. This past year student were able to complete outside projects in the community and teachers were able to get the extra training, planning, and grading time that is required in a standards-based model.

NEWS PRESS RELEASE

Press Release RE: Highland Tech High

In 2000 a group of individuals, business owners, teachers, entrepreneurs and parents came together to discuss the possibility to create a project based charter school. The group discussed many of the current issues in secondary education in Anchorage and created the following criteria as priorities; small school size, low student to teacher ratio, academics, technology, core values of leadership, ethics and integrity, problem solving, strong written and oral communication, and team building skills through project based education. Highland Tech High implements and strongly supports the Re-Inventing Schools Coalition (RISC) Model that facilitates educational systems to: Develop a shared vision based on the needs. Ensure shared leadership is deployed. Implement a relevant standard-based design that incorporates 'best practices'. Build a continuous improvement process that leads to excellent.

Highland Tech High opened their doors to students in the fall of 2003. Highland was a formed as a public Charter School in the Anchorage School District to provide and support students in academic, accountability, charter development, and community building and support individualization. Highland Tech High has grown to offer students grades 7th through 12th a small, safe, school environment that provides each student the ability to excel in their individualized program. This school offers gifted and highly motivated students the opportunity to excel by providing programs of academic excellence. Highland Tech High equips each student with the academic and social skills needed to excel in today's world, and contribute positively to our society. Giving the students the skills needed to pre-prepare themselves for the type of career environment that our future holds with today's technology.

This coming school year Highland Tech High is moving into the new school located in the east end of Boniface Center. With this larger space Highland can offer more students the opportunity to attend and receive education that supports the diversity of each student needs. Highland Tech High new location will provide a quieter environment with advance wireless technology focus on academics, accountability, charter development, and building community. This Anchorage School District public charter school believes in, 'Educating for Leadership, Educating for Life.' For more information on registrations call Highland Tech High at (907) 742-1700 or go to our website www.highlandtech.org. Parents and students are welcome to come view the school.

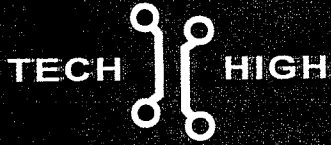
Highland Tech's - Recruitment Plans (2006)

Goals:

- 1) Positively engage Anchorage community about HTH values, shared vision, and opportunity for students
- 2) Recruit and retain through October count period 300 + student population
- 3) Clarify and reinforce HTH's main focuses on: academics, accountability, community building, character

Leader	Actions	April	May	June	July	August	September
Mark	Bus Signs	One week	One week	One week		One week	One week
Heidi	HTH Website	<u>Pdfs:</u> FAQ's Events Calendar					
Mark	Info Nights	4/11	5/8, 5/18	6/5			
Heidi	Newspaper	One week	One week			Two weeks	One week
Meta B. Deb C. Liz H.	Presentations at Schools	Letter (Mark) DVD's (Heidi) Schedule presentations					
Heidi	Media (TV, radio, etc)	Channel 14	Channel 14	Channel 14	Channel 14	Channel 14	Channel 14
Students, Sundog, Scott C.	Postcards, Poster, FAQ's, Brochures	Print 3000 postcards; design/print poster; publish FAQ	Distribute			Distribute	Distribute

HIGHLAND



Enroll Now!

A small, safe school that respects diversity and individualization. We educate students through:

- Academic
- Accountability
- Character Development
- Community Building

Highland Tech is a public, charter school (grades 7-12) in the Anchorage School District.

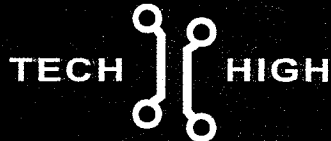
HIGHLAND TECH HIGH
Anchorage School District
5530 E. Northern Lights
Anchorage, AK 99504
Tel: 907.742.1700
Fax: 907.742.1711

APPLICATIONS ARE AVAILABLE ON-LINE OR AT THE SCHOOL AT THE BONIFACE CENTER!



Educating for Leadership, Educating for Life
www.highlandtech.org | 907.742.1700

HIGHLAND



Grades 7-12
A Public Charter School



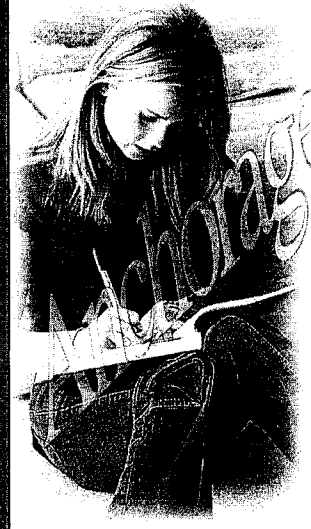
Educating for Leadership, Educating for Life
www.highlandtech.org | 907.742.1700

HIGHLAND TECH HIGH

Serving grades 7-12

A school environment that provides individualization
& supports the diversity of each student through:

- Academics • Accountability
- Character Development • Community Building



**Learn more about
our school!**

**Come to an info night
May 18 or June 5 • 6:30 pm**

What do the parents say?

"My child is excited about learning!"

"More one on one with the teacher!"

"Smaller classes, safer learning environment!"

What do the students say?

"I'm involved in preparing myself to succeed!"

"My teachers listen to my ideas and encourage me!"

"We have the best teachers & they are here for me!"

*"Anchorage School District
Public Charter School"*

Visit us at www.highlandtech.org
or come to the Boniface Center
5530 E Northern Lights • 742-1700

Section 7

Changes in Facility

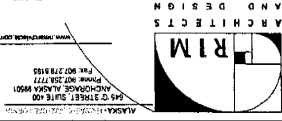
Changes of Facility Location

Highland Tech is currently negotiating with J & L Properties for a possible move of the school location to the east end of the Boniface Center. Highland Advisory Policy Committee Member, Trigg Davis, and Highland Principal, Mark Standley, have been meeting with J & L Properties to discuss this potential relocation for the benefits of improving the learning environment (safety and instruction), reducing lease costs, and dealing with the original note for the design and construction of Highland School.

Highland staff and RIM Architects have worked through the winter to design and construct the new school site. The new school design includes concepts for project-based learning, entrepreneurial activities, skills based learning, global partnerships, and classroom-based science labs, in addition to other school activities around Highland's focus areas: academics, accountability, community building, and character development.

The new school is approximately 20,000 sq ft and includes:

- 13 classrooms
- 2 meeting rooms
- Commons area (lunch and before/after school)
- Video Conferencing capacity
- Wired and wireless networks
- Classrooms with lower ceilings and wooden doors
- School store
- Business Center (classrooms connected to a presentation room)
- Technology server room
- Special Education office
- "L" shaped classrooms in the Business Center (entrepreneurial work areas)
- Centrally located copier/printer facility
- Nurse's office
- Classrooms (3) opening into each other for team teaching and block classes
- Quiet end of the Boniface Center (further from traffic/intersection)
-

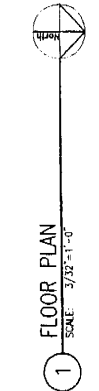
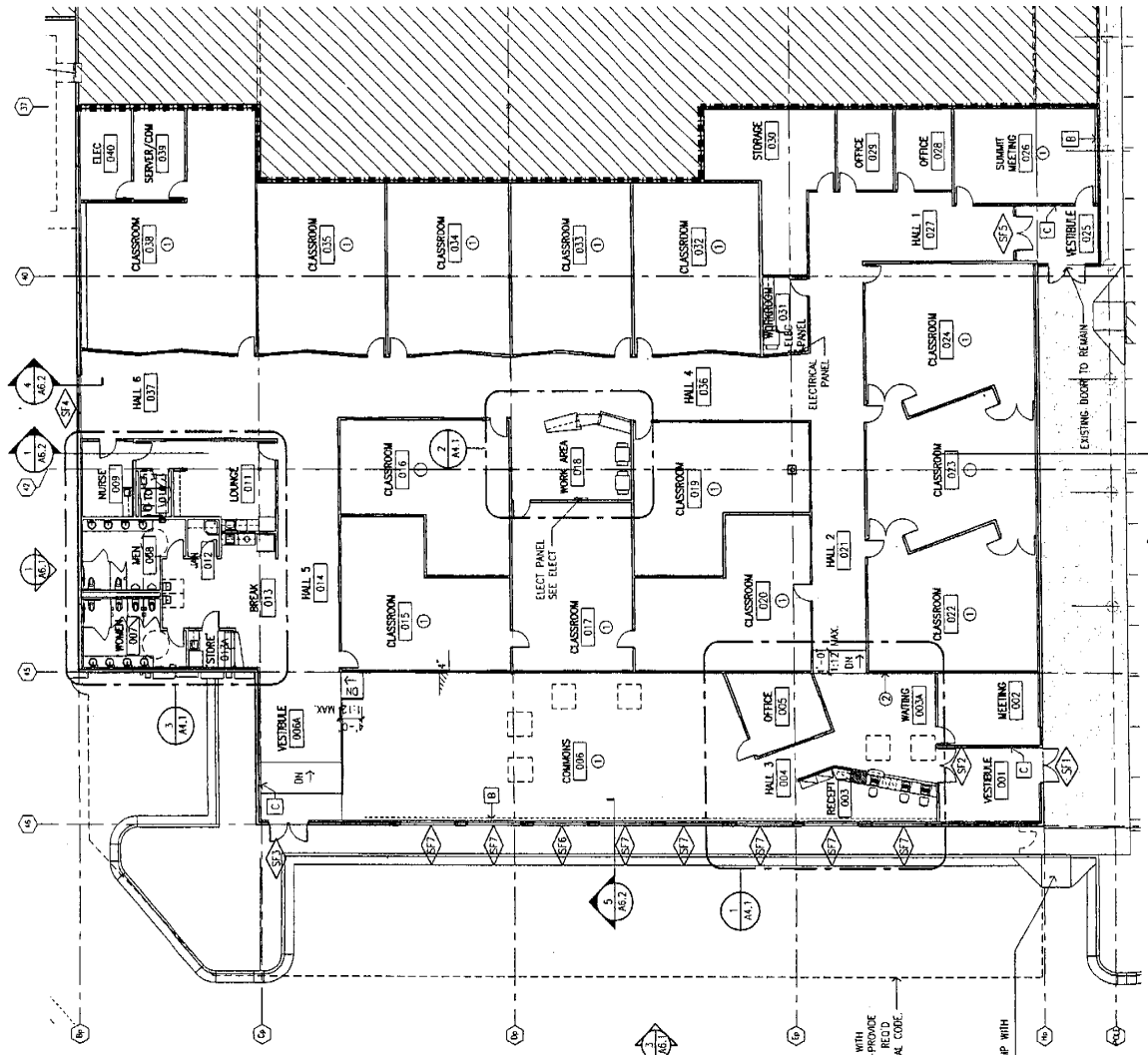


HIGHLAND TECH HIGH SCHOOL PHASE II
 BONFACE MALL REMODEL
 ANCHORAGE, ALASKA
 LIFE SAFETY PLAN

Revision:
 Date: 3/8/09
 Drawn: TM
 Checked: TM
 Job No.: 09160
 Sheet No.: A1.1

© 2005 by R.M. ARCHITECTS
 ANCHORAGE, AK

100% SUBMITTAL
 FOR CONSTRUCTION
 MARCH 8, 2009



FIRE & LIFE SAFETY LEGEND
 1 HOUR WALL - REF. WALL TYPE E, SHT. A0.1

- NO WORK THIS AREA
- EXISTING STEEL TUBE COLUMN WRAP WITH G.W.B.
- BASE BOARD HEAT, REFERENCE MECH PLANS
- CABINET UNIT, HEATER, REFERENCE MECH PLANS

SHEET NOTES:
 1) WALL TYPE A U.N.O.

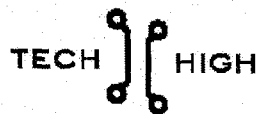
KEY NOTES:
 1) CEILING MOUNTED PROJECTOR OR OTHER EQUIPMENT COORDINATE WITH ELECTRICAL
 2) PROVIDE ALUMINUM WALL TRACK (L-RAIL) ON WEST SIDE OF PARTITION. FRONT FACE OF TRACK TO BE FLUSH WITH O.B.

WOOD FENCE WITH TWO GATES--PROVIDE HARDWARE AS NOTED TO MEET LOCAL CODE.
 NEW H.C. RAMP WITH 1:12 SLOPE

Section 8

PTO/APC Members

HIGHLAND



EDUCATING FOR LEADERSHIP, EDUCATING FOR LIFE

Academic Policy Board Members 2005/2006

Legal Consultant

Trigg Davis
1421 Wesleyan Drive
Anchorage, AK 99508
561-4420 (wk)
337-2964 (hm)
trigg@davis2.com

Education Chair

Rob Lang, Dean
UAA School of Engineering
3211 Providence Drive
Anchorage, AK 99508-4614
786-1859 (wk)
afrijl@uaa.alaska.edu

Principal/CEO

Director of Curriculum & Instruction

Mark Standley
742-1700 (wk)
248-2526 (hm)
2902 Iris Drive
Anchorage, AK 99517

Science

Dave Patterson
5738 College Drive 99504
333-3571 (hm)
562-7387 (wk)
230-9188 (cell)

Student Seat

Nicole Weber
Highland Tech High School
742-1700 (school)

Teacher Chair

Laura Hilger-Rector
429 B Creekside
Anchorage, AK 99504
742-1700 (wk)
929-1383 (hm)

Technology Chair

Craig Mollerstuen, Vice Chair
GCI
2550 Denali St.
Anchorage, AK 99501
868-5727 (wk)
245-8817 (hm)
351-8823 (cell)
868-9591 (fax)

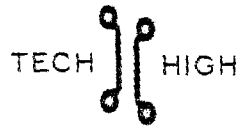
Parent Chair

Blanche Rodriguez
2271 Foxhall Drive
Anchorage, Alaska 99504
337-1327 (hm)
632-4602 (cell)

Mark Standley, Principal

Boniface Mall • 5530 E. Northern Lights Blvd. Suite 1 • Anchorage, AK 99504
phone 907.742.1700 fax 907.742.1711
web page: www.highlandtech.org email: standley_mark@asdk12.org

HIGHLAND



Shared Vision: Educating for leadership, educating for life.

Focus Areas: Accountability, Academics, Character Development, Community Building

ACADEMIC POLICY COMMITTEE

President Job Description

President's Roles:

1. Serves as chief elected officer of the organization.
2. Oversees all board and executive committee meetings or designates a person to do so, and ensures consistent agendas and reporting.
3. Defines and oversees the board's role in Highland's strategic plan.
4. Works in partnership with the chief executive to ensure board resolutions and policies are carried out.
5. Calls special meetings if necessary.
6. Oversees searches for a new chief executive.
7. Acts as an alternate spokesperson for Highland Tech High.
8. Formally evaluates the performance of the chief executive.
9. Periodically consults other board members about their roles, and helps facilitate board performance using the Continuous Improvement Model (PDER).
10. Evaluates annually the performance of Highland in achieving its mission and strategic plan.
11. Helps recruit for new board members.

As a member of this committee, I commit to:

- Attending the regular monthly meeting, and being prepared.
- Participating in the annual evaluation to identify ways in which our board can improve its performance.
- Serving on one board committee (standing or ad hoc).
- Making at least two public appearances at school or community events in support of Highland Tech.
- Supporting this agency in meeting a high standard of performance and actively helping to make this a world class organization.
- Arriving at meetings on time and being an active participant.
- Listening with an open mind and an objective perspective.
- Actively working towards those policies and decisions that promote the strategic plan, and move Highland Tech forward.
- Respecting the confidentiality of the board's business.

Optional Responsibilities: I agree to do one of these three items during my term:

- Attend one RISC or professional development training for non-profit boards.
- Participate in one fundraising event.
- Assist with one recruitment event.

Signed: _____

Craig Moller

Date: _____

5/4/06

Parent Survey

Parents are considered a vital and integral part of the Highland Tech High standards for academic excellence and the culture of community. The parents at HTH make decisions which increase the quality of the school along with providing new opportunities for students to succeed. In order to make it easier for you as a parent to participate in this process, please fill out the following questionnaire. Your input is important to us.

When being informed of an upcoming stakeholder meeting, which is the best way to notify you?

E-mail Address: _____
 Phone call Home: _____ Work: _____ Cell: _____
 Best time to call _____
 Written notice Address: _____
 All of the above

How many days in advance would you like to know about a Stakeholder Meeting? (Circle One) 0-2 3-5 6-8

Would you appreciate a reminder of upcoming Stakeholder Meetings?
 Yes No

What night of the week is best for you to attend a Stakeholder Meeting?
 Monday Tuesday Wednesday Thursday

What time to best for you to attend a stakeholder meeting?
 5 p.m. to 7 p.m. 6 p.m. to 8 p.m. Other _____

Is there anything you feel we can do to make these meetings more accessible to you? _____

List any areas of concern: _____

List of PTO Officers

Parent: Judy Nuipok

Staff: Mark Standley

Student: Jeff Levine