

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #2 (2006-2007)

August 14, 2006

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: FRESH PIZZA

ASD GOAL: Establish and maintain a supportive and effective learning environment by promoting health and wellness and ensure public accountability through the wise use of financial resources.

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to Domino's Pizza to furnish Fresh Pizza in the estimated amount of \$190,625 for the period July 1, 2006 through June 30, 2007 with two one-year renewal options.

PERTINENT FACTS:

The Fresh Pizza recommended for purchase on this Invitation to Bid is for the Student Nutrition lunches in alternative, middle and high schools for the 2006-2007 school year.

An Invitation to Bid (ITB) for Fresh Pizza was issued to nine (9) vendors on June 23, 2006 and Addendum #1 was issued June 29, 2006 (Attachment A). The quantities in the ITB were estimated by the Student Nutrition Department based on previous year's usage.

Three (3) vendors responded to the ITB. The two (2) low bidders were required to furnish three (3) samples of each pizza product for evaluation. Evaluations were based on appearance, aroma, taste, after-taste, texture, size, and overall acceptability to ensure all specifications were met. Student Nutrition personnel and students tested and evaluated samples at Dimond High School July 19, 2006 and Clark Middle School July 20, 2006.

The recommendation for award is to the lowest responsive, responsible bidder resulting in a single contract for all Fresh Pizza (Attachment B).

CERTIFICATION OF FUNDS:

Funds Description:

- (06) Student Nutrition Department
Food Service Fund (2006-2007)
- (0242) Inventory Central Warehouse

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding Source</u>	<u>Account Code</u>	<u>Amount</u>
Inventory Central Warehouse	(06)	600000	0242	<u>\$190,625</u>

CC/GV/PC/CA/dw

Attachments

Prepared by: Carolyn Anderson, Purchasing Agent
Pamela K. Chenier, Director, Purchasing/Warehouse
Dr. Brent Rock, Director, Student Nutrition

Approved By: George Vakalis, Assistant Superintendent, Support Services

ANCHORAGE SCHOOL DISTRICT

ABSTRACT OF BID

Commodity or Service:	<u>Fresh Pizza</u>
Bids Opened On:	<u>2:00 P.M., Anchorage Time July 7, 2006</u>
Budget Fund:	<u>Food Service (2006-2007)</u>
Number of Invitations Sent:	<u>Nine (9)</u>
Number of Responsive Bids Received:	<u>Three (3)</u>
Number of Non-Responsive Bids Received:	<u>None</u>
Number of No Bids Received:	<u>None</u>
Advertised Date:	<u>Anchorage Daily News June 26, 2006</u>
Prebid Conference Held:	<u>10:00 A.M., Anchorage Time June 29, 2006</u>
Addendum Issued:	<u>Addendum #1 June 29, 2006</u>

ANCHORAGE SCHOOL DISTRICT
PURCHASING DEPARTMENT
4919 Van Buren St.
Anchorage, AK

TABULATION OF BIDS

VENDORS

1. Domino's
3705 Arctic Blvd.
Anchorage, AK 99503

2. Papa John's
360 Boniface Pkwy.
Anchorage, AK 99504

3. Sicily's
3200 Spenard Rd.
Anchorage, AK 99503

ITEM	EST QTY	UNIT	DESCRIPTION		Domino's	Papa John's	Sicily's
1	1,000	ea	Pizza, Breakfast		6.25	6.45	7.40
2	5,000	ea	Pizza, Cheese		6.25	6.45	7.40
3	4,000	ea	Pizza, Combo Canadian Bacon & Pineapple		6.25	6.45	7.40
4	20,000	ea	Pizza, Pepperoni		6.25	6.45	7.40
5	500	ea	Pizza, Vegetarian		6.25	6.45	7.40
	30,500	ea	TOTAL ESTIMATED AMOUNT		\$190,625	\$196,725	\$225,700