

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #102 (2006-2007)

November 13, 2006

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: FROZEN POTATO PRODUCTS

*ASD GOAL: Establish and maintain a supportive and effective learning environment by promoting health and wellness and ensure public accountability through the wise use of financial resources.*

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to Food Services of America to furnish Frozen Potato Products in the estimated amount of \$100,714.

PERTINENT FACTS:

The Frozen Potato Products recommended for purchase are for the Student Nutrition Department for distribution through their school lunch program at various schools within the Anchorage School District. All products meet the District's wellness policy requirements.

An Invitation to Bid (ITB) for Frozen Potato Products was issued to ten (10) vendors on September 14, 2006 (Attachment A). The quantities in the ITB were estimated by the Student Nutrition Department based on previous year's usage. The major commodities include: crinkle cut, shoestring, curly Q's, coins and round potatoes.

Three (3) vendors responded to the ITB; one (1) was selected for award. Recommendation for award is by line item to the lowest responsive, responsible bidder (Attachment B).

The Matanuska-Susitna Borough School District (Mat-Su) elected not to participate in the consolidated bidding process with the Anchorage School District. The consolidated bid prices are F.O.B. Anchorage and Mat-Su now

requires their commodities to be delivered F.O.B. Wasilla/Palmer. As a result, Mat-Su advised that they will be preparing their own bids.

The Frozen Potato Products recommended for award are approximately five (5) percent higher in price compared to last year.

CERTIFICATION OF FUNDS:

Fund Description:

- (06) Student Nutrition Department  
Food Service Fund (2006-2007)
- (0242) Inventory Central Warehouse

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding</u>	<u>Account Code</u>	<u>Amount</u>
Inventory Central Warehouse	(06)	600000	0242	<u>\$100,714</u>

CC/GV/PC/BR/CA/dw

Attachments

Prepared by: Carolyn Anderson, Purchasing Agent  
Pamela K. Chenier, Director, Purchasing/Warehouse  
Dr. Brent Rock, Director, Student Nutrition

Approved by: George Vakalis, Assistant Superintendent, Support Services

ANCHORAGE SCHOOL DISTRICT

ABSTRACT OF BID

Commodity or Service:	<u>FROZEN POTATO PRODUCTS</u>
Bids Opened On:	<u>2:00 P.M., Anchorage Time October 12, 2006</u>
Budget Fund:	<u>Food Service (2006-2007)</u>
Number of Invitations Sent:	<u>Ten (10)</u>
Number of Responsive Bids Received:	<u>Three (3)</u>
Number of Non-Responsive Bids Received:	<u>None</u>
Number of No Bids Received:	<u>One (1)</u>
Advertised Date:	<u>Anchorage Daily News September 14, 2006</u>
Prebid Conference Held:	<u>September 21, 2006</u>
Addendum Issued:	<u>None</u>

ANCHORAGE SCHOOL DISTRICT  
PURCHASING DEPARTMENT  
4919 Van Buren Street  
Anchorage, Alaska

TABULATION OF BIDS

VENDORS

1. Country Foods  
140 S. Willow Suite A  
Kenai, Alaska 99611

2. Food Services of America  
10420 Olive Lane  
Anchorage, Alaska 99515

3. Northwest Food Service  
1320 E. 68th Suite 101  
Anchorage, Alaska 99518

ITEM #	EST QUANTITY	UNIT	DESCRIPTION	1	2	3	LINE ITEM AWARD TOTAL
1	1000	cs	POTATOES, Crinkle Cut, 1/2"	15.23	<b>15.14</b>	26.24	15,140
2	800	cs	POTATOES, Crispy Shoestring, 1/4" *	16.40	<b>17.21</b>	25.22	13,768
3	1500	cs	POTATOES, Curly Q's	21.78	<b>21.39</b>	24.21	32,085
4	900	cs	POTATOES, Tater Bucks, (Coins), 1 1/4" x 9/16"	16.64	<b>16.36</b>	26.91	14,724
5	1000	cs	POTATOES, Tater Gems, (Rounds), 7/8" x 1 1/4"	16.35	<b>16.07</b>	27.84	16,070
6	250	cs	POTATOES, Tri-Tater Bar, triangular shape	16.32	<b>16.04</b>	33.29	4,010
7	250	cs	POTATOES, Wedge	20.91	<b>19.67</b>	33.89	4,918
<b>TOTAL ESTIMATED AWARD</b>							<b>\$100,714</b>

\* Note: Item #2 - Two (2) approved brands had different case pack sizes. Country Foods bid the 24 lb case size (\$0.683/lb); Food Services of America bid the 27 lb case size (\$0.637/lb) and Northwest Food Service bid the 24 lb case size (\$1.051/lb). Recommended award to Food Services of America low per pound.