

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM # 125 (2007-2008)

December 3, 2007

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: TWO SCHOOL BUSES

ASD GOAL: Ensure public accountability through the wise use of financial resources, and establishing and maintaining a safe and caring environment for the students.

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to purchase two new 72 passenger Type D diesel school buses to Cascadia International, LLC in the amount of \$228,238.

PERTINENT FACTS:

An Invitation to Bid was issued for two new 72 passenger Type D diesel school buses on October 3, 2007 (Attachment A).

The new buses will be replacing two 1989 model buses with an average of 203,000 miles. Due to their age and mileage these buses require a high level of maintenance. In addition, the Transportation Services Department has encountered difficulty purchasing replacement parts for many of the components on these buses. When critical parts are no longer available, these buses would have to be withdrawn from service.

Invitations to Bid were sent to three local school bus dealers. All three dealers responded to the Invitation to Bid.

The Transportation Services Department reviewed the bids from Cascadia International, LLC, Quality Equipment Sales & Services, and TrailerCraft, Inc. and determined that they all met the District's specifications. The Transportation Services Department has recommended that the District purchase two new 72 passenger Type D diesel school buses from Cascadia International, LLC.

The recommended award, as indicated on the Tabulation of Bids (Attachment B), is to the lowest responsive, responsible bidder, Cascadia International, LLC.

CERTIFICATION OF FUNDS:

Funds Description:

(01) General Fund (FY 2006-07)
(108101) Bus Operations
(5410) Replacement Equipment

<u>Fund Sources:</u>	<u>Fund</u>	<u>Funding Source</u>	<u>Account Code</u>	<u>Amount</u>
Bus Operations	01	108101	5410	<u>\$ 228,238</u>
			TOTAL	<u>\$ 228,238</u>

CC/GV/CW/PC/JA/SK/ah

Attachments

Prepared by: Chris Wright, Sr. Purchasing Agent
Pamela K. Chenier, Director, Purchasing/Warehouse
Jay Adams, Supervisor, Vehicle Maintenance
Steven Kalms, Director, Transportation Services

Approved by: George Vakalis, Assistant Superintendent, Support Service

ABSTRACT OF BID

Commodity or Service:	<u>ITB2007-511 Two 72 Passenger Type D Diesel School Buses</u>
Bids Opened On:	<u>10:00 A.M., Anchorage Time October 31, 2007</u>
Budget Fund:	<u>General Fund, Bus Operations</u>
Number of Invitations Sent:	<u>Three (3)</u>
Number of Responsive Bids Received:	<u>Three (3)</u>
Number of "NO BIDS" Received:	<u>None</u>
Advertised Date:	<u>Anchorage Daily News October 3, 2007</u>
Prebid Conference Held:	<u>1:30 P.M., Anchorage Time October 10, 2007</u>
Addenda:	<u>N/A</u>

ANCHORAGE SCHOOL DISTRICT
 ANCHORAGE, AK 99517

TABULATION OF BIDS

Opened: 10:00 am, Anchorage Time, October 31, 2007
 Invitation: Two New 72 Passenger Type D Diesel School Buses

VENDORS

1. Cascadia International, LLC
 1301 Post Road
 Anchorage, AK 99501

2. Quality Equipment Sales & Service
 11801 S. Gambell Street
 Anchorage AK 99518

3. TrailerCraft, Inc.
 1301 E. 64th Avenue
 Anchorage, AK 99515

QTY	UNITS	DESCRIPTION	1		2		3	
			UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
2	EA	72 PASSENGER BUS	\$114,119	\$228,238	\$121,100	\$242,200	\$128,361	\$256,722