

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #159 (2007-2008)

January 14, 2008

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: APPROVAL OF SCHOOL BOARD AND SUPERINTENDENT
OUT-OF-STATE TRAVEL FOR THE THIRD QUARTER 2007-2008

ASD GOAL: *Ensure public accountability through effective communication with students, staff, parents, community and government at all levels.*

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the attached School Board and Superintendent Out-of-State Travel Report.

PERTINENT FACTS:

In accordance with School Board policy 156.c.(1) the attached School Board Out-of-State Travel Report has been submitted for review and approval by the School Board. In addition, Section 4 of the Superintendent's current contract requires School Board approval of Out-of-State Travel. The report includes School Board member and Superintendent scheduled to travel; destination; dates related to District business; conference title; and the total estimated expense.

CC/jjl

Attachment

Prepared and Approved By: Carol Comeau, Superintendent

ANCHORAGE SCHOOL DISTRICT
SCHOOL BOARD AND SUPERINTENDENT TRAVEL REPORT

<u>Board Member</u>	<u>Destination</u>	<u>District Business Dates</u>	<u>Conference</u>	<u>Estimated Expense</u>
Macon Roberts	Washington, DC	3/14-3/19/2008	CGCS Annual Legislative/Policy Conference	\$2,085.60
TOTAL School Board				<u>\$2,085.60</u>
<u>Superintendent</u>	<u>Destination</u>	<u>District Business Dates</u>	<u>Conference</u>	<u>Estimated Expense</u>
Carol Comeau	Austin, TX	1/24-1/27/2008	CGCS Executive Committee Meeting	\$1,767.00
Carol Comeau	Chicago, IL	3/10-3/13/2008	National Endowment for the Arts Education Leaders Institute (**)	\$0.00
Carol Comeau	Washington, DC	3/14-3/19/2008	CGCS Annual Legislative/Policy Conference	\$2,311.29
TOTAL Superintendent				<u>\$4,078.29</u>

(**) The \$1,445.00 cost of this trip is paid for by the Illinois Arts Council