

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #234 (2007-2008)

March 24, 2008

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: PROFESSIONAL SERVICES SELECTION FOR CCTV & SECURITY
SYSTEMS UPGRADES CONSTRUCTION ADMINISTRATION

ASD Goal: Establish and maintain a supportive and effective learning environment by providing safe, caring, barrier-free schools. Ensure public accountability through effective consultation with community to ensure wise use of financial resources and responsible construction and maintenance of facilities, and effective communication with students, staff, parents, community and government at all levels.

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the selection of RSA Engineering, Inc., for Construction Administration Services on the Multi-School CCTV Installation & Security System Upgrade Project, and authorize the Superintendent to negotiate and enter into a contract with RSA Engineering, Inc., for Construction Administration Services.

PERTINENT FACTS:

Funding for the Construction Administration Services is available within the Multi-School CCTV Installation and Security System Upgrades Project budget.

The District issued a formal Request for Proposal for Construction Administration Services to support the Multi-School CCTV Installation & Security System Upgrade Project. This Request for Proposal was issued on January 3, 2008, and one proposal was received on the February 6, 2008 due date. It was reviewed and evaluated by a Selection Committee. The Committee recommended RSA Engineering, Inc. be awarded the project since they had satisfactorily met all of the requirements listed in the CCTV & Security Systems Upgrades Construction Administration Request for Proposal.

RSA Engineering, Inc. has had previous experience as a designer and providing Construction Administration Services with the Anchorage School District on

multiple projects including the Mears Middle School Generator Upgrade, Chugach Optional Elementary School CCTV, South Anchorage High School CCTV, and in development of the technical requirements for the Multi-School CCTV Installation and Security System Upgrades Project.

The cost for these design services is expected to exceed \$100,000; School Board Policy requires School Board approval for the selection of Professional Services when this level is anticipated to be exceeded.

CC/GV/PC/RA/RB/EK/jg

Prepared by: Edie Knapp, Project Manager
Rob Balivet, Design Manager
Mike Price, Construction Manager
Ray Amsden, Director of Facilities
Pamela K. Chenier, Director of Purchasing/Warehouse

Approved by: George Vakalis, Assistant Superintendent of Support Services

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ABSTRACT OF PROPOSAL

Commodity or Service:	<u>CCTV & Security Systems Upgrades - Construction Administration</u>
Proposals Reviewed:	<u>3:00 P.M., Anchorage Time February 28, 2008</u>
Number of Invitations Sent:	<u>Thirteen (13)</u>
Number of Responsive Proposals Received:	<u>One (1)</u>
Number of Non-Responsive Proposals Received:	<u>None (0)</u>
Number of "NO PROPOSAL" Received:	<u>None (0)</u>
Advertising Date:	<u>Anchorage Daily News January 4, 5, & 6, 2008</u>
Pre-Proposal Conference Held:	<u>10:00 A.M., Anchorage Time January 9, 2008</u>
Addendum Issued:	<u>None Issued</u>

ANCHORAGE SCHOOL DISTRICT
PURCHASING DEPARTMENT
Contracting Section
1301 Labar Street
Anchorage, Alaska 99515

TABULATION OF BIDS

Reviewed: February 28, 2008, 3:00 P.M., Anchorage Time

Invitation: CCTV & Security Systems Upgrades - Construction Administration

PROPOSER

1. RSA Engineering, Inc.
2522 Arctic Boulevard, Suite 200
Anchorage, AK 99507