

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM # 136 (2008-2009)

December 15, 2008

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: OPERATING BUDGET TRANSFERS—
OCTOBER MONTHLY REPORT FY 2008-2009

ASD Goal: Ensure public accountability through effective communication with students, staff, parents, community and government at all levels.

PERTINENT FACTS:

The attached report of budget transfers for the time period of October 2008 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—
Report for individual transfers of more than \$5,000, which includes summarized justifications.

The schedule of monthly budget transfers processed for the month of October 2008 and related information are available in the Budget Department office for review by the School Board and members of the public.

CC/JS/MSL/KH
Attachment

Prepared by: Marie S. Laule, Budget Director
Approved by: Janet Stokesbary, Chief Financial Officer

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REFERENCE	REPORT OF BUDGET TRANSFERS OVER \$5,000		
4B09197	10/21/2008	\$8,347	UNALLOCATED SPECIAL EDUCATION RESOURCES (167901) SPECIAL EDUCATION - SPEECH/LANGUAGE (163801)
			This budget transfer reallocated funds from Unallocated Special Education Resources - Recruitment Incentive (1410) and associated benefits to Speech/Language Services - Contracted Services - Instructional (3030). This transfer provided funds to reimburse college tuition costs to ASD employees working on their Special Education Certificate.
4B09210	10/13/2008	\$7,239	GIFTED PROGRAM (161201) ASSISTANT SUPERINTENDENT - INSTRUCTIONAL (100602)
			This budget transfer reallocated funds from Gifted - New Equipment (5440) to Gifted- Other Registration /Membership (3613) and Assistant Superintendent - Instructional - Out of District Travel (3600) and Out of District Registration (3610). This transfer provided funds to pay for travel and registration for three staff members to attend the National Association for Gifted Children Convention in Tampa, FL.
4B09212	10/28/2008	\$5,321	SAVE ALTERNATIVE (183501, 183502)
			This budget transfer moved funds from Teaching Supplies (4040) to Added Days Certificated (1350) and the associated benefits. This transfer provided funds to pay addenda for an additional counselor needed due to increase in registration.
4B09234	10/16/2008	\$9,750	BARTLETT HIGH (180001) ASSISTANT SUPERINTENDENT - INSTRUCTIONAL (100602)
			This budget transfer reallocated funds from Bartlett - Teaching Supplies (4040) to Assistant Superintendent - Instructional - Out of District Travel (3600). This transfer provided funds to pay for travel for the principal, assistant principal and 4 teachers to attend a 2008 Leadership Academy in September 2008.

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4B09242	10/13/2008	\$72,880	SPECIAL EDUCATION- SECONDARY (166502)
<p>This budget transfer moved funds from Special Services Teachers (1360) and the associated benefits to Other Professionals Classified (1181) and the associated benefits. This transfer provided funds for a Program Specialist in Secondary Special Education for FY 2008-2009 due to the lack of qualified certificated candidates.</p>			
4B09243	09/30/2008	\$72,880	SPECIAL EDUCATION- ELEMENTARY (166002)
<p>This budget transfer moved funds from Special Services Teachers (1360) and the associated benefits to Technical Classified (1191) and the associated benefits. This transfer provided funds for a Program Specialist in Elementary Special Education for FY 2008-2009.</p>			
4B09257	10/28/2008	\$40,140	SPECIAL EDUCATION - HEALTH SERVICES (167301, 167304)
<p>This budget transfer moved funds from Technical Classified (1191) and the associated benefits to Teacher Assistants (1231) and the associated benefits. This transfer provided funds to cover the cost of a Nurse Assistant for FY 2008-2009. Funds were from 0.4 FTE of one Health Treatment Specialist position that was transferred to grant funding.</p>			
4B09270	10/13/2008	\$7,400	SPECIAL EDUCATION- SECONDARY (166502) SPECIAL EDUCATION-ALTERNATIVE CAREER EDUCATION (166701)
<p>This budget transfer reallocated funds from Special Education - Secondary - Teaching Supplies (4040) to Special Education - Alternative Career Center (ACE/ACT) - New Equipment (5440). This transfer provided funds to pay for a front desk at ACE/ACT's new location.</p>			
4B09271	10/13/2008	\$6,000	UNALLOCATED MIDDLE SCHOOL RESOURCES (179901) EUCATIONAL TECHNOLOGY (103501)
<p>This budget transfer reallocated funds from Unallocated Middle School Resources - Unallocated Adjustments (3980) to Educational Technology - Added Duty Certificated (1330) and the associated benefits. This transfer</p>			

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provided funds for Educational Technology to provide training to middle school teachers on the various technology programs provided through the Educational Technology Department.

4B09273	10/13/2008	\$137,900	UNALLOCATED MIDDLE SCHOOL RESOURCES (179901) EUCATIONAL TECHNOLOGY (103501)
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This budget transfer reallocated funds from Unallocated Middle School Resources - Unallocated Adjustments (3980) to Educational Technology - Teaching Supplies (4040). This transfer provided Middle levels' portion for Educational Technology support for online curriculum for student remediation and enrichment utilizing various computer programs.

4B09277	10/16/2008	\$119,079	AQUARIAN CHARTER (151001, 151002, 151003, 151004, 151005, 151006, 151013)
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This budget transfer adjusted various salary and benefit accounts to cover actual staffing projections where salaries and benefits had been estimated based on previous year budget. This transfer also provided funds for the principal and teachers to travel out of district for conferences and to purchase library supplies and equipment.

4B09292	10/16/2008	\$20,963	UNALLOCATED ELEMENTARY SCHOOL RESOURCES (149901) CURRICULUM/INSTRUCTIONAL SERVICES (103601)
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This budget transfer reallocated funds from Unallocated Elementary School Resources - Added Duty Certificated (1330) and the associated benefits to Curriculum/Instructional Services - Added Days Certificated (1350), Extra Help Certificated (1220) and the associated benefits. This transfer provided funds to pay extra help and addenda for certificated staff who attended Standards Based Report Card Training in August 2008.

4B09299	10/13/2008	\$17,253	HIGHLAND TECH (155001, 155007)
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This budget transfer moved funds from Teaching Supplies (4040) to Added Duty Certificated (1330), Added Days Certificated (1350) and the associated benefits. This transfer provided funds to pay addenda for extra duties for Special Education teachers and duties assigned to teachers after school.

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4B09308	10/13/2008	\$28,416	UNALLOCATED ELEMENTARY SCHOOL RESOURCES (149901) ELEMENTARY EDUCATION (103103)
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This budget transfer reallocated funds from Unallocated Elementary School Resources - Unallocated Adjustments (3980) to Elementary Education - Added Duty Certificated (1330), Added Days Certificated (1350), Extra Help Certificated (1220) and the associated benefits, Teaching Supplies (4040), and Contracted Services - Instructional (3030). This transfer provided funds to establish the Reading Initiative budget for FY 2008-2009; to pay staff and teachers for trainings; to purchase materials and supplies for the reading teachers; and registration fees for the trainings.

4B09314	10/13/2008	\$8,145	UNALLOCATED ELEMENTARY SCHOOL RESOURCES (149901) COLLEGE GATE ELEMENTARY (117405, 117414) NORTHWOOD ELEMENTARY (130005, 130014) ELEMENTARY EDUCATION (103106)
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This budget transfer reallocated funds from Unallocated Elementary School Resources - Unallocated Adjustments (3980) to College Gate, Northwood Elementary - Telephone (3530) and Teaching Supplies (4040) and Elementary Education - Telephone (3530). This transfer provided the funds to cover cell phone purchases for the Creating Successful Futures (CSF) Staff at College Gate. It also provided additional teaching supplies for College Gate, Northwood and Elementary Education CSF staff for FY 2008-2009.

4B09315	10/13/2008	\$10,000	ALASKA NATIVE CHARTER (1506)
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This budget transfer moved funds from Contracted ASD Services (3040) to Textbooks (4020). This transfer provided funds to purchase intervention curriculum for reading.

4B09317	10/16/2008	\$151,271	WINTERBERRY CHARTER (159501, 159502, 159504, 159505, 159513)
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This budget transfer moved funds to the appropriate object codes and counters to cover expenses that had not been determined during the initial budget preparation.

4B09318	10/13/2008	\$26,634	FAMILY PARTNERSHIP (154001, 154005, 154006)
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This budget transfer moved funds from Liability Insurance (6070), Textbooks (4020) and New Equipment (5440) to Rental - Land & Buildings (3200). This transfer provided funds to cover the expense of additional leased space.

4B09322	10/15/2008	\$6,485	MIDDLE SCHOOL EDUCATION (103205)
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This budget transfer moved funds from Added Duty Certificated (1330) and the associated benefits to Added Days Certificated (1350), Extra Help Certificated (1220) and the associated benefits. This transfer provided funds to pay certificated staff addenda for added days for Language Arts Review Committee teachers and special activity agreements for non ASD staff that worked on the Mid-Level Language Arts Review.

4B09332	10/16/2008	\$8,836	HANSHEW MIDDLE (174001) MEARS MIDDLE (175001) WENDLER MIDDLE (177001) BEGICH MIDDLE (178501)
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This budget transfer reallocated funds from Hanshew, Mears and Wendler - Teaching Supplies (4040) to Begich - Teaching Supplies (4040). This transfer was for a supply account adjustment based on student enrollment.

4B09339	10/28/2008	\$45,746	SPECIAL EDUCATION - HEALTH SERVICES (167301, 167304)
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This budget transfer moved funds from Technical Classified (1191) and the associated benefits to Extra Help Certificated (1220) and the associated benefits. This transfer provided funds to cover the cost of extra help to assist nursing staff in Middle Schools. Funds were from 0.6 FTE of one Health Treatment Specialist position that was transferred to grant funding.

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4B09341	10/27/2008	\$79,327	SPECIAL EDUCATION - SPEECH/LANGUAGE (163801)
<p>This budget transfer moved funds from Special Service Teachers (1360) and the associated benefits to Contracted Services - Instructional (3030). Due to the inability to fill a vacant position, this transfer provided funds to cover personal service contracts for speech language services for students.</p>			
4B09342	10/16/2008	\$57,522	UNALLOCATED HIGH SCHOOL RESOURCES (189910) COHO (188301)
<p>This budget transfer reallocated funds from Unallocated High School Resources - Teaching Supplies (4040) to COHO - Teaching Supplies (4040). This transfer provided funds to continue APEX online tools and classes at COHO.</p>			
4B09343	10/16/2008	\$5,250	UNALLOCATED HIGH SCHOOL RESOURCES (189912) COHO (188301, 188304)
<p>This budget transfer reallocated funds from Unallocated High School Resources - New Equipment (5440) to COHO - Expendable Equipment (5400) and New Equipment (5440). This transfer provided funds for new equipment to support remediation of students at COHO.</p>			
4B09344	10/16/208	\$30,000	UNALLOCATED HIGH SCHOOL RESOURCES (189910, 189912) DIMOND HIGH (182001)
<p>This budget transfer reallocated funds from Unallocated High School Resources - Teaching Supplies (4040) and New Equipment (5440) to Dimond - Teaching Supplies (4040) and New Equipment (5440). This transfer provided funds to purchase supplies and equipment to support remediation services for students at Dimond High.</p>			
4B09347	10/16/2008	\$7,941	UNALLOCATED HIGH SCHOOL RESOURCES (189910, 189911) DIMOND HIGH (182001)
<p>This budget transfer reallocated funds from Unallocated High School Resources - Added Days Certificated (1350), the associated benefits and Teaching Supplies (4040) to Dimond - Added Duty Certificated (1330), the</p>			

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associated benefits and Teaching Supplies (4040). This transfer provided funds to pay certificated staff addenda and purchase supplies for remedial projects and freshman house at Dimond High.

4B09349	10/21/2008	\$432,284	UNALLOCATED HIGH SCHOOL RESOURCES (189901, 189910) EDUCATIONAL TECHNOLOGY (103501)
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This budget transfer reallocated funds from Unallocated High School Resources - Teaching Supplies (4040) and Unallocated Adjustments (3980) to Educational Technology - Teaching Supplies (4040). This transfer covered High School's portion of the Districtwide software and on-line programs used by the eight comprehensive high schools/alternative programs. These include remediation and internet based on-line instructional resources including programs, credit recovery and dropout prevention.

4B09350	10/16/2008	\$46,469	UNALLOCATED HIGH SCHOOL RESOURCES (189911) EDUCATIONAL TECHNOLOGY (103501)
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This budget transfer reallocated funds from Unallocated High School Resources - Added Days Certificated (1330) and the associated benefits to Educational Technology - Added Days Certificated (1350), Added Duty Certificated (1330) and the associated benefits. This transfer provided funds to pay added days and added duty addenda for teachers who trained in online remediation courses.

4B09356	10/28/2008	\$79,327	SPECIAL EDUCATION - OT/PT PROGRAM (165501)
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This budget transfer moved funds from Special Service Teachers (1360) and the associated benefits to Contracted Services - Instructional (3030). Due to the inability to fill a vacant position, this transfer provided funds to cover personal service contracts for occupational therapy services for students.

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4B09358	10/17/2008	\$5,373	NON DEPARTMENTAL (109901) CHIEF FINANCIAL OFFICER (100401, 100402)
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This budget transfer reallocated funds from Non Departmental – Travel Out of District (3600) to Chief Financial Officer – Travel out of District (3600) and Out of District Registration (3610). This transfer provided funds for the Business Management Division personnel to attend the Council of the Great City Schools Chief Finance Officers Conference in November 2008.

4B09361	10/28/2008	\$45,600	UNALLOCATED ELEMENTARY SCHOOL RESOURCES (149901) VARIOUS ELEMENTARY SCHOOLS
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This budget transfer reallocated teaching supply funds at elementary schools based on actual enrollment.

4B09375	10/28/2008	\$12,760	UNALLOCATED ELEMENTARY SCHOOL RESOURCES (149901) AIRPORT HEIGHTS ELEMENTARY (111001)
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This budget transfer reallocated funds from Unallocated Elementary School Resources – Unallocated Adjustments (3980) to Airport Heights – Added Duty Certificated (1330) and the associated benefits. This transfer provided funds to pay certificated staff addenda for additional opportunities for students to improve their academic achievement in the areas of reading, writing and math.

4B09378	10/28/2008	\$22,378	UNALLOCATED HIGH SCHOOL RESOURCES (189901) AVAIL (188504)
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This budget transfer reallocated funds from Unallocated High School Resources – Unallocated Adjustments (3980) to AVAIL– Rental-Land & Buildings (3200). This transfer provided funds to help with AVAIL’s lease agreement FY 2008-2009. The lease amount was changed after the FY 2008-2009 budget was established.

4B09380	10/28/2008	\$19,440	UNALLOCATED HIGH SCHOOL RESOURCES (189901) EDUCATIONAL TECHNOLOGY (103501)
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This budget transfer reallocated funds from Unallocated High School Resources - Unallocated Adjustments (3980) to Educational Technology - Contracted Services-Instructional (3030). This transfer provided funds to pay for contracted services training on remediation programs for the high schools.

4B09384	10/28/2008	\$30,426	UNALLOCATED HIGH SCHOOL RESOURCES (189901) EDUCATIONAL TECHNOLOGY (103501)
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This budget transfer reallocated funds from Unallocated High School Resources - Unallocated Adjustments (3980) to Educational Technology - Substitute Teachers (1371) and the associated benefits. This transfer provided funds to pay for substitutes for teachers training in computer programs and systems used in the high schools.

4B09386	10/28/2008	\$8,350	UNALLOCATED ELEMENTARY SCHOOL RESOURCES (149901) ELEMENTARY EDUCATION (103102)
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This budget transfer reallocated funds from Unallocated Elementary School Resources - Unallocated Adjustments (3980) to Elementary Education - Contracted Services - Instructional (3030). This transfer provided funds for a personal service contract for Aggression Replacement Training and Refresh classes for staff and counselors.

4B09394	10/28/2008	\$8,735	SPECIAL EDUCATION - ELEMENTARY (166002) ASSISTANT SUPERINTENDENT - INSTRUCTION (100602)
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This budget transfer reallocated funds from Special Education - Elementary - Out of District Registration (3610) to Assistant Superintendent - Instructional - Travel Out of District (3600) and Out of District Registration (3610). This transfer provided funds to pay travel and registration costs for three Special Education staff members to attend the Treatment and Education of Autistic and related Communication - Handicapped Children (TEACCH) conference in July 2008.

4B09397	10/28/2008	\$8,300	INFORMATIONAL TECHNOLOGY (103901)
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This budget transfer moved funds from Contracted Services - Administration (3010) to Travel Out of District (3600) and Out of District Registration (3610). This transfer provided funds to pay travel and registration costs for two officers to attend Forensic Training in Seattle WA in January 2009.

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4B09403	10/27/2008	\$6,467	NON DEPARTMENTAL (109901) ASSISTANT SUPERINTENDENT-INSTRUCTION (100602)
<p>This budget transfer reallocated funds from Non Departmental - Travel Out of District (3600) to Assistant Superintendent -Instruction - Travel Out of District (3600) and Out of District Registration (3610). This transfer provided funds to pay for travel and registration costs for the Directors of Assessment/Evaluation and Accountability and the Supervisor of Charter Schools to attend the Council of Great City Schools in October 2008.</p>			
4B09413	10/27/2008	\$5,250	SPECIAL EDUCATION -ELEMENTARY (166002) VARIOUS ELEMENTARY SCHOOLS
<p>This budget transfer reallocated funds from Special Education - Elementary - Teaching Supplies (4040) to Various Elementary Schools - Teaching Supplies (4040). This transfer provided funds for Special Education Teachers in the schools to purchase classroom supplies for new programs and self contained classes.</p>			
4B09414	10/28/2008	\$15,941	MAINTENANCE (106301)
<p>This budget transfer moved funds from Contracted Services - Administration (3010) to Added Duty Classified (1331) and the associated benefits. This transfer provided funds to pay for mechanical administrator services required by the state and municipality.</p>			
4B09418	10/28/2008	\$6,541	UNALLOCATED MIDDLE SCHOOL RESOURCES (179901) MIDDLE SCHOOL EDUCATION (103202)
<p>This budget transfer reallocated funds from Unallocated Middle School Resources - Unallocated Adjustments (3980) to Middle School Education - Substitute Teachers (1371) and the associated benefits. This transfer provide funds to pay substitutes and support the training needs of the middle school teachers.</p>			
4B09423	10/28/2008	\$17,000	HIGH SCHOOL STUDENT ACTIVITIES (103301)

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This budget transfer moved funds from Unallocated Adjustments (3980) to Student Activity Supplies (4080). This transfer provided funds to pay for athletic trophies for FY 2008-2009.

4B09429	10/28/2008	\$7,216	UNALLOCATED ELEMENTARY SCHOOL RESOURCES (149901) ALPENGLOW ELEMENTARY (111201) SCENIC PARK ELEMENTARY (136001)
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This budget transfer moved funds from Unallocated Elementary School Resources - Unallocated Adjustments (3980) to Alpenglow and Scenic Park - Textbooks (4020). This transfer provided funds to purchase additional Houghton Mifflin materials for first year adoption schools because of their increased enrollment.