

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #311 (2008-2009)

May 4, 2009

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT AND REALLOCATION OF FUNDS:  
WEST HIGH SCHOOL AUDITORIUM STAGE RIGGING  
REPLACEMENT

*ASD Goal: Establish and maintain a supportive and effective learning environment by providing safe, caring, barrier-free schools. Ensure public accountability through effective consultation with the community to ensure wise use of financial resources and responsible construction and maintenance of facilities, and effective communication with students, staff, parents, community and government at all levels.*

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve, and authorize the Superintendent to award, a contract for the West High School Auditorium Stage Rigging Replacement Project to the lowest bidder, Secoa, Inc., for the Base Bid amount of \$268,000 and Additive Alternate Number One in the amount of \$32,905, for a total award of \$300,905. The administration further recommends that the school board approve a reallocation of \$120,000 from the capital projects fund balance in support of this project.

PERTINENT FACTS:

On March 23, 2009, the school board approved Board Memorandum #246 (2008-2009) to accept a donation from the Anchorage High School Auditorium Restoration Committee (AHSARC) through the Alaska Community Foundation (ACF) in the amount of \$105,000 and a State of Alaska legislative appropriation in the amount of \$100,000 for the replacement of the counterweight rigging system in the auditorium at West High School.

Funds from the district's Theatre Maintenance account, typically used for maintenance of school auditoriums, in the amount of \$16,000 are available and

will supplement the West High School Auditorium Stage Rigging Replacement Project.

Additional funds to supplement this project are requested from capital projects fund balance in the amount of \$120,000.

The Base Bid scope of work for West High School Auditorium Stage Rigging Replacement Project includes designing, furnishing and installation of a complete counterweight rigging system for a total of 36 line sets and installation of 26 stage rigging line sets. The existing fire curtain will be upgraded to meet new fire code standards.

Additive Alternate #1 scope of work will install nine additional stage rigging line sets for a complete installation of 36 stage rigging line sets.

A solicitation for bids for West High School Auditorium Stage Rigging Replacement was issued on March 24, 2009. Three (3) bids were received on April 14, 2009 (Attachment A). The lowest responsive bid was submitted by Secoa, Inc. (Attachment B).

Secoa Inc. has completed all the standard requirements by providing Payment and Performance bonds and necessary insurance documentation. Secoa, Inc. has had previous experience as a specialty contractor for a general contractor with the Anchorage School District, completing the East High School stage pit cover project.

BUDGET SUMMARY

Construction	\$300,905
Construction Contingency	30,091
Other	<u>10,004</u>
Total Project Funding	<u>\$341,000</u>

CERTIFICATION OF FUNDS:

- (03) Capital Projects Fund
- (00312001) Bond 2003 Proposition 9
- (00360301) Donation ACF West Auditorium
- (3120015) B03 Proposition 9 Districtwide Building Renewal
- (3603850) Donation ACF West Auditorium
- (5200) Contracts

	<u>Fund</u>	<u>Funding Source</u>	<u>Funding Control</u>	<u>Account Code</u>	<u>Amount</u>
West High School	03	00360301	3603850	85064-5200	\$190,909
West High School	03	00312001	3120015	85073-5200	<u>109,996</u>

Total: \$300,905

CC/GV/RA/PC/JA/MP/RM/CP/jg

Attachments A and B

Prepared by: Charlie Peters, Project Manager  
Rachel Molina, Project Support Analyst  
Mike Price, Construction Manager  
Jan Anderson, Contracting Coordinator  
Pamela K. Chenier, Director of Purchasing/Warehouse  
Ray Amsden, Director of Facilities

Approved by: George Vakalis, Assistant Superintendent of Support Services

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ABSTRACT OF BID

Commodity or Service:	West High School Auditorium Stage <u>Rigging</u>
Bids Opened:	2:30 P.M., Anchorage Time <u>April 14, 2009</u>
Number of Invitations Sent:	<u>Ten (10)</u>
Number of Responsive Bids Received:	<u>Three (3)</u>
Number of Non-Responsive Bids Received:	<u>None (0)</u>
Number of "NO BIDS" Received:	<u>None (0)</u>
Advertising Date:	Anchorage Daily News <u>March 24 - 26, 2009</u>
Pre-Bid Conference Held:	10:30 A.M., Anchorage Time <u>April 1, 2009</u>
Addendum Issued:	<u>Addendum #1</u> <u>April 9, 2009</u>



ANCHORAGE SCHOOL DISTRICT  
PURCHASING DEPARTMENT  
Contracting Section  
1301 Labar Street  
Anchorage, Alaska 99515

TABULATION OF BIDS

Opened: April 14, 2009, 2:30 P.M., Anchorage Time  
Invitation: West High School Auditorium Stage Rigging

VENDORS

- |   |   |
|---|---|
| <p>1. Stagecraft Industries, Inc.<br/>5051 N. Lagoon<br/>Portland, OR 97217</p>     | <p>2. Secoa, Inc.<br/>8650 109<sup>th</sup> Avenue North<br/>Champlin, MN 55316</p> |
| <p>3. The Janson Industries<br/>1200 Garfield Ave, SW<br/>Canton, OH 44706-6090</p> |   |

DESCRIPTION	Estimate	1	2	3
Base Bid	275,000	272,890	268,000	287,163
Alternate 1 - Install 9 additional open line sets on new rigging	25,000	36,306	32,905	25,332
Total	300,000	309,196	300,905	312,515
Recommend for Award			300,905	