

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #28 (2009-2010)

August 10, 2009

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
FOR DISTRICTWIDE EDUCATIONAL SPECIFICATIONS

ASD Goal: Establish and maintain a supportive and effective learning environment by providing safe, caring, barrier-free schools. Ensure public accountability through effective consultation with community to ensure wise use of financial resources and responsible construction and maintenance of facilities, and effective communication with students, staff, parents, community and government at all levels.

RECOMMENDATION:

It is the Administration's recommendation that the School Board authorize the Superintendent to approve an amendment to the Professional Services Agreement with BrainSpaces in the amount of \$45,150 for developing revisions to separate districtwide educational specifications for each level: elementary, middle and high school.

PERTINENT FACTS:

Educational specifications are a flexible guide that describes the educational program and detailed design requirements for future facility planning. It applies to both new and renewal projects. Districtwide educational specification goals include:

- o To link schools' educational program goals with their physical designs;
- o To promote consistency of school facilities throughout the district;
- o To be flexible to adjust to individual school and community needs; and
- o To represent a collaborative effort with the groups involved in planning and designing, building, managing and using the facilities.

The existing educational specifications for each school level vary in level of detail, consistency of format and continuity of physical response to educational programs through all levels of K-12 education. The high school educational

specifications were last issued in 1998, middle school in October 2000; and elementary school in November 2000.

In November 2006, the board approved BrainSpaces as the educational specification writer for developing revisions to separate districtwide educational specifications for elementary, middle and high schools, ASD Memorandum #120 (2006-2007).

An initial fee was negotiated based on time and expenses not exceed \$113,000. In August 2007, greater public involvement and working to resolve capacity issues created need for Amendment #1 in the amount of \$41,000.

To date, BrainSpaces has completed drafts of each document for review by district staff. This proposed Amendment #2 for \$45,150 tasks BrainSpaces with developing another option for middle school capacities smaller than the nine-team 1,058-student model represented by the new Clark Middle School. It also includes more extensive public vetting, staff training sessions, and separate staggered presentations of each level of specifications to the board.

As a component of the Educational Specification development, the Career and Technical programs will have a comprehensive planning effort to further refine, validate and clarify the program needs.

The anticipated maximum amount of this contract to produce three educational specifications is \$199,150. This is comparable to other similar projects.

CERTIFICATION OF FUNDS:

Funds Description:

- (03) Capital Projects Fund
- (00301001) Capital Projects Administration
- (3010301) Administration
- (3010) Contract Services

	<u>Fund</u>	<u>Funding Source</u>	<u>Funding Control</u>	<u>Account Code</u>	<u>Amount</u>
Administration	03	00301001	3010301	30101-3010	<u>\$45,150</u>
				Total:	<u>\$45,150</u>

CC/MA/PC/RA/RB/MC/jg
Attachments

Prepared by: Rob Balivet, Design Manager

Pam Chenier, Director of Purchasing/Warehouse

Ray Amsden, Director of Facilities

Approved by: Michael K. Abbott, Assistant Superintendent of Support Services