

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM # 58 (2009-2010)

September 28, 2009

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: TYPE C SCHOOL BUSES

ASD GOAL: *Ensure public accountability through the wise use of financial resources, and establishing and maintaining a safe and caring environment for the students.*

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to purchase five (5) new Type C school buses to Cascadia International, LLC in the amount of \$450,822.

PERTINENT FACTS:

The Transportation Services Department has a need to purchase five (5) Type C school buses. The new buses will replace one 1988 bus with wheelchair lift, and four 1990 model buses with an average mileage of 190,000 miles. Due to their age and mileage, these buses require a high level of maintenance. Additionally, repair parts for many of the components on these buses are difficult to obtain. When critical parts are no longer available, these buses would have to be withdrawn from service.

An Invitation to Bid was issued for five (5) Type C school buses on August 7, 2009. (Attachment A). The five buses include one (1) 43-passenger bus with a wheelchair lift, two (2) 48-passenger school buses and two (2) 54-passenger school buses. Invitations to bid were sent to three (3) vendors and all vendors responded.

The recommended award, as indicated on the Tabulation of Bids (Attachment B), is to the lowest responsive, responsible bidder, Cascadia International, LLC.

CERTIFICATION OF FUNDS:

Funds Description:

(01) General Fund (FY 2009-10)
(108101) Public Transportation
(5410) Replacement Equipment

	<u>Fund</u>	<u>Funding Source</u>	<u>Account Code</u>	<u>Amount</u>
Replacement Equipment	01	108101	5410	<u>\$ 450,822</u>

CC/MA/CW/PC/JA/SK

Attachments

Prepared by: Christine Wright, Senior Purchasing Agent
Pamela K. Chenier, Director, Purchasing/Warehouse
Jay Adams, Supervisor, Vehicle Maintenance
Steven Kalmes, Director, Transportation Services

Approved by: Michael Abbott, Assistant Superintendent, Support Service

ABSTRACT OF BID

Commodity or Service:	<u>ITB2009-520 TYPE C SCHOOL BUSES</u>
Bids Opened On:	<u>3:00 p.m., Anchorage Time September 3, 2009</u>
Budget Fund:	<u>General Fund, Pupil Transportation</u>
Number of Invitations Sent:	<u>Three (3)</u>
Number of Responsive Bids Received:	<u>Three (3)</u>
Number of Non-Responsive Bids:	<u>None</u>
Number of "NO BIDS" Received:	<u>None</u>
Advertised Date:	<u>Anchorage Daily News August 7, 2009</u>
Pre-bid Conference Held:	<u>10:00 a.m., Anchorage Time August 17, 2009</u>
Addenda:	<u>Addendum #1: August 19, 2009 Addendum #2: August 19, 2009 Addendum #3: August 26, 2009</u>

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, AK 99517

TABULATION OF BIDS

Opened: 2:00 p.m., Anchorage Time, August 18, 2009
Invitation: Type C School Bus

VENDORS

1. Cascadia International, LLC
1301 Post Road
Anchorage, AK 99501

2. Quality Equipment Sales and Service
11801 South Gambell St.
Anchorage, AK 99515

3. TrailerCraft, Inc.
1301 E. 64th Avenue
Anchorage, AK 99518

ITEM #	QTY	UNITS	DESCRIPTION	1		2		3	
				UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
1	1	EA	43-Passenger Type C School Bus with wheelchair lift	\$96,948	\$ 96,948	\$99,913	\$ 99,913	\$97,778	\$ 97,778
2	2	EA	48-Passenger Type C School Bus	\$87,943	\$175,886	\$90,097	\$180,194	\$87,997	\$175,994
3	2	EA	54-Passenger Type C School Bus	\$88,794	\$177,588	\$91,012	\$182,024	\$89,458	\$178,916
4	1	EA	Inspection trip	\$400	\$400	\$2,900	\$2,900	\$2,600	\$2,600
TOTAL:					\$450,822		\$465,031		\$455,288