

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #155 (2009-2010)

November 23, 2009

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: HOCKEY OFFICIATING SERVICES

ASD Goal: *Establish and maintain a supportive and effective learning environment by offering reinforcing extracurricular activities. Ensure public accountability through the wise use of financial resources, and establishing and maintaining a safe and caring environment for the students.*

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to Anchorage Hockey Officials, Inc. for providing Hockey Officiating Services for a total amount of \$191,325 for a three (3) year period through the 2011/2012 season, with the option to renew for two (2) additional one (1) year periods in the amount not to exceed \$63,775 per year.

PERTINENT FACTS:

This request for proposal provides for all labor, uniforms, supervision, transportation, and administrative costs to provide hockey officiating and scorekeeping services. The price is based on an individual game rate inclusive of floor and table (officials, timer, scorer and penalty box monitors).

A request for proposal for providing hockey officiating services was issued on October 9, 2009 (Attachment A). One (1) responsive proposal was received, from the Anchorage Hockey Officials, Inc.

The initial term of this contract will be for a three (3) year period through December 2012, for a total not to exceed amount of \$191,325; with an option to renew for two (2) additional one (1) year periods in the amounts not to exceed \$63,775 per year.

The Anchorage Hockey Officials, Inc. has been officiating hockey games for the Anchorage School District for more than 25 years. They also officiate for the sanctioned youth hockey games in Anchorage. The District has been very satisfied with the services provided by the Association and the Association has been and continues to be responsive to the District's needs and suggestions.

The request for proposal was for an estimated number of games for Varsity, Junior Varsity, and Girls Varsity teams. Pricing is per Attachment B. The total contract amount will be not to exceed \$191,325. All future year funds are subject to annual appropriation.

As part of this contract, the proposer will have a policy of non-discrimination that specifically states that the bidder will not discriminate, based on any of the areas protected by law, in the manner in which it treats its employees/agents or the manner in which the contracted service is provided to the district's students and employees. The proposer will also provide non-discrimination training, including training in Title IX, to its members annually and provide annual documentation to the ASD that the training has been completed.

The Anchorage Hockey Officials, Inc. is recommended for the award. The following Abstract of Proposals (Attachment A) is attached for review by the school board.

CERTIFICATION OF FUNDS:

Funds Description:

Officials are paid primarily from gate receipts. If the funds from gate receipts are insufficient, the difference will be made up from unallocated funds in the High School Activities Account.

- (01) High School Education (2009-2010)
- (103301) High School Activities Account

Fund Sources:	<u>Fund</u>	<u>Source</u>	<u>Funding Account Code</u>	<u>Amount</u>
High School Education	01	103301	3980	<u>\$ 63,775</u>

CC/EG/MA/PC/MB/ET/TA/CW

- Attachments: Attachment A, Abstract of Proposals
- Attachment B, Tabulation of Proposals

Prepared by: Christine Wright, Sr. Purchasing Agent
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Approved by: Michael K. Abbott, Assistant Superintendent, Support Service
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ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ABSTRACT OF PROPOSALS

Commodity or Service:	RFP2009-617 <u>Hockey Officiating Services</u>
Proposals Due:	3:00 p.m., Anchorage Time <u>October 23, 2009</u>
Budget Fund:	<u>Activities</u>
Number of Request for Proposals (RFP) Sent:	<u>One (1)</u>
Number of Responsive RFPs Received:	<u>One (1)</u>
Number of Non-Responsive RFPs Received:	<u>None</u>
Number of "NO BIDS" Received:	<u>None</u>
Advertised Date:	Anchorage Daily News <u>October 9, 2009</u>
Prebid Conference Held:	2:00 p.m., Anchorage Time <u>October 15, 2009</u>
Addenda Issued:	<u>One (1)</u>

ANCHORAGE SCHOOL DISTRICT
PURCHASING DEPARTMENT
4919 Van Buren Street
Anchorage, AK 99517

TABULATION OF PROPOSALS

Opened: 3:00 p.m., Anchorage Time, October 23, 2009
Hockey Officiating Services

VENDORS

1. Anchorage Hockey Officials, Inc.
8330 Northwind Avenue
Anchorage, AK 99504

			1	
QTY	UNITS	DESCRIPTION	UNIT PRICE	EXTENDED
255	Each	Varsity: Individual game rate inclusive of floor and table (four officials, one timer, once scorer, and tow penalty box monitors.	\$515.00	\$131,325.00
	Each	<i>Varsity: Individual game deduct rate if time or scorer is not provided.</i>	<\$30.00>	
300	Each	Junior & Girls Varsity: Individual game rate inclusive of floor and table (four officials, one timer, once scorer, and tow penalty box monitors.	\$200.00	\$60,000.00
	Each	<i>Junior & Girls Varsity: Individual game deduct rate if time or scorer is not provided.</i>	<\$20.00>	
			TOTAL	\$191,325.00