

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #45 (98-99)

September 14, 1998

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: BAYSHORE ELEMENTARY SCHOOL BOILER REPLACEMENT –  
PROJECT APPROVAL

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to reallocate funding for Districtwide Heating and Ventilation in the amount of \$345,000 for Bayshore Elementary Boiler Replacement. This project will replace two boilers. In accordance with School Board Policy Section 725.14, Emergency Contracts, emergency procurement procedures will be used to expedite purchase and installation of the equipment.

PERTINENT FACTS:

In late July during routine preventive maintenance to recertify the boiler operating permits at Bayshore Elementary School, the Maintenance Department technicians discovered that one boiler had deteriorated to the point it was no longer serviceable and the second was not likely to last through the upcoming heating season. Two boilers are required to provide sufficient heat to the building during the winter.

The 1996 Bond included \$11,345,000 for Districtwide Heating and Ventilation. A portion of this funding was to be allocated to Districtwide Boiler Replacement. The identified HVAC projects on the next page have been completed and there is a balance remaining. The District was in the process of prioritizing recommendations for allocation of this balance when the critical Bayshore problem was identified. It is recommended that \$345,000 be reallocated to fund the Bayshore boilers.

The District is expediting this project to provide a reliable source of heat at the school as soon as possible. The District has proceeded with the design of the project. CMH Consultants was the only firm that could respond to an aggressive design and construction schedule. The equipment has been bid while the specifications for installation are being written. The bid opening for the boiler

procurement occurred on August 28, 1998. With the approval of this memorandum authorizing funding, the Superintendent will award the boiler purchase under emergency procurement procedures.

Bid documents for the installation of the owner supplied boilers were available for contractors on September 2, with bid opening scheduled for September 17 after a 15-day bidding period. Prospective Mechanical Contractors have been notified of the project in an attempt to assure interest and competition. In accordance with School Board Policy Section 725.14, Emergency Contracts, the contract award will be reported to the School Board at its October 12, 1998 meeting. The delivery schedule for the boilers is November 18, 1998 with the Construction Final Completion date of December 31, 1998.

The District will take all necessary steps to keep the existing equipment functional until the replacement occurs.

**BUDGET SUMMARY**

Design	\$ 10,000
Construction – Including Boiler Cost	270,000
Construction Contingency	30,000
Other Project Costs	<u>35,000</u>
Total Project Funding	\$345,000

**CERTIFICATION OF FUNDS:**

Funds Description:

- (03) Capital Projects
- (3113-672) 1996 G.O. Bonds - Districtwide HVAC
- (3113-673) 1996 G.O. Bonds - Districtwide Boiler Replacement

Fund Source:

	<u>JL Account Key</u>	<u>Transferred From Amount</u>
Abbott Loop Boiler	10008	\$ 31,000
Mt. View Boiler	26009	56,000
East Boiler Replacement	83018	45,000
Districtwide HVAC	67201	<u>213,000</u>
		\$345,000

	<u>JL Account Key</u>	<u>Transferred To Amount</u>
Bayshore Boiler Replacement	11616	\$345,000

Prepared by: Julia Redington, Project Manager  
Michael W. Franks, Construction Manager  
Kathy Christy, Director of Facilities

Approved by: Ed Conyers, Executive Director, Physical Plant