

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #50 (98-99)

September 14, 1998

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: CUSTODIAL EQUIPMENT

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the award of a contract to Asplund Supply for Custodial Equipment in the total amount of \$107,355.

PERTINENT FACTS:

This equipment is needed for the extension of the Eagle River custodial project. The previous invitation to bid for similar custodial equipment resulted in no contracts to a single vendor over \$50,000. Accordingly, this invitation to bid was issued using informal procedures. However, this solicitation resulted in one recommendation for contract award requiring School Board approval.

On August 6, 1998 responsive bids were received from Asplund Supply, Furbish Chemical and Frontier Paper. Award to Asplund Supply is recommended for Bid Items #1, 2, 5, 7, and 10 in the total amount of \$107,355. Bid Items #3, 8, and 9 were awarded to Furbish Chemical in the total amount of \$14,745 and Bid Items #4 and #6 to Frontier Paper in the total amount of \$24,938 using administrative procedures. Each award recommendation is based upon the lowest responsive bid.

The following are attached for review: 1. Abstract of Bid (Attachment A); and 2. Tabulation of Bids (Attachment B).

CERTIFICATE OF FUNDS:

Fund Description

(01) General Fund  
(1061) Operations  
(5410) Replacement Equipment

Fund Source:	<u>Amount</u>
106101 5410	\$107,355

BC/JS/EB/SN/ts

Attachments

Prepared by: Edward Blahous, Director of Purchasing  
Stuart Nibeck, Contract Administrator, Maintenance

Approved by: Janet Stokesbary, Chief Financial Officer

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ABSTRACT OF BID

Commodity or Service:	<u>Custodial Equipment</u>
Bids Opened:	<u>2:00 P.M., Anchorage Time August 6, 1998</u>
Number of Invitations Sent:	<u>Eight (8)</u>
Number of Responsive Bids Received:	<u>Three (3)</u>
Number of "NO BIDS" Received:	<u>None (Ø)</u>
Advertising Date:	<u>Informal Procedures</u>
Prebid Conference Held:	<u>10:00 A.M., Anchorage Time July 30, 1998</u>
Addendum Issued:	<u>None (Ø)</u>

ANCHORAGE SCHOOL DISTRICT  
PURCHASING DEPARTMENT  
Facilities Maintenance Section  
1301 Labar Street  
Anchorage, Alaska 99515

TABULATION OF BIDS

Opened: 2:00 P.M., Anchorage Time  
August 6, 1998

Invitation: Custodial Equipment

VENDORS

- |   |   |  |
|---|---|--|
| 1. Furbish Chemical<br>501 Raspberry Drive<br>Anchorage, AK 99518 | 2. Asplund Supply<br>4005 Spenard Road<br>Anchorage, AK 99517 | 3. Frontier Paper<br>1848 Ship Avenue<br>Anchorage, AK 99501 |
|---|---|--|

DESCRIPTION	1*	2	3**
Item #1 Extended Price	33,600.00	29,712.00	29,856.00
Item #2 Extended Price	23,310.00	22,940.00	25,037.90
Item #3 Extended Price	***4,170.00	4,170.00	5,328.00
Item #4 Extended Price	14,787.00	12,834.00	12,338.00
Item #5 Extended Price	54,000.00	38,200.00	42,160.00
Item #6 Extended Price	14,400.00	14,820.00	12,600.00
Item #7 Extended Price	3,700.00	3,699.00	3,940.00
Item #8 Extended Price	1,605.00	1,710.81	1,875.00
Item #9 Extended Price	8,970.00	9,035.00	10,192.00
Item #10 Extended Price	13,440.00	12,804.00	14,360.16

\* Informal procedures were used to award items 3, 8 & 9 to Bidder #1.

\*\* Informal procedures were used to award items 4 & 6 to Bidder #3.

\*\*\* Tie bid awarded to Bidder #1 in accordance with Board Policy 725.373b.