

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #104 (98-99)

October 26, 1998

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: OPERATING BUDGET TRANSFERS—
SEPTEMBER MONTHLY REPORT FY 1998-99

PERTINENT FACTS:

This is the first monthly report of FY 1998-99 operating budget transfers prepared for the School Board which was generated from the Integrated Fund Accounting System (IFAS). The monthly reporting of budget transfers was approved by the School Board to provide information in a more timely manner. There were no budget transfers processed in July and August due to implementation of the new IFAS.

The attached report of budget transfers for the month of September 1998 includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—
Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of September 1998. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS will be achieved at a later date.

Budget transfer procedures have remained the same as FY 1997-98. The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

The following is an example of how to use the new monthly budget transfer schedule to review individual budget transfers. Attachment B includes a job number in IFAS. These replace the footnote and transfer numbers used in previous budget transfer reports as the identifying number for budget transfers. Refer to transfer Job Number 100839 for \$319 on Attachment B, page 2, which is exemplified below:

Job No.	Added To:	Subtracted From:	Added Amount	Subtracted Amount
100839	1 665 05 3530	1 665 01 5440	\$ 319	- \$ 319
FUND	1-General Fund	1-General Fund		
ORG/COUNTER	665 05-Special Ed Sec/O & M	665 01-Special Ed Sec/Administration		

The two-digit number (counter) at the end of the organizational code represents a certain program within the organization. The counters may vary between organizational codes depending on which programs exist in the departments/schools.

OBJECT OF EXPENDITURE	3530-Telephone	5440-New Equipment
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BC/JS/MSL/MHD

Attachments

Prepared by: Marie S. Laule, Budget Director

Approved by: Janet Stokesbary, Chief Financial Officer