

ANCHORAGE SCHOOL DISTRICT

ANCHORAGE, ALASKA

ASD MEMORANDUM #132 (98-99) November 23, 1998

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: OPERATING BUDGET TRANSFERS–OCTOBER MONTHLY  
REPORT FY 1998-99

PERTINENT FACTS:

The attached report of budget transfers for the month of October 1998 that were processed in the new Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000–

Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of October 1998. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS will be achieved at a later date.

Budget transfer requests that involve transferring funds to/from any personnel or related benefits' accounts were not processed in October due to the personnel coding translation from the Government Human Resources System (GHRIS) to IFAS. The translation should be finished by the middle of November and will allow for budget transfer transactions involving personnel to appear on the Operating Budget Transfers–December Monthly Report FY 1998-99.

Budget transfer procedures have remained the same as FY 1997-98. The budget transfer forms and related information for all of the transfers are available in the

Budgeting Department office for review by the School Board and members of the public.

The following is an example of how to use the new monthly budget transfer schedule to review individual budget transfers. Attachment B includes a job number in IFAS. These replace the footnote and transfer numbers used in previous budget transfer reports as the identifying number for budget transfers. Refer to transfer Job Number 146834 for \$3,598 on Attachment B, page 2, which is exemplified below:

Added Subtracted

Job No. Added To: Subtracted From: Amount Amount

146834 1 125 01 5440 1 125 01 4040 \$ 3,598 ? \$ 3,598

FUND 1?General Fund 1?General Fund

ORG/COUNTER 125 01?Bowman-Reg. Instruction 125 01-Bowman-Reg. Instruction

*The two-digit number (counter) at the end of the organizational code represents a certain program within the organization. The counters may vary between organizational codes depending on which programs exist in the departments/schools.*

OBJECT OF 5440 ?New Equipment 4040 ?Teaching Supplies

EXPENDITURE

BC/JS/MSL/MHD

Attachments

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