

ANCHORAGE SCHOOL DISTRICT

ANCHORAGE, ALASKA

ASD MEMORANDUM #178 (98-99) February 8, 1999

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: OPERATING BUDGET TRANSFERS-DECEMBER MONTHLY
REPORT FY 1998-99

PERTINENT FACTS:

The attached report of budget transfers for the month of December 1998 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000-

Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of December 1998. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS is an on-going process.

The personnel coding translation in the Government Human Resource System (GHRS) to IFAS has been completed. This will allow for budget transfers to take place between personnel or related benefit's accounts.

Budget transfer procedures have remained the same as FY 1997-98. The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

The following is an example of how to use the monthly budget transfer schedule to review individual budget transfers. Attachment B includes a job number in IFAS. These replace the footnote and transfer numbers used in previous budget transfer reports as

the identifying number for budget transfers. Refer to transfer Job Number 222446 for \$4,750 on Attachment B, page 5, which is exemplified below:

Added Subtracted

Job No. Added To: Subtracted From: Amount Amount

222446 1 603 01 1220 1 603 01 1360 \$ 4,750 — \$ 4,750

FUND 1—General Fund 1—General Fund

ORG/COUNTER 603 01—Special Ed. Deaf 603 01—Special Ed. Deaf

The two-digit number (counter) at the end of the organizational code represents a certain program within the organization. The counters may vary between organizational codes depending on which programs exist in the departments/schools.

OBJECT OF 1220 —Extra Help Certificated 1360 —Special Service Teachers

EXPENDITURE

BC/JS/MSL

Attachments

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