

ANCHORAGE SCHOOL DISTRICT

ANCHORAGE, ALASKA

ASD MEMORANDUM #86 (1999-2000)

October 25, 1999

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: OPERATING BUDGET TRANSFERS—SEPTEMBER MONTHLY
REPORT FY 1999-2000

PERTINENT FACTS :

The attached report of budget transfers for September 1999 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of September 1999. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS is an on-going process.

The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

The following is an example of how to use the monthly budget transfer schedule to review individual budget transfers. Refer to Attachment B; page one, for the IFAS transaction. The following schedule offers a breakdown of the components used in processing a budget transfer.

Added Job No.	Added To:	Subtracted From:	Added Amount	Subtracted Amount
555099	118005 3530	149901 5410	\$375	- \$375
FUND	1-General Fund	1-General Fund		
ORG/COUNTER	18005-Creekside Park Operations & Maintenance	49901-Unallocated Elementary Education		

The two-digit number (counter) at the end of the organizational code represents a certain program within the organization. The counters may vary between organizational codes depending on which programs exist in the departments/schools.

OBJECT OF EXPENDITURE	3530-Telephone	5410- Replacement Equipment
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BC/JS/MSL

Attachments

Prepared by: Marie S. Laule, Budget Director

Approved by: Janet Stokesbary, Chief Financial Officer