

ANCHORAGE SCHOOL DISTRICT

ANCHORAGE, ALASKA

ASD MEMORANDUM #14 (1999-2000)

November 4, 1999

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: OPERATING BUDGET TRANSFERS—JUNE MONTHLY REPORT FY  
1998-99

PERTINENT FACTS:

The attached report of budget transfers for the month of June 1999 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—

Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of June 1999 that include year-end budget adjustments, which comply with the new State Chart of Accounts. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS is an on-going process.

The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

The following is an example of how to use the monthly budget transfer schedule to review individual budget transfers. Refer to Attachment B; page three, for the IFAS transaction. The following schedule offers a breakdown of the components used in processing a budget transfer.

<b>Added Job No.</b>	<b>Added To:</b>	<b>Subtracted From:</b>	<b>Added Amount</b>	<b>Subtracted Amount</b>
443165	1 603 05 3530	1 603 01 3030	\$520	— \$520

FUND	1—General Fund	1—General Fund
ORG/COUNTER	603 05—Special Ed Deaf Program Operations & Maintenance	603 01—Special Ed Deaf Program Instructional Support

*The two-digit number (counter) at the end of the organizational code represents a certain program within the organization. The counters may vary between organizational codes depending on which programs exist in the departments/schools.*

OBJECT OF EXPENDITURE	3530 — Telephone	3030 — Contracted Service-Instruction
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BC/JS/MSL

Attachments

Prepared by: Marie S. Laule, Budget Director

Approved by: Janet Stokesbary, Chief Financial Officer