

Attachment A

341.21 Curriculum Committees

The Superintendent shall be responsible for the establishment of curriculum committees composed of ~~lay citizens,~~ parents, business and community representatives, students and professional staff, with overlapping terms. ~~Their responsibility will be to make recommendations concerning curriculum revision.~~

The functions of the curriculum committees shall include but not be limited to the following:

- ~~a. — Develop scope and sequence handbooks and resource guides for respective areas.~~
- a. Develop recommendations for content and performance standards for respective areas.
- ~~b. — Assist the Administration in the establishment of competency based standards in respective areas.~~
- b. Develop curriculum frameworks, course descriptions, and titles.
- c. Develop recommendations for the adoption of instructional materials and textbooks to support the adopted content and performance standards.
- d. Assist central administration staff in review, evaluation and recommendations for changes in curriculum implementation and design.
- e. Develop recommendations to address training needs in curriculum areas.

Curriculum committees shall be scheduled to meet at least quarterly, and may meet more frequently if necessary.

During curriculum renewal and materials adoption processes, a “Curriculum/Adoption Review Committee” representing cross sections of the professional staff, students, and of the community may be appointed to work under the direction of, and make recommendations to, the Curriculum Committee in the appropriate area. These recommendations will then be reviewed by the Instructional Division, the Anchorage Council of PTAs, the

MECC, and the Student Advisory Board prior to forwarding to the Superintendent for final recommendation to the School Board.

Due to the community concerns regarding representation of various viewpoints on the Health Curriculum Committee, the Board will participate in and approve, the selection of parents and citizen members, ~~a member of the clergy, a physician, health care practitioner, and a community at large appointee~~ to this committee.

(Section 341.21 – Revised March 14, 1994)