

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #355 (1999-2000)

June 12, 2000

TO: SCHOOL BOARD
FROM: OFFICE OF THE SUPERINTENDENT
SUBJECT: AWARD OF CONTRACT: AUTOMOTIVE DIESEL FUEL

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the award of a contract to the low bidder, Suburban Propane (PetroStar) as shown on the attached Tabulation of Recommended Awards for Automotive Diesel Fuel (Attachment A), in an amount not-to-exceed \$134,110.

PERTINENT FACTS:

The current Automotive Diesel Fuel and Gasoline contract expires June 30, 2000. The Invitation to Bid for Automotive Diesel Fuel is for the period July 1, 2000 through June 30, 2003 with an option to renew the contract for two additional one-year periods. The Automotive Diesel Fuel recommended for award on this Invitation to Bid is for the Transportation Facility.

The District's cost of fuel will be based upon the Oil Producers Information Service weekly contract average price for the Anchorage, Alaska area minus the discount per gallon offered by the low bidder. The price of fuel will fluctuate according to the weekly Oil Petroleum Information Service report for the Anchorage area. However, the discount price (bid delivery charge) bid by the low bidder, -\$0.066/gallon, will remain constant through the life of the contract.

On the bid opening date, the weekly contract average price was \$1.055/gallon. The bid delivery charge offered by the low bidder is -\$0.066/gallon for a District cost of \$.989/gallon.

The following are attached for review by the School Board: 1. Tabulation of Recommended Awards by Vendor for Automotive Diesel Fuel (Attachment A); 2. Tabulation of Bids for Automotive Diesel Fuel (Attachment B); and 3. Abstract of Bid (Attachment C).

CERTIFICATION OF FUNDS:

Funds Description:

(01) General Fund (FY 2000-2001)
(108101) Bus Operations
(4100) Gasoline

Fund Source:

	<u>Fund</u>	<u>Funding Source</u>	<u>Account Code</u>	<u>Amount</u>
Pupil Trans	01	108101	108101 4100	\$134,110

BC/EB/PKC/tc

Attachments

Prepared by: Pamela K. Chenier, Senior Purchasing Agent
Ed Blahous, Director, Purchasing/Warehouse

Approved by: Janet Stokesbary, Chief Financial Officer

ANCHORAGE SCHOOL DISTRICT
PURCHASING DEPARTMENT
4919 Van Buren Street
Anchorage, Alaska 99517-3137

TABULATION of RECOMMENDED AWARDS
for
AUTOMOTIVE DIESEL FUEL

VENDOR	ITEMS RECOMMENDED	UNIT	ESTIMATED	FOR AWARD	PRICE
TOTALS					
Suburban Propane 1200 Whitney Rd Anchorage, Alaska 99501	Bid Item #1		(\$0.066)		\$ 134,110.00

*Based on delivery charge bid and OPIS Average Contract price for Anchorage, Alaska on No. 1 Diesel Fuel.

ANCHORAGE SCHOOL DISTRICT

ABSTRACT OF BID

Commodity or Service:	<u>AUTOMOTIVE DIESEL FUEL</u>
Bids Opened On:	<u>2:00 P.M., Anchorage Time May 24, 2000</u>
Budget Fund:	<u>General (2000-01)</u>
Number of Bids Sent:	<u>Thirty-three (33)</u>
Number of Responsive Bids Received:	<u>Five (5)</u>
Number of "NO BIDS" Received:	<u>None</u>
Advertising Date:	<u>May 10, 2000 Anchorage Daily News</u>
Prebid Conference Held:	<u>10:00 A.M., Anchorage Time May 16, 2000</u>
Addendum Issued:	<u>Addendum #1: May 16, 2000 Addendum #2: May 18, 2000</u>