

MINUTES OF THE ANCHORAGE SCHOOL BOARD

REGULAR MEETING OF FEBRUARY 14, 2000

The Anchorage School Board met in Regular Session on Monday, February 14, 2000 at 6:30 p.m. in the Board Room, at the Anchorage School District Administration Building. President Peggy Robinson presided.

A. CALL TO ORDER, ROLL CALL, FLAG SALUTE

Board Members Present: Peggy Robinson, Dave Werdal, Rita Holthouse, Bettye Davis, Harriet Drummond, Kathi Gillespie and Debbie Ossiander.

Others Present: Bob Christal, Carol Comeau, Carolyn Buckley, Patricia McRae, Gail Opalinski, Pat McDowell, Fred Stofflet, Robyn Rehmman, Norm Holthouse, Russ Ament, Ed Conyers, Ed Blahous, Bill Mikawa, Lee Wilson, Teresa Johnson, Ellen Montague, Bob Price, Michelle Egan, Stan Syta, Julie Ginder, Jim Taylor, Larry Wiget, Bill Mikawa, John Alexander, Ray Amsden, Heather Wagner, Cindy Chase, Marie Laule, Patrick Butler, Hans Bernard, Mary Tanghe, the press and other interested people.

The School Board opened the meeting with the Pledge of Allegiance to the Flag.

B. ANNOUNCEMENTS

Peggy Robinson announced the scheduled up-coming meetings.

Hans Bernard announced that the Chugiak High School Concert Choir will perform with the Anchorage Concert Chorus this coming Saturday evening, February 19, 2000.

Patrick Butler, military delegate, announced that there are still excess computers available for schools that may need a model 486 computer. Teachers may contact Lt Col Butler at 552-3683.

C. APPROVAL OF AGENDA

The Agenda was approved by unanimous consent.

D. AWARDS/RECOGNITIONS/PRESENTATIONS

ASD Memorandum #194 – BP Teachers Of Excellence

The BP Teachers of Excellence award honors exemplary Anchorage educators whose work inspires their students and peers. Each teacher receives a \$500 U.S. Savings Bond, a commemorative plaque and an invitation to tour BP's North Slope Facilities. The teachers are also eligible for selection as BP's Teacher of the Year.

Congratulations to the following first semester winners:

Jeff Bassett, Service High School; Mary Ann Baxter, Bear Valley Elementary; Lori Bradford, West High School; Patty Clem, Williwaw Elementary; Carolyn Crosby, Susitna Elementary; Martha Gould-Lehe, Kasuun Elementary; Douglas Heetderks, Susitna Elementary; Jeanie Heginbotham, Kincaid Elementary; Judy Ann Knecht, Bartlett High School; and Chris Meyers, O'Malley Elementary.

The School Board recognized these outstanding teachers of excellence.

E. PRESENTATION

Making A Difference For Kids – Employee Recognition Program

Michelle Egan gave a brief presentation on the District's employee recognition program, *Making a Difference for Kids*. Ms. Egan explained that the program consists of both formal and informal recognitions and further explained how various employee and volunteer nominations are selected. Recognition forms are available to all departments in the District.

F. PERSONS TO BE HEARD ON NON-AGENDA ITEMS

Michael Mansfield commented on the winter maintenance of Rockridge Road which is the direct road to O'Malley Elementary. Mr. Mansfield noted that it is time for the District to take responsibility for the maintenance of this access road to O'Malley Elementary.

Cheri Mansfield explained that she walks with her children to O'Malley Elementary on Rockridge Road and it becomes very dangerous during the winter months for those students who walk to school, those who ride the bus and those who are transported by auto. Ms. Mansfield noted that there are two "School Zone" signs in the immediate vicinity but a "20 MPH When Children Are Present" sign should also be posted. Ms. Mansfield urged the Board to be more responsible for the maintenance of Rockridge Road.

Peggy Robinson explained that the School Board did add money to the budget for emergency winter maintenance of Rockridge Road for next

school year; however, this issue also needs to be addressed with the Municipality and the Assembly.

Robert Morman commented that the District does not have a current EEO/AA plan. Mr. Morman further commented that as an advocate for equal rights, he provides services for individuals in the processing of complaints through the various agencies involved in complying with Municipal, State, and Federal Laws and Regulations to include the District's policy.

Bob Christal explained that the District does have a Diversity Plan which will be coming before the Board for review and adoption during the second School Board Meeting in March. Mr. Christal stated that he will be glad to look at any other issues or timelines that Mr. Morman would like to discuss.

Carol Anderson, Williwaw Elementary teacher and speaking on behalf of the Williwaw staff, commented that teachers are continually required to take on more and more responsibility. Ms. Anderson stated that in order to attract and keep highly qualified dedicated teachers, the District needs to offer competitive salaries to teachers.

Robert Hayes commented that he will not be running for School Board in the up-coming election so that he can take care of his complaint associated to his whistle blowing case.

Peggy Robinson noted that Mr. Hayes' claims have been reviewed and investigated and have been found to be untrue.

Troy Karluk read a letter from Rich Kronberg to the School Board. (Mr. Kronberg was unable to attend the meeting to address the Board personally.) In the letter, Mr. Kronberg commented on the low employee morale within the AEA bargaining unit and stated that even as the District and the AEA are heading towards advisory arbitration, it is not too late for the Board to bring a serious proposal to the bargaining table; one that does not rely on smoke and mirrors and one that will allow the District to compete for the quality teachers Anchorage students need.

G. CONSENT AGENDA

Consent Agenda attached. **All attachments referred to in memoranda recommendations are on file in the Superintendent's office.**

1. Approval Of Minutes:

- a. Special Meeting – January 10, 2000

- b. Regular Meeting – January 10, 2000
- c. Special Meeting – January 18, 2000 (4:00 p.m.)

2. ASD Memorandum #196 – Revision To School Board Policy Section 841.13: Political Candidacy And Public Offices (Employees Running For School Board) (First Reading)

It is the Administration's recommendation that the School Board approve on First Reading, the revisions to School Board Policy 841.13, Political Candidacy and Public Offices, as shown on Attachment A.

3. ASD Memorandum #199 – Revision To School Board Policy Section 731.5: Pest Management (First Reading)

It is the Administration's recommendation that the School Board approve on first reading the Revision/Addition To School Board Policy Section 731.5 - Pest Management, Attachment A.

4. ASD Memorandum #188 – Acceptance Of Grant Award: Pathways (School-To-Work)

It is the Administration's recommendation that the Anchorage School Board authorize the Superintendent to accept a grant award from the Alaska Department of Education and Early Development in the amount of \$131,000.

5. ASD Memorandum #191 – Acceptance Of Grant Award: GEAR UP

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept grant funds from Alaska Department of Education and Early Development in the amount of \$49,086 for the first year of a five-year project.

6. ASD Memorandum #192 – Acceptance Of Grant Award: Technology Literacy Challenge Fund Grant

It is the Administration's recommendation that the School Board authorize the Superintendent to accept a grant award from the Alaska Department of Education and Early Development (DEED) in the amount of \$1,000,011.

7. ASD Memorandum #193 – Prior Approval Of Discretionary Grant: 21st Century Learning Centers

It is the Administration's recommendation that the School Board authorize the Superintendent to apply for a grant from the U.S. Department of Education for after-school and summer programs through the 21st Century Community Learning Centers' Program.

8. ASD Memorandum #195 – Professional Services Selection: Dimond High School Constructability Review Services

It is the Administration's recommendation that the School Board approve the selection of Olympic Associates Company to perform Constructability Review Services for the Dimond High School Replacement project and authorize the Superintendent to negotiate and enter into a contract with Olympic Associates for the Constructability Review Services as addressed in the Request for Proposals dated October 18, 1999.

9. ASD Memorandum #198 – Personnel Report

It is the Administration's recommendation that the School Board approve the attached Personnel Report.

10. ASD Memorandum #215 – Minority Education Concerns Committee Appointment

It is the Administration's recommendation that the School Board appoint Marilyn Andersen and Elaine K. Cooper to the Minority Education Concerns Committee for terms that will expire in June of 2001.

11. ASD Memorandum #168 – Survey Of Algebra Course Recommendation

It is the Administration's recommendation that the School Board approve the continued acceptance of passage of "Survey of Algebra" as one way for students to meet the algebra requirement for high school graduation.

The following items were removed from the Consent Agenda: ASD Memoranda #196, #199, #195 and #168.

ACTION:

Moved by Debbie Ossiander
seconded by Kathi Gillespie

to approve the Minutes of the
Special Meeting of January 10,
2000; the Minutes of the Regular
Meeting of January 10, 2000; the
Minutes of the Special Meeting

of

January 18, 2000 (4:00 p.m.);
Memorandum #188;
Memorandum #191;
Memorandum #192;
Memorandum #193;
Memorandum #198; and
Memorandum #215.

Peggy Robinson announced that there is a possibility that she may teach a class this summer that would reimburse her with funds from the Technology Literacy Challenge Fund Grant (Memorandum #192). Ms. Robinson noted that she has not signed a contract for this class yet but if she does sign a contract, it will come before the Board for approval at which time she will abstain from the vote.

VOTE:

Ayes: Drummond, Ossiander, Werdal,
Robinson, Gillespie, Holthouse, Davis

Nays: None

MOTION PASSED.

ASD Memorandum #196 – Revision To School Board Policy Section 841.13: Political Candidacy And Public Offices (Employees Running For School Board) (First Reading)

It is the Administration's recommendation that the School Board approve on First Reading, the revisions to School Board Policy 841.13, Political Candidacy and Public Offices, as shown on Attachment A.

ACTION:

Moved by Debbie Ossiander
seconded by Kathi Gillespie

to approve Memorandum #196.

Bob Christal explained that the revision to this policy allows the District to be consistent with its own policy and State law.

Dave Werdal requested a clearer understanding of the second paragraph of the policy which states: "Any related political activity is to be kept wholly separate from District employment and shall not interfere with the employee's attendance or job performance, nor violate any provision of the Municipal Code of Ethics (AMC Section 1.15.180) or otherwise create a direct conflict of interest with the employee's job responsibilities."

Bob Christal explained that employees may not campaign while on the job of employment duties.

Dave Werdal inquired about the statement: "The Superintendent shall develop and implement uniform administrative procedures pursuant to this policy."

Bob Christal explained that each year the administrative procedures are reviewed to see if changes are needed. These procedures and guidelines are sent out to all District schools during this timeframe each year.

VOTE:

Ayes: Drummond, Ossiander, Werdal,
Robinson, Gillespie, Holthouse, Davis

Nays: None

MOTION PASSED.

ASD Memorandum #199 – Revision To School Board Policy Section 731.5: Pest Management (First Reading)

It is the Administration's recommendation that the School Board approve on first reading the Revision/Addition To School Board Policy Section 731.5 - Pest Management, Attachment A.

ACTION:

Moved by Dave Werdal to approve Memorandum #199.
seconded by Kathi Gillespie

Bob Christal stated that the pest management issue was brought to the attention of the School Board last fall after discussions with members of Alaska Community Action on Toxics (ACAT) to discuss their concerns of the use of pesticides in District schools.

Stan Syta, Director of Operations, addressed the Board on a pest control system that will control pests without the need to necessarily use pesticides. Mr. Syta further explained that a pest control plan has been put together for the District to safely control pests without having to use toxic chemicals.

Polly Carr, speaking on behalf of ACAT, thanked the District for proposing this new policy on pesticides and urged the School Board to approve the Administration's recommendation. This policy recommends the use of alternative methods of pest control instead of the use of toxic chemicals (this method will protect students, staff and the environment).

Cory Rennell, member of the Alaska Youth For Environmental Action, thanked the District for working out a pest management plan that is beneficial to all noting that schools need to be healthy environments and this plan looks to the future for both the community and the environment.

Cheryl Hilmes commented that she fully supports the proposed policy recommendation and thanked the Administration for working so openly with ACAT. Ms. Hilmes encouraged the Board to approve the recommended policy.

Carly Allen commented on the many negative aspects of using toxic chemicals to manage pest control and noted that focusing on non-chemical measures to manage pest control is in the best interest of everyone. Ms. Allen urged the Board to support and approve the Administration's recommendation.

Katie Bryson, Steller Alternative student, noted that she has been working on the issue of the use of pesticides in schools for the past year and was shocked to learn about the unsafe aspects of pesticides. Ms. Bryson further noted that this policy will protect students and staff and thanked the District for its support in this vital area.

Rick Perry stated that he knows of a non-toxic approach to pest management that is very effective and poses no threat to humans.

Peggy Robinson suggested that Mr. Perry talk to Stan Syta regarding his proposal.

Bob Christal commented on the very positive interaction staff has had with the group of students who have testified this evening on this issue. Mr. Christal noted that these young people are great representatives of the Anchorage School District.

Mr. Syta further explained that the District's current annual cost for pest control is approximately \$20,000 per year. This new method of pest management will be more labor intensive and will cost approximately \$35,000 to \$40,000 which will include an additional position to monitor the 89 schools in the system. As far as providing notification that a

specific school will be undergoing a pest management procedure during the summer months, Mr. Syta explained that a notice will be provided on any interior school use application.

VOTE:

Ayes: Drummond, Ossiander, Werdal,
Robinson, Gillespie, Holthouse, Davis

Nays: None

MOTION PASSED.

ASD Memorandum #195 – Professional Services Selection: Dimond High School Constructability Review Services

It is the Administration's recommendation that the School Board approve the selection of Olympic Associates Company to perform Constructability Review Services for the Dimond High School Replacement project and authorize the Superintendent to negotiate and enter into a contract with Olympic Associates for the Constructability Review Services as addressed in the Request for Proposals dated October 18, 1999.

ACTION:

Moved by Kathi Gillespie to approve
Memorandum #195.
seconded by Bettye Davis

Bob Christal explained that during a review of construction practices last summer, it was suggested that a review of Constructability Review Services be conducted. Bob Christal further explained that staff was asked to do a very careful review of this project as it moves forward and a decision was made to go to an external group to make sure the District is moving these high schools along with good project management.

Ray Amsden identified the following five specific tasks that will be performed by Olympic Associates Company in the Constructability Review Services for the Dimond High School Replacement project: 1) Completeness of plans and specifications. 2) Identification of document errors, omissions, or ambiguities. 3) Coordination between the drawings and written specifications. 4) Coordination between systems and the various engineering disciplines. 5) Verification that the drawings are biddable for competitive contract bidding.

Debbie Ossiander noted that these items are specific tasks recommended by the community and the audit noting that this is a real step forward in how the District handles this issue. Ms. Ossiander

commended the Facilities staff noting the cost and the efficiency of the design work has improved.

Bob Christal commented that there may be a long-term savings associated with this action. There will be an analysis of this entire process with a review that will be brought back to the Board (there is a full circle of accountability).

VOTE:

Ayes: Drummond, Ossiander, Werdal,
Robinson, Gillespie, Holthouse, Davis

Nays: None

MOTION PASSED.

ASD Memorandum #168 - Survey Of Algebra Course Recommendation

It is the Administration's recommendation that the School Board approve the continued acceptance of passage of "Survey of Algebra" as one way for students to meet the algebra requirement for high school graduation.

MOTION:

Moved by Dave Werdal to approve Memorandum #168.
seconded by Kathi Gillespie

Bob Christal noted that this is basically a high school issue relative to the Survey of Algebra course.

Fred Stofflet explained that this recommendation originated with the Math Curriculum Committee within the ranks of the principals' review. There was 100 percent acceptance and support of Survey of Algebra; however, there was a split on the implementation of the course as to whether it should be a freshman/sophomore course rather than a junior/senior course. Dr. Stofflet reminded the Board that Survey of Algebra is an approved course that meets the graduation requirements. In two years, students will have to pass the high school graduation qualifying exam which will include algebra level skills. At this time, Survey of Algebra is reserved for upper level students who have not been successful in other algebra courses.

Debbie Ossiander commented that she would like a better sense of the number of kids who are having difficulty getting through Algebra I or the two-year algebra sequence. A four-year college program requires Algebra, Geometry and Algebra I. UAA requires two years of Algebra or a competency test. Students may not score high enough on a competency test unless they have had Algebra I. Ms. Ossiander

expressed concern that the kids who have the most needs may slide along and not do anything until the 11th grade.

Sandy Schoff stated that students taking Survey of Algebra may not get into every college in the United States but there are schools they could attend.

Debbie Ossiander noted that she is not convinced that Survey of Algebra should be restricted to 11th and 12th graders. Ms. Ossiander expressed concern that people in general think that math is an incredibly difficult thing to do and her fear is that there may be kids who could succeed but because of low expectations they will be put in a place where they can't live up to their potential.

Rita Holthouse stated that she does not support restricting Survey of Algebra to only 11th and 12th graders. It is important to rely on the expertise of students, teachers, counselors and parents. Dr. Holthouse expressed concern for the students who are forced to fail for two years before they are able to go into Survey of Algebra. Some students may have a chance to pass Survey of Algebra and other math classes throughout high school. The level as to those students who are allowed to take this course is crucial. Students shouldn't have to fail for two years before they are allowed to take Survey of Algebra.

Kathi Gillespie noted that it is very important to look at the outcome of the students taking Survey of Algebra or Algebra I. Ms. Gillespie also noted that if students are allowed to take Survey of Algebra at a lower grade level, then perhaps they need to start earlier to be able to take enough years of math to pass.

AMENDMENT:

Moved by Rita Holthouse
seconded by Kathi Gillespie

to allow students to take
Survey of Algebra in
Grades 9-12 as deemed
appropriate by school
personnel.

Debbie Ossiander commented that if there are students who just go to Pre-Algebra or Survey of Algebra in the 9th grade, there is a concern if those students can successfully get through the exit exams. Ms. Ossiander inquired that if the District says that a student can get a high school diploma by taking Survey of Algebra, has a solid base of knowledge been provided for those students to pass the graduation exam.

Linda Smith, Dimond High School Math Department Chair, responded that in order to pass the high school qualifying exam, students need

both algebra and geometry. Students taking only Survey of Algebra may not be able to pass the high school qualifying exam because they would need a foundation in geometry as well.

Debbie Ossiander commented that the District needs some way to give kids a remedial dose in readiness for the exit exam and asked if it would be preferable to limit Survey of Algebra to Grades 10-12.

Sandy Schoff stated that she would be more comfortable with that approach. If students came into high school and had taken a pre-algebra course, they would have picked up some geometry in the pre-algebra course prior to going into Survey of Algebra.

AMENDMENT TO AMENDMENT:

Moved by Debbie Ossiander to offer Survey of Algebra in
seconded by Dave Werdal Grades 10-12.

Kathi Gillespie stated that this amendment would be easier to support noting that at the national level, people want to make Algebra I an 8th grade course.

Betty Davis urged defeat of this amendment stating that the District needs to do what is best for all children. All kids do not learn at the same pace and they need to have as many options as possible. If there are kids coming into the 8th grade who are not where they need to be, Survey of Algebra may be very appropriate for them at that time instead of waiting until the 10th or 11th grades.

MOTION:

Moved by Debbie Ossiander to call the question on the
seconded by Harriet Drummond Amendment to the
Amend- ment.

VOTE:

Ayes: Drummond, Ossiander, Werdal,
Robinson, Davis

Nays: Gillespie, Holthouse

MOTION PASSED.

VOTE ON AMENDMENT TO AMENDMENT:

Ayes: Drummond, Ossiander, Werdal,
Robinson, Gillespie

Nays: Holthouse, Davis

AMENDMENT TO AMENDMENT PASSED.

VOTE ON MAIN MOTION AS AMENDED:

Ayes: Drummond, Ossiander, Robinson,
Gillespie, Holthouse, Davis

Nays: Werdal

MAIN MOTION PASSED AS AMENDED.

H. SUPERINTENDENT'S REPORT

ASD Memorandum #167 – Report On Math Issues K-12

The School Board and administrative staff have discussed several issues related to the K-12 Mathematics Program over the past several years. Most recently, the discussion centered on increasing the number of students taking Algebra prior to exiting middle school. Administrative staff has attempted to identify the various issues that seem relevant to the K-12 program and present a consolidated report discussing those issues. That compilation follows.

The report is presented as a series of questions and answers. In aggregate, they cover the issues the staff has identified as being pertinent. The report is attached for Board members' information. Pat McDowell, Executive Director for High Schools, Gail Opalinski, Executive Director for Middle Schools, and Patricia McRae, Executive Director for Elementary Education, have reviewed and approved this document.

High School Level:

Debbie Ossiander commented on high school credits being received by middle level students taking high school algebra and geometry classes. Ms. Ossiander noted that she's an advocate for students taking high school classes as soon as they are ready, but she doesn't necessarily expect them to get the high school credit at the middle school level.

Kathi Gillespie stated that if students do the work they ought to get the credit noting that if they don't get the credit, students will not see the advantage to push themselves. It's important to encourage students and reward them when they are successful.

Dave Werdal noted that it is important to make sure the students are actually doing the high school course.

Fred Stofflet explained that the standards, the textbooks and the expectations are the same for the course whether or not a middle level student is taking the course or a high school student is taking the course.

Middle Level:

Debbie Ossiander commented on the screening tests for math placement at the middle level (in particular the discrepancy of the success rate at various schools).

Gail Opalinski explained that Clark Middle School enjoys a grant which helps the students (through tutors) who may need extra help to be successful. If this model works, staff will see what can be done to gain this type of support in other areas.

Debbie Ossiander inquired about the screening tests used to discern if a student should go into algebra in 7th grade.

Sandy Schoff responded that an algebra prognosis test is used which gives the student the opportunity to look at a sample of the explanations and then do the problems. This gives an inclination of how the student will do in algebra. This could ultimately be a 6th grade benchmark.

Kathi Gillespie inquired as to the cost of the algebra prognosis test.

Fred Stofflet stated that he will get that information for Board members.

Kathi Gillespie inquired if there is a K-8 certification and if the District will have the qualified people on board to teach algebra and geometry at the middle school level.

Gail Opalinski responded that there is a K-8 and a 7-12 certificate and principals are asked to make sure that the teachers they hire have the appropriate credits in math.

Kathi Gillespie asked if a teacher could get a certification without being a math major.

Gail Opalinski responded that a teacher needs 18 hours in a specific subject (they don't have to be certificated in it however). As long as they are certificated and have the appropriate hours in the specific course, they can teach the specific subject.

Elementary Level:

Rita Holthouse stated that some combo teachers have commented that they are having some difficulty in teaching two levels of math and

inquired if there has been any workshop type help for teachers doing the combo classes.

Patty Kennedy, Elementary Math Teacher Expert, explained that support meetings are available through staff development for teachers having difficulties teaching the two levels of math in the combo classes.

Kathi Gillespie inquired as to when the District will have the requirement that teachers coming into the District will have the skills they need to teach the curriculum of the District, and how will the District test the teachers competence to teach within the skill level that is needed.

Carol Comeau explained that currently, teachers coming into the District need to pass the Praxis I test before they can get a certificate which will bring the standard up. It's important to have these high standards but it will be challenging to maintain if people do not go into teaching. Once teachers pass the Praxis I test, many will have the skills necessary to teach the District's curriculum and there will be the necessary support in the specific area as needed. Ms. Comeau further explained that during the interview process, principals do ask questions in the area of competency and there is also a screening process in place to make the eligible-to-hire list.

Dave Werdal commented that this is a very transitory School District and a program such as Everyday Math which is built on spirals doesn't work well in transitory districts. The Everyday Math program doesn't seem to be a good fit for kids coming in from Outside.

Patty Kennedy explained that with the Everyday Math program, students have the opportunity to see things again and again and are able to practice and to catch-up.

Kathi Gillespie requested an analysis/comparison of the strengths and weaknesses of Everyday Math, Heath and Saxton math programs. Ms. Gillespie commented that a lot of emphasis has been put on the Everyday Math program and expressed concern that the District has not been able to offer the necessary training or support to address the needs of all the schools with the math program problems.

Fred Stofflet responded that training has been provided for the Heath and the Everyday Math programs but there has not been any training relative to the Saxton program.

Sandy Schoff commented that if the focus is on Everyday Math and if teachers would like someone to come in and work with them, that would not be a problem (training activities will continue).

Bob Christal stated that the information compiled in this report will be shared with the Math Curriculum Committee and with teachers. There is a good deal of information in this report for further discussion and to also challenge the District for improvement.

ASD Memorandum #186 – Out-Of-District Travel – Second Quarter Report FY 1999-2000

The attached Travel Report summarizes the travel taken by District employees and School Board members during the second quarter of FY 1999-2000 for both in-state and out-of-state travel. This report complies with the travel procedures established with the revision to School Board Policy Sections 156, Board Member Travel, and 526, Staff Travel.

ASD Memorandum #204 – Emergency Contract Award: Trailside Elementary School Classroom Furniture

The Administration awarded a purchase order for new classroom furniture for Trailside Elementary School on January 28, 2000 to Corporate Express of Alaska in the amount of \$78,694.74. The contract was awarded under School Board Policy Section 725.14, Emergency Contracts, in order to take advantage of competitively obtained List Item pricing, which was about to expire.

The Purchase Requisition for new classroom furniture for Trailside Elementary School was received in the Purchasing Department on January 27, 2000. Extended pricing from Corporate Express of Alaska, from the FY 1999-2000 List Item competitive bids for Furniture and Equipment, was about to expire on January 31, 2000. Informational pricing quotes were obtained from two additional vendors, on January 28, 2000, Attachment A. These quotes indicated savings to the District of \$10,779.26 would result if an order were placed with Corporate Express of Alaska by January 31, 2000.

ASD Memorandum #179 – Bear Valley Elementary School Water Line Contract Change Order Report

At the regular School Board Meeting on May 10, 1999, the School Board approved establishment of a Major Maintenance project to replace defective water piping at Bear Valley Elementary School (ASD Memorandum #286, (98-99). A progress report was issued on the project at the August 23, 1999 Board meeting (ASD Memorandum #36 (1999-2000) reflecting the results of the construction procurement bid

and award process. The total project funds allocated to this project were established at that time to be \$209,050. The project was subsequently completed prior to the start of school and the progress of the project were reported to parents and staff at the September 21, 1999 PTA meeting.

On August 23, 1999, a Notice of Claim was filed by Consolidated Contracting and Engineering indicating that the contract documents were defective and this defect had been relied on in the preparation of their bid. This design error had resulted in significant material and labor overruns which resulted from the scale of the project drawings indicated at 1/8 inch per foot when the actual scale should have been 1/16 inch per foot (doubling the material and labor requirements). The Engineer of Record, PDC Consulting Engineers Inc. was provided with an opportunity to defend the accuracy of their documents. Their response was unsatisfactory. The bid documents did not meet the "Standard of the Industry" test for accuracy in depicting the magnitude of the work and was judged by the District to result in a Design Error Change Order. Errors and Omissions restitution will be pursued against the designer.

The Dispute Resolution provisions of the contract were followed and after consultation with legal counsel, a "Director of Facilities" decision was issued under Ed Conyers' signature on November 10, 1999 finding that the Contractor was due additional compensation. A settlement was reached in the amount of \$43,139 on November 19, 1999 by execution of Change Order Number 2 to the contract.

Funding to complete the project, \$27,574, and fund this Change Order, \$43,139, was obtained from FY 1999-2000 Maintenance Operating Budget - Contracted Services Districtwide Minor Renovation Funds in the amount of \$70,713. The revised total budget for this project is now \$279,763 of which \$243,100 is for construction contracts and the balance is for design, permits, and ADEC required water testing services.

At this point, halfway through the year, the Operating Budget Account - Contracted Services Minor Renovations Account is nearly depleted with reduced reserves to address problems which may occur within the next six months. A budget adjustment to increase funding in the minor renovation account may be required in the future.

The attached report of budget transfers for November 1999 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—
Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of November 1999. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS is an on-going process.

The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

ASD Memorandum #190 - Operating Budget Transfers - December Monthly Report FY 1999-2000

The attached report of budget transfers for December 1999 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—
Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of December 1999. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS is an on-going process.

The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

- I. PERSONS TO BE HEARD ON NON-AGENDA ITEMS
- J. COMMUNICATIONS & SCHOOL BOARD COMMENTS
- K. EXECUTIVE SESSION - (PERSONNEL/FINANCE/NEGOTIATIONS/LITIGATION)

L. ADJOURNMENT

The Regular Meeting of February 14, 2000 was adjourned by unanimous consent at 11:55 p.m.

Peggy Robinson, President

Rita Holthouse, Clerk

Date Minutes Approved