

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #15 (1999-2000)

August 14, 2000

TO: SCHOOL BOARD  
FROM: OFFICE OF THE SUPERINTENDENT  
SUBJECT: OPERATING BUDGET TRANSFERS—  
JUNE MONTHLY REPORT FY 1999-2000

PERTINENT FACTS:

The attached report of budget transfers for June 2000 that were processed in the Integrated Financial Accounting System (IFAS). The FY 1999-2000 year end closing has not been completed. Budget transfers that may be required due to findings during the year end close. The attached report includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—  
Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of June 2000. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS is an on-going process.

The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

The following is an example of how to use the monthly budget transfer schedule to review individual budget transfers. Refer to Attachment B; page 1, for the IFAS transaction. The following schedule offers a breakdown of the components used in processing a budget transfer.

| Added Reference No. | Added To:   | Subtracted From: | Added Amount | Subtracted Amount |
|---------------------|-------------|------------------|--------------|-------------------|
| BU002706            | 184504 5440 | 184504 4010      | \$2,615      | - \$2,615         |

|             |   |   |
|-------------|---|---|
| FUND        | 1-General Fund                          | 1-General Fund                          |
| ORG/COUNTER | 845 04-Stellar Secondary Administration | 845 04-Stellar Secondary Administration |

*The two-digit number (counter) at the end of the organizational code represents a certain program within the organization. The counters may vary between organizational codes depending on which programs exist in the departments/schools.*

|                       |                       |                     |
|-----------------------|-----------------------|---------------------|
| OBJECT OF EXPENDITURE | 4010- Office Supplies | 5440- New Equipment |
|-----------------------|-----------------------|---------------------|

BC/JS/MSL

### Attachments

Prepared by: Marie S. Laule, Budget Director

Approved by: Janet Stokesbary, Chief Financial Officer