

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #117 (2000-2001)

November 20, 2000

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: ADOPTION OF CONTENT AND PERFORMANCE STANDARDS  
FOR SCHOOL COUNSELORS

RECOMMENDATION:

It is the Administration's recommendation that the School Board adopt the attached content and performance standards for school counselors. They will form the basis for performance evaluations beginning this school year.

PERTINENT FACTS:

The content and performance standards for teachers adopted by the School Board in June 1997 is the foundation upon which the new evaluation system was built and has been under continuous review. In several areas, the standards have been revised for greater clarity and applicability to special positions. The School Board adopted modified standards for nurses on August 10, 1998. The attached document is brought to the Board for adoption and implementation this school year from the counseling area.

A committee of elementary, middle school, high school and bilingual counselors was convened during Summer 2000 to develop an initial draft document for "School Counselor Standards." The "Certification of Compliance with Standards" form and "Guide for Professional Support" were also developed. The Alaska School Counseling Components of a Comprehensive School Counseling Program plan was considered during the writing process in order to comply with the DEED guidelines in counseling practice. School counselors, school administrators, and the AEA evaluation committee received a copy of the documents to review and were requested to comment and make suggestions by October 1, 2000. Input was received from representatives of all affected groups and was considered. The Instructional Team and Superintendent also reviewed the document.

The policy and procedures of the Anchorage School District were reviewed in the development of the "School Counselor Standards." Also reviewed were job descriptions and personnel qualifications which influenced the standards and the quality of services available to students.

CC/LW/TJ

Attachments:

Four Program Components of a Comprehensive School Counseling Program

Counselor Evaluation Rubrics

Counselor Standards

Prepared by: Teresa Johnson, Director, Staffing and Recruitment

Approved by: Lee Wilson, Executive Director, Employee Relations