

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #184 (2000-2001)

January 22, 2001

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: APPROVAL OF INCREASE IN FACILITY RENTAL FEES

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the increase in facility rental fees effective July 1, 2001.

PERTINENT FACTS:

The current Fee Schedule for rental of District facilities was approved by the School Board and became effective in July 1997. The increase in fees was developed to provide revenue that would offset the District's cost of facilitating community use of District facilities. Concern was expressed by the School Board at that time that the increase would exceed costs of community support and result in profit. Over the past four years, revenues have increased significantly due to increased community use and the efficiencies of the new computerized scheduling system. While revenue has increased, it is not exceeding the costs associated with community use of District facilities. Utilities and wear and tear on District buildings must be considered in addition to administrative, technical and custodial costs.

Annually, approximately 50 percent of all scheduling completed by the Community Services Department supports community activities. Rental revenues for FY1999-2000 were \$444,834. Comparable rental revenue is anticipated for FY2000-2001. The Community Services budget for FY2000-2001 is \$817,283. The proposed Community Services budget for FY2001-2002 is \$910,571.

During the Budget Review Team process in the fall of 2000, the Community Education Team recommended an increase in fees in the amount of \$166,000. Rationale included the increased cost of doing business and the continued

growth of community requests that exceed the available space. The Budget Review Team also recommended an annual review of fees for facilities use.

Following the Budget Review Team recommendation in the fall, the Community Services Department has been communicating to community users the potential for an increase in fees. Recently, a letter was sent to all current clients inviting comments and input to the Administration's recommendation contained in this memorandum.

The proposed Facility User Categories and Operational Charges (Attachment A) is projected to increase annual rentals revenue by approximately \$100,000.

Attachment B includes examples of proposed increases by space and client category.

Attachment C lists examples of potential impact to community clients.

The current fee schedule (Attachment D) is included for comparison to the proposed schedule (Attachment A).

CC/EM/SS

Attachments

Prepared by: Sharon Schoonmaker, Manager, Community Services

Approved by: Ellen Montague, Director, Community Education