

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #311 (2000-2001)

May 21, 2001

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: OPERATING BUDGET TRANSFERS—
APRIL MONTHLY REPORT FY 2000-2001

PERTINENT FACTS:

The attached report of budget transfers for April 2001 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—
Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of April 2001. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS is an on-going process.

The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

The following is an example of how to use the monthly budget transfer schedule to review individual budget transfers. Refer to Attachment B; page 10, for the IFAS transaction. The following schedule offers a breakdown of the components used in processing a budget transfer.

Added Reference No.	Added To:	Subtracted From:	Added Amount	Subtracted Amount
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BU003578	101202 3530	101201 4010	\$240	– \$240
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FUND	1–General Fund	1–General Fund		
ORG/COUNTER	012 02 Purchasing Operations & Maintenance	012 01 Purchasing Department		

The two-digit number (counter) at the end of the organizational code represents a certain program within the organization. The counters may vary between organizational codes depending on which programs exist in the departments/schools.

OBJECT OF EXPENDITURE	3530– Telephone	4010 – Office Supplies
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CC/JS/MSL

Attachments

Prepared by: Marie S. Laule, Budget Director

Approved by: Janet Stokesbary, Chief Financial Officer