

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #325 (2000-2001)

June 11, 2001

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT(S): FOOD STAPLES

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the award of contracts to the two low responsive bidders as shown on the Recommended Awards by Vendor for Food Staples (Attachment B) in the estimated total amount of \$505,208.50.

PERTINENT FACTS:

The Food Staples recommended for purchase on this Invitation to Bid are for the Student Nutrition Department for distribution of their school lunch program at various schools within the Anchorage School District for the 2001-2002 school year.

An Invitation to Bid was issued for Food Staples on March 22, 2001. The major commodities include: canned fruit, catsup, cereal, crackers, various dressings, flour, juice, mayonnaise, pickles, raisins, spices, and sugar.

This is the 12th year that the Anchorage School District and Matanuska Susitna Borough School District have consolidated their food staples requirements under one Invitation to Bid. The purpose of this consolidation is to increase the volume of goods to obtain lower prices. Each school district is responsible for ordering its own items and for having them delivered to their respective delivery points.

The Anchorage School District Purchasing Department prepared the Invitation to Bid. Of the seven vendors responding to our Invitation to Bid, five were selected for various awards. In accordance with School Board Policy, the accompanying recommendation for contract award approval is forwarded for the two vendor awards exceeding \$100,000. Each line item awarded or recommended for award is to the lowest responsive bidder. Two items were "no

award". These items will be re-bid at a later date.

The Food Staples recommended for award are approximately three percent lower in price as compared to last year. The following are attached for review: Abstract of Bid (Attachment A); Recommended Awards by Vendor for Food Staples (Attachment B).

CERTIFICATION OF FUNDS:

Fund Description:

(06) Food Service Fund (FY 2001-2002)
(0242) Inventory

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding</u> <u>Source</u>	<u>Account</u> <u>Code</u>	<u>Amount</u>
Food Service Inventory	(06)	600000	0242	\$505,208.50
			Estimated Total	<u>\$505,208.50</u>

CC/BH/CA/dh

Attachments

Prepared by: Carolyn Anderson, Purchasing Agent
Bob Henry, Director, Purchasing/Warehouse

Approved by: George Vakalis, Assistant Superintendent, Support Services

ANCHORAGE SCHOOL DISTRICT

ABSTRACT OF BID

Commodity or Service:	<u>FOOD STAPLES</u>
Bids Opened On:	<u>2:00 P.M., Anchorage Time April 19, 2001</u>
Budget Fund:	<u>Food Service (2001-2002)</u>
Number of Invitations Sent:	<u>Thirty-two (32)</u>
Number of Responsive Bids Received:	<u>Five (5)</u>
Number of "NO BIDS" Received:	<u>Two (2)</u>
Advertised Date:	<u>Anchorage Daily News March 26, 2001</u>
Prebid Conference Held:	<u>10:00 A.M., Anchorage Time March 29, 2001</u>
Addendum Issued:	<u>One (1)</u>

ANCHORAGE SCHOOL DISTRICT
Purchasing Department
4919 Van Buren Street
Anchorage, Alaska 99517-3137

RECOMMENDED AWARDS
BY VENDOR FOR FOOD STAPLES

Opened 2:00 P.M., Anchorage Time, April 19, 2001

VENDOR	ESTIMATED TOTAL BY VENDOR
Northwest Food Services Inc 907 E. Dowling Rd. Ste. 11 Anchorage, AK 99518	\$176,137.00
Teddys Tasty Meats 6123 MacKay Street Anchorage, AK 99518	329,071.50
Estimated amount to be awarded this Board Memo:	<u>\$ 505,208.50</u>
Food Services of America 10420 Olive Lane Anchorage, AK 9951	\$ 93,921.60
Poppy Street P.O. Box 77010 Corona, CA 92877-0100	8,401.00
Sysco Foodservice 10254 Goodnews Circle Anchorage, AK 99515	3,279.00