

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #326 (2000-2001)

June 11, 2001

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT(S): FROZEN FOOD PRODUCTS

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the award of contracts to the three low responsive bidders as shown on the Recommended Awards by Vendor for Frozen Food Products (Attachment B) in the estimated total amount of \$923,799.50.

PERTINENT FACTS:

The Frozen Food Products recommended for purchase on this Invitation to Bid are for the Student Nutrition Department for distribution of their school lunch program at various schools within the Anchorage School District for the 2001-2002 school year.

An Invitation to Bid was issued for Frozen Food Products on April 5, 2001. The major commodities to be purchased include: beef patties, various burritos, chicken products, pizza, fish sticks, egg rolls, french toast sticks, hot dogs, pancakes, pretzels, and sausage links.

This is the 12<sup>th</sup> year that the Anchorage School District and Matanuska Susitna Borough School District have consolidated their Frozen Food Products requirements under one Invitation to Bid. The purpose of this consolidation is to increase the volume of goods to obtain lower prices. Each school district is responsible for ordering its own items and for having them delivered to their respective delivery points.

The Anchorage School District Purchasing Department prepared the Invitation to Bid. Of the six vendors responding to our Invitation to Bid, six were selected for various awards. In accordance with School Board Policy the accompanying recommendation for contract award approval is forwarded for the three vendor awards exceeding \$100,000. Each line item awarded or recommended for award is to the lowest responsive bidder. Three items were "no award". These items

will be re-bid at a later date.

The Frozen Food Products recommended for award are approximately one percent lower in price as compared to last year. The following are attached for review: Abstract of Bid (Attachment A) and Recommended Awards by Vendor for Frozen Food Products (Attachment B).

CERTIFICATION OF FUNDS:

Fund Description:

(06) Food Service Fund (FY 2001-2002)  
(0242) Inventory

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding</u> <u>Source</u>	<u>Account Code</u>	<u>Amount</u>
Food Service Inventory	(06)	600000	0242	\$923,799.50
			Estimated Total	<u>\$923,799.50</u>

CC/BH/CA/dh

Attachments

Prepared by: Carolyn Anderson, Purchasing Agent  
Bob Henry, Director, Purchasing/Warehouse

Approved by: George Vakalis, Assistant Superintendent, Support Services

ANCHORAGE SCHOOL DISTRICT

ABSTRACT OF BID

Commodity or Service:	<u>FROZEN FOOD PRODUCTS</u>
Bids Opened On:	<u>2:00 P.M., Anchorage Time May 3, 2001</u>
Budget Fund:	<u>Food Service (2001-2002)</u>
Number of Invitations Sent:	<u>Twenty (20)</u>
Number of Responsive Bids Received:	<u>Six (6)</u>
Number of "NO BIDS" Received:	<u>None</u>
Advertised Date:	<u>Anchorage Daily News April 10, 2001</u>
Prebid Conference Held:	<u>10:00 A.M., Anchorage Time April 12, 2001</u>
Addendum Issued:	<u>None</u>

ANCHORAGE SCHOOL DISTRICT  
 Purchasing Department  
 4919 Van Buren Street  
 Anchorage, Alaska 99517-3137

RECOMMENDED AWARDS  
 BY VENDOR FOR FROZEN FOOD PRODUCTS

Opened 2:00 P.M., Anchorage Time, May 3, 2001

VENDOR	ESTIMATED TOTAL BY VENDOR
Mike's Quality Meats, Inc. 12110 Business Blvd. Eagle River, AK 99577	\$442,034.00
Northwest Food Services Inc 1320 E. 68th Ave. Ste 101 Anchorage, AK 99518	159,310.50
Teddys Tasty Meats 6123 MacKay Street Anchorage, AK 99518	322,455.00
<b>Estimated amount to be awarded this Board Memo:</b>	<b><u>\$923,799.50</u></b>
Food Services of America 10420 Olive Lane Anchorage, AK 99515	\$ 18,789.50
Poppy Street P.O. Box 77010 Corona, CA 92877-0100	52,955.00
Sysco Food Service of AK P.O. Box 221929 Anchorage, AK 99522	20,625.00