

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #346 (2000-2001)

June 25, 2001

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: REVISION TO SCHOOL BOARD POLICY SECTION 729.5:  
RESOLUTION OF CLAIMS AND LAWSUITS  
(SECOND READING)

RECOMMENDATION:

It is the recommendation of the Administration that the School Board adopt the recommended policy changes for School Board Policy 729.5, Resolution of Claims and Lawsuits, on Second Reading as shown on Attachment A.

PERTINENT FACTS:

An audit of District Legal Services was completed this year by Mikunda, Cottrell and Company. The audit included several recommendations, one of which stemmed from a finding that the District has no formal policy requiring risk analysis of litigation cases. In the administrative response, we agreed that a formal policy would establish clearly when risk analysis reports would be prepared and by whom.

The Policy Sub-committee recommended that the changes to School Board Policy Section 729.5 be forwarded to the full School Board for approval. The revision was approved on First Reading at the Board meeting on June 11, 2001.

CC/PM/LW

Attachment

Prepared by: Lee Wilson, Executive Director, Employee Relations  
Pat McDowell, Assistant Superintendent, Instruction

Approved by: Carol Comeau, Superintendent