

**MINUTES OF THE ANCHORAGE SCHOOL BOARD  
SPECIAL MEETING OF MAY 21, 2001**

The Anchorage School Board met in Special Session on Monday, May 21, 2001, at 6:40 p.m. in the Board Room, at the Anchorage School District Administration Building. President Peggy Robinson presided.

A. CALL TO ORDER, ROLL CALL, FLAG SALUTE

Board Members Present: Peggy Robinson, Dave Werdal, Rita Holthouse, Jake Metcalfe, Harriet Drummond, Debbie Ossiander, and Tim Steele.

Others Present: Carol Comeau, Janet Stokesbary, George Vakalis, Pat McDowell, Jim Taylor, Gail Opalinski, Patricia McRae, Robyn Rehmman, Norm Holthouse, Fred Stofflet, Lee Wilson, Bob Henry, Ray Amsden, Michelle Egan, Ellen Montague, Robin Siegfried, the press, and interested people.

The School Board opened the meeting with the Pledge of Allegiance to the Flag.

B. ANNOUNCEMENTS

Peggy Robinson announced the upcoming meetings and Carol Comeau announced the dates, times and locations of the graduations at the various schools.

C. SUMMARY OF 2000-2001 YEAR, Peggy Robinson, President

Peggy Robinson gave a summary of the 2000-2001 school year in review.

D. ADJOURNMENT OF 2000-2001 - SINE DIE

E. OATH OF OFFICE OF NEW SCHOOL BOARD MEMBER

Judge Sigurd Murphy administered the Oath of Office to Tim Steele, who was sworn into office as the new School Board Member of the Anchorage School District.

F. ORGANIZATION OF 2001-2002 SCHOOL BOARD

Superintendent Carol Comeau presided as temporary chairman until the new president was elected.

By unanimous consent, the School Board elected the following members to serve in the office of President, Vice President, Clerk, and Treasurer:

- |    |                                |    |                         |
|----|--------------------------------|----|-------------------------|
| a. | President: Peggy Robinson      | c. | Clerk: Harriet Drummond |
| b. | Vice President: Rita Holthouse | d. | Treasurer: Tom Steele   |

G. APPROVAL OF AGENDA

The agenda was approved by unanimous consent with an addendum to the Personnel Report noted.

H. PRESENTATIONS

1. West High School Students: Russia Trip
2. Civitas and Community Connections: Russian Educators
3. Project Citizen: School Starting Times - Gruening Middle School
4. High School Dance Team

I. AWARDS/RECOGNITIONS

1. ASD Memorandum #289 - Pencils Full Of Stars Winners

The idea for a poetry booklet penned by students began in 1970 when Northwood Elementary School first grade teacher Bell Benton set out to collect student poetry to present at the District's Fine Art Festival. Overwhelmed with the number of submissions, Ms. Benton compiled the collection and titled it, "Pencils Full of Stars."

Each year since, with the help of the Poetry Committee, the booklet has been published to allow Anchorage elementary students the opportunity to see their creativity in print. Now in its 32<sup>nd</sup> year of publication, it is believed to be the longest continually published poetry anthology in Alaska.

2. ASD Memorandum #290 - State History Day Winners

National History Day is a highly regarded and academically challenging history program for students in grades 6-12. The educational contest fosters academic achievement and intellectual growth. In addition to acquiring useful historical knowledge and

perspective during the series of district, state and national competitions, students develop critical thinking and problem solving skills.

The board recessed at 8:05 and reconvened at 8.15 p.m.

J. SPECIAL ADVISORY REPORTS

1. Student Advisory  
Cory Runnell, a student at Stellar will serve as the Student Advisor for the 2001-2002 school year.
2. Military Delegate  
No report.
3. M.E.C.C.  
No report.

K. CONSENT AGENDA

Consent Agenda attached. **All attachments referred to in memoranda recommendations are on file in the Superintendent's office.**

1. Approval Of Minutes:
  - a. Special Meeting - April 30, 2001 - 4:30 p.m.
  - b. Special Meeting - April 30, 2001 - 6:30 p.m.
2. ASD MEMORANDUM #286 - PRIOR APPROVAL OF DISCRETIONARY GRANT: SAFE SCHOOLS/HEALTHY STUDENTS

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to apply for a grant from the U.S. Department of Education, U.S. Department of Health and Human Services, and U.S. Department of Justice.

3. ASD MEMORANDUM # 301 - IASA GRANT APPLICATION APPROVAL

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to submit the consolidated FY 2001-2002 Improving America's School Act (IASA) grant application covering Titles I, II, IV, and VI, in the amount of \$7,930,065, for review and approval, to the State Department of Education and Early Development.

4. ASD MEMORANDUM #303 - GRANT APPLICATION: ALASKA STATE SCHOOL FOR DEAF AND HARD OF HEARING

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept the Department of Education contract for the instructional support component of the Alaska State School for Deaf and Hard of Hearing in the amount of \$319,000.

5. ASD MEMORANDUM #304 - GRANT APPLICATIONS: TITLE VI-B INDIVIDUALS WITH DISABILITIES EDUCATION ACT ENTITLEMENT GRANT AND PRESCHOOL DISABLED INCENTIVE GRANT

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to submit the Title IV-B Individuals with Disabilities Education Act Entitlement Grant and the Preschool Disabled Incentive Grant for FY2001-2002. The total amount for both budgets combined is \$6,999,840 based on the attached budgets (Attachments A and B).

6. ASD MEMORANDUM #305 - AWARD OF CONTRACT: URSA MAJOR ELEMENTARY SCHOOL DOMESTIC WATER UPGRADES

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for Ursa Major Elementary School Domestic Water Upgrades to the lowest bidder, Consolidated Contracting and Engineering in the amount of \$156,666.

7. ASD MEMORANDUM #306 - AWARD OF CONTRACT: POOL UTILITY METERING

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for the Pool Utility Metering to the lowest bidder, Consolidated Contracting and Engineering, for the Base Bid in the amount of \$244,444 and Alternate #1 in the amount of \$7,778 for a total award price of \$252,222.

8. ASD MEMORANDUM #308 - ACCEPTANCE OF CONTRACT: NORTHWEST REGIONAL EISENHOWER CONSORTIUM

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept a contract from the Northwest Regional Educational Laboratories in the amount of \$8,000.

9. ASD MEMORANDUM #278 - GOALS 2000: QUALITY SCHOOLS DISTRICT IMPROVEMENT PLAN

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept the Quality Schools District Improvement Plan.

10. ASD MEMORANDUM #309 - PERSONNEL/TRAVEL REPORT

It is the Administration's recommendation that the School Board approve the attached Personnel/Travel Report.

11. ASD MEMORANDUM #310 - GRANT APPLICATION: ALASKA EARLY INTERVENTION HEARING RESOURCE GRANT

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to submit the Alaska Early Intervention Hearing Resource grant application for the 2001-2002 school year. The total budget amount for this grant application is \$167,734.

12. ASD MEMORANDUM #330 - REVISIONS TO SCHOOL BOARD POLICY SECTION 451.21: PROGRAMS FOR EXPELLED OR LONG-TERM SUSPENDED STUDENTS (FIRST READING)

It is the recommendation of the Administration that the School Board adopt the recommended policy changes for School Board Policy 451.21 on First Reading.

13. ASD MEMORANDUM #291 - REVISIONS TO SCHOOL BOARD POLICY SECTION 800, SCHOOL COMMUNITY RELATIONS, AND SCHOOL BOARD POLICY 346.3, LIBRARY/MEDIA MATERIALS (SECOND READING)

It is the recommendation of the Administration that the School Board adopt the recommended policy changes for School Board Policy 800 (Attachment A), and School Board Policy 346.3 (Attachment B) on Second Reading.

14. ASD MEMORANDUM #312 - INCREASE IN FACILITIES USE FEES

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to increase facility rental fees effective July 1, 2001.

15. ASD MEMORANDUM # 316 - PRIOR APPROVAL OF DISCRETIONARY GRANT: PHYSICAL EDUCATION FOR PROGRESS GRANT

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to apply for a grant from the U. S. Department of Education, Office of Elementary and Secondary Education's Physical Education for Progress Grant Program.

16. ASD MEMORANDUM #317 - RATIFICATION OF 2001-2004 COLLECTIVE BARGAINING AGREEMENT WITH TOTEM ASSOCIATION

It is the Administration's recommendation that the School Board approve and adopt the collective bargaining agreement between the District and the TOTEM Association which will establish terms and conditions of employment for the period between July 1, 2001 and June 30, 2004.

17. ASD MEMORANDUM #318 - AWARD OF BID: FURNISH AND DELIVER TWO NEW 84 PASSENGER, TYPE D, COMPRESSED NATURAL GAS SCHOOL BUSES

It is the Administration's recommendation that the School Board approve the award of contract to the low, responsive bidder as shown on the Tabulation of Bids by Vendor for Furnish & Deliver Two New 84 Passenger, Type D, Compressed Natural Gas School Buses (Attachment A). Award is recommended to Trailer Craft for the total amount of \$258,448.

18. ASD MEMORANDUM #318 - ACCEPTANCE OF DISCRETIONARY GRANT: HIGH INTENSITY SUMMER READING PROGRAM GRANT

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept a grant award from the Alaska Department of Education and Early Development (DEED), High Intensity Summer Reading Program, for a total amount of \$190,750.

19. ASD MEMORANDUM #315 - SERVICE HIGH SCHOOL ELECTRICAL UTILITY UPGRADE

It is the Administration's recommendation that the School Board appropriate funding in the amount of \$240,000 and authorize the Superintendent to enter into an agreement with Chugach Electric Association (CEA) to replace the electrical service at Service High School and for CEA to assume ownership of the new primary service. It is also the Administration's recommendation that the School Board approve and authorize the Superintendent to process budget transfers to cover the \$240,000 required for this project.

The following items were removed from the Consent Agenda: ASD Memorandums #286; ASD Memorandum #278; and ASD Memorandum #309; ASD Memorandum #330; ASD Memorandum #291; ASD Memorandum #312; ASD Memorandum #317.

ACTION:

Moved by Harriett Drummond  
seconded by Rita Holthouse

to approve Minutes of the Special Meeting of April 30, 2001,( 4:30 p.m.); Minutes of the Special Meeting of April 30, 2001, (6:30 p.m.); Memorandum #302; Memorandum #303; Memorandum #304; Memorandum #305; Memorandum #306; Memorandum #308; Memorandum #310; Memorandum #316; Memorandum #318; Memorandum #320; and Memorandum #315.

VOTE:

Ayes: Holthouse, Steele, Werdal,  
Robinson, Ossiander,  
Metcalf, Drummond

Nays: None

MOTION PASSED

ASD MEMORANDUM #286 - PRIOR APPROVAL OF DISCRETIONARY GRANT: SAFE SCHOOLS/HEALTHY STUDENTS

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to apply for a grant from the U.S.







Moved by Debbie Ossiander to approve Memorandum #291  
seconded by Harriet Drummond

Carol Comeau clarified Dave Werdal's question at the last School Board meeting regarding 825.6 on Page 7. After discussing the question with the District's attorney, Ms. Comeau stated that the District would request pay for any cost over the 5 hours.

Debbie Ossiander made the motion for an amendment to be made on Page 16 of School Board Policy 850 regarding the ability to query rental agencies to see if they have alternatives when they request space. After the new language on Page 16, Ms. Ossiander proposed adding, "and there is competition for the space." The sentence would then read: "The Rentals manager reserves the right to reject any application for use of the District facility when a non-municipal facility could be utilized and there is competition for the space."

The second part of Ms. Ossiander's motion is on Page 21, School Board Policy 851.4. Ms. Ossiander proposed to delete "when appropriate alternative space is not available for a commercial activity." The new wording would be, " The facility use application will be processed as outlined below.

AMENDMENT:

Moved by Debbie Ossiander  
seconded by Dave Werdal

to add after the underlined language on Page 16 - "and there is competition for the space." And, on Page 21, to delete the words "When appropriate alternative space is not available for a commercial activity" so that the new wording would read, "The facility use application will be processed as outlined below."

Ms. Ossiander stated that the amendment would continue to allow the option of rejecting an application when there is a problem with alternative possible usage availability. If there is competition for the requested space and other options are available, the Rentals department has the option to turn down the request for the ASD space.

Sharon Schoonmaker stated how she would implement the change in the policy with the Board. There was Board discussion on the change in policy and how it would benefit the Rentals department.

VOTE:

Ayes: Holthouse, Werdal,  
Robinson, Ossiander,  
Metcalf, Drummond

Nays: Steele

AMENDMENT PASSED

LT. COL. Mulcahy asked the Board to make an amendment on Page 17 by deleting the word "only" so it reads "School facilities located on a military reservation shall be open for after school use to bona fide on-base organizations" and adding "and organizations approved by the installation commander."

ACTION:

Moved by Debbie Ossiander  
seconded by Rita Holthouse

to delete the word "only" and add "and organizations approved by the installation commander" on Page 17 of School Board Policy 850.

Carol Comeau stated that the amendment was a good addition to the Policy.

VOTE:

Ayes: Holthouse, Werdal,  
        Robinson, Ossiander,  
        Metcalf, Drummond

Nays: None

AMENDMENT PASSED

LT. COL. Mulcahy proposed an amendment to change item 854 Facility Use Fees, Page 30 Category 2 to read, "Supervised youth activities provided by the Municipality of Anchorage Parks and Recreation Division and bona fide on-base organizations will be exempt from any Rental fees.

Debbie Ossiander requested an amendment to the current amendment to include the words "for base and post schools." The Board unanimously agreed to combine the amendment with the current amendment.

AMENDMENT:

Moved by Rita Holthouse  
 seconded by Harriet Drummond

to amend School Board Policy 854,  
 Page 30 to read: "Supervised youth  
 activities provided by the  
 Municipality of Anchorage Parks and  
 Recreation Division and bona fide  
 on-base organizations for base and  
 post schools will be exempt from any  
 Rental fees."

VOTE:

Ayes: Holthouse, Werdal,  
        Robinson, Ossiander,  
        Metcalf, Drummond

Nays: None

AMENDMENT PASSED

ACTION

Moved by Debbie Ossiander to approve Memorandum #291 as  
seconded by Dave Werdal amended.

VOTE:

Ayes: Holthouse, Werdal,  
Robinson, Ossiander,  
Metcalf, Drummond

Nays: None

MOTION PASSED AS AMENDED

ASD MEMORANDUM #312 - INCREASE IN FACILITIES USE FEES

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to increase facility rental fees effective July 1, 2001.

ACTION:

Moved by Debbie Ossiander to approve Memorandum #312  
seconded by Harriet Drummond

Carol Comeau stated to the Board that the Administration would be able to officially notify users of the new fees if they are approved tonight.

Debbie Ossiander requested clarification of how the increase in fees was determined. Sharon Schoonmaker stated that the Budget Review Team recommended the increase to the fees. Carol Comeau stated that the Administration is not interested in making a profit but wants to ensure that the labor costs as well as increased utility costs are covered on an annual basis.

Board discussion included the possibility of the Rentals Department providing the formula used to build the fees charged.

VOTE:

Ayes: Holthouse, Werdal,  
Robinson, Metcalf,  
Drummond

Nays: Ossiander

MOTION PASSED

ASD MEMORANDUM #317 - RATIFICATION OF 2001-2004 COLLECTIVE BARGAINING AGREEMENT WITH TOTEM ASSOCIATION

It is the Administration's recommendation that the School Board approve and adopt the collective bargaining agreement between the District and the TOTEM Association which will establish terms and conditions of employment for the period between July 1, 2001 and June 30, 2004.

ACTION:

Moved by Rita Holthouse to approve Memorandum #317  
seconded by Debbie Ossiander

Carol Comeau complimented Lee Wilson and Ellen Gamel's teams in bringing this settlement forward.

Ellen Gamel, Totem President, thanked Carol Comeau, Lee Wilson members of the negotiations team, and the Board for their collaborative efforts during the negotiations.

Theresa Obermeyer stated her appreciation of the members of the Totem Union.

Peggy Robinson thanked the members of the Totem for their dedication and support in the schools.

VOTE:

Ayes: Holthouse, Werdal,  
Robinson, Ossiander,  
Metcalf, Drummond

Nays: None

MOTION PASSED

The Board recessed at 9:35 and reconvened at 9:40 p.m.

L. SUPERINTENDENT'S REPORT1. ASD MEMORANDUM #307 - END-OF-MONTH MEMBERSHIP SUMMARY FOR APRIL 2001

The end-of-month membership report for April 30, 2001, is attached. The total active enrollment at the end of April was 48,810, an increase of 126 students over the April 30, 2000, total of 48,684. Table 1

compares the membership on April 30, 2001, with the totals from April 30, 2000. The comparison and official membership for April 30, 2000, vs. April 30, 2001, is shown on Attachment A.

2. ASD MEMORANDUM #311 - OPERATING BUDGET TRANSFERS—APRIL MONTHLY REPORT FY 2000-2001

The attached report of budget transfers for April 2001 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—Report for individual transfers of more than \$5,000, which includes summarized justifications.

Attachment B: Schedule of monthly budget transfers processed for the month of April 2001. Abbreviations in titles represent how data is stored in IFAS; continuity in the abbreviations within IFAS is an on-going process.

The budget transfer forms and related information for all of the transfers are available in the Budgeting Department office for review by the School Board and members of the public.

3. ASD MEMORANDUM #313 - CREEKSIDE PARK ELEMENTARY SCHOOL ONE PERCENT FOR ART

Chapter 7.40 of the Anchorage Municipal Code defines the process for selection and acquisition of art to be displayed in public places, including public school buildings. This code authorizes the Municipality to select the artist and the artwork, with a review of the proposed artwork by the School District only as to its safety and maintenance factors. ASD Risk Management has reviewed the artwork and changes have been made to accommodate his suggestions to move the exterior piece higher and make it flatter.

4. ASD MEMORANDUM #314 - SCENIC PARK ELEMENTARY SCHOOL ONE PERCENT FOR ART

Chapter 7.40 of the Anchorage Municipal Code defines the process for selection and acquisition of art to be displayed in public places, including public school buildings. This code authorizes the

Municipality to select the artist and the artwork, with a review of the proposed artwork by the School District only as to its safety and maintenance factors. ASD Risk Management has reviewed the artwork and has expressed no objections.

5. ASD MEMORANDUM #322 - UPDATE ON PARTNERS IN EDUCATION 2001 SYMPOSIUM

For more than 30 years, the National Association of Partners in Education, Inc. (NAPE) has been an objective voice in developing school volunteer, community service, intergenerational, and business partnership programs throughout the United States. Partners in Education and its diversified membership represent over seven million volunteers who are involved in more than 400,000 partnerships nationwide. The Mission of NAPE is "to provide leadership in the formation and growth of effective partnerships to ensure success for all students."

Ellen Montague commented on the excitement of the administration regarding this symposium. Ms. Montague informed the Board on the various events, including a youth track and awards night. They will also present a gala event.

6. ASD MEMORANDUM #323 - TREASURER'S REPORT/FINANCIAL RECAP: APRIL 30, 2001

The attached report consists of two parts: the Treasurer's Report and the Financial Recap. The Treasurer's Report and the Financial Recap are presented on a monthly basis with year-to-date information as of April 30, 2001.

M. PERSONS TO BE HEARD ON NON-AGENDA ITEMS

Carol Comeau stated that the speakers who were concerned about the Alpenglow boundary changes had left the meeting after receiving updated information at the 4:30 p.m. School Board Meeting. Ms. Comeau described the changes made to the boundaries and stated that the boundary discussions would continue in the fall.

N. COMMUNICATIONS & SCHOOL BOARD COMMENTS

Debbie Ossiander informed the Board of the National School Board Association's consideration to renew the Elementary and Secondary Education Act. Ms. Ossiander identified the amendments being considered.

O. EXECUTIVE SESSION - (PERSONNEL/FINANCE/NEGOTIATIONS/LITIGATION)

P. ADJOURNMENT

The Special Meeting of May 21, 2001, was adjourned by unanimous consent at 10:00 p.m.

---

Peggy Robinson, President

---

Debbie Ossiander, Clerk

---

Date Minutes Approved

