

**MINUTES OF THE ANCHORAGE SCHOOL BOARD
REGULAR MEETING OF MAY 13, 2002**

The Anchorage School Board met in Regular Session on Monday, May 13, 2002 at 6:35 p.m. in the Board Room at the Anchorage School District Administration Building. President Peggy Robinson presided.

A. CALL TO ORDER, ROLL CALL, FLAG SALUTE

Board Members Present: Debbie Ossiander, Rita Holthouse, Peggy Robinson, Harriet Drummond, Jake Metcalfe, and Mary Marks. Tim Steele was excused.

Others Present: Carol Comeau, George Vakalis, Pat McDowell, Janet Stokesbary, Mike Henry, Jerry Sjolander, Patricia McRae, Gail Opalinski, Jeff Wood, Dale Cope, Teresa Johnson, Lee Wilson, Mark Pasier, Eric Tollefsen, Debbie Bogart, Bob Henry, Stan Syta, Ray Amsden, Corey Rennell, Mary Kay Sambo, the press, and other interested people.

B. ANNOUNCEMENTS

The Bowman Elementary School choir, under the direction of Betty Ellis, performed several songs before the meeting as well as one selection after the meeting was called to order.

Carol Comeau announced that Ms. Ellis would be retiring at the end of the school year.

Peggy Robinson announced there is a joint meeting with the Assembly Site Selection Committee on Tuesday, May 14 in the Mayor's Conference Room. May 23 will be Ms. Robinson's last meeting, the new School Board member will be sworn in, and the Board will reorganize. Ms. Robinson also announced a School Board Policy Subcommittee meeting scheduled for Thursday morning, May 16 at 9:30 a.m. in the Superintendent's Conference Room.

C. APPROVAL OF AGENDA

The agenda was approved with a change to the minutes from the Special Meeting of April 1, 2002.

D. AWARDS/RECOGNITION/PRESENTATIONS

1. ASD Memorandum #268 – Spirit of Youth Award Winners

The Spirit of Youth Campaign was created to recognize Alaska teens for their dedication to positive community service projects. Each year middle and senior high students are awarded for finding creative ways to impact the lives of others in their community. Congratulations to the following Anchorage School District Spirit of Youth winners:

Andy Christopherson, for starting the recycling program at his school;

Georgia Rodgers, for organizing an intensive course on conservation and citizen activism;

Julie Chiara, who suffered a stroke at age 12 and has become an outstanding student and volunteer in community activities;

Will Nichols for playing and teaching bagpipes as he explores the culture and traditions of his Scottish heritage;

Heather and Hanna Craig for inventing the "ice crawler" robot that extends a lifeline to someone who has fallen into a crevasse or icy waters;

Zak Erving for voluntarily producing a video of MDA campers and their families to save precious memories of a summer experience; and

Dimond High School's Japanese Immersion Program, whose members served as volunteer translators for passengers stranded in Anchorage after the tragedy of September 11.

It is requested the School Board recognize these 2002 Spirit of Youth Award winners whose innovation, compassion, and dedication to others led to this recognition.

2. ASD Memorandum #300 – Recognition of ASSIST Students

The acronym ASSIST stands for Advanced Students Supporting Instructing and Servicing Technology. The program has existed in our high schools for four years, with support from school-business partners GCI, Apple, and Compucom. ASSIST students help teachers and students use technology in our six comprehensive high schools and are called upon to help in other situations, such as at the Alaska Society for Technology in Education (ASTE) Conference.

Each fall, a two-day ASSIST Conference provides seminars for the students on ethics; people skills; copyright; software and hardware troubleshooting; and networking. Approximately 50 students participated this year and are receiving ASSIST certificates at their respective schools. The high school technology coordinators serve as ASSIST advisors and have identified the following students to be recipients of a National Technology Achievement Award from the National Association of Secondary School Principals.

Congratulations to the following students and their advisors:
Bartlett High School's Roger Moua - Advisor: Don Bladow;
Chugiak High School's Lena LeRay, Steven Wilson and Waqas Ahmed -
Advisors: Denise Trujillo and Ed Loescher;
Dimond High School's Mary Kiernan - Advisor: Jan Thompson;
Service High School's Josh Rhoades and Jason Greene - Advisor: Bill Corbett; and
West High School's Kenji Dash -Advisor: Belinda Sessions

It is requested the School Board recognize these student technology leaders.

3. ASD Memorandum #281 – 2002 Alaska Art Educator of the Year

Earlier this year West High School art teacher Rebecca Voris was named the 2002 Alaska Art Educator of the Year by the Alaska Art Education Association membership.

Ms. Voris has served on the Anchorage School District Art Curriculum Committee for 22 years. During that time she has guided the District in the selection of curriculum, textbooks and standards. She has been an active member of the Alaska Art Association for over 20 years, serving as President, Secretary and Art Conference Chairperson. Additionally, she has been accepted into the National Art Education Association's Electronic Gallery each of the 11 years it has been in existence. This gallery is a nationally juried art show presented during the annual National Art Education Association conference.

Although Ms. Voris has many accomplishments under her belt, including art works in the permanent collection of the Anchorage Museum of History and Art, it's her work in the classroom where she really shines. She teaches pottery, sculpture and Advanced

Placement Art and guides her students with expertise and professionalism. Each year her students receive awards and recognition for their art works, including the prestigious regional and national Scholastic Arts & Writing competition. Ms. Voris has been characterized by peers as a fine example of what an excellent art teacher is all about. She has been praised for sharing her knowledge and expertise with her students and for enthusiastically exhibiting a high level of commitment to art education. Myrna Clark, art department supervisor, says Ms. Voris is a shining star and main sail in the District's art program.

It is requested the School Board recognize Rebecca Voris for her well-deserved selection as the 2002 Alaska Art Educator of the Year.

Myrna Clark presented Becky Voris with her national award.

BP Teachers of Excellence

Tammie Anderson presented the second semester BP Teachers of Excellence awards to the following teachers: Colleen Brown, Alpenglow; Erin Donohue, Williwaw; John Jamieson, Fairview; Anna Mayra, Russian Jack; Chris Backstrum, Dimond; Victoria Blakerey, Service; and Tracy O'Reilly, Central.

Curriculum Audit Presentation

Carol Comeau commented that funds were budgeted for a full-scale curriculum audit. Phi Delta Kappa is here with 16 educators, who are reviewing each and every aspect of the educational program of the Anchorage School District. Dr. Fenwick English will give an overview of the audit. He will be interviewing all current School Board members as well as past School Board member Dave Werdal.

Dr. English gave an overview of Phi Delta Kappa and the audit to be performed. The research base of the audit consists of effective school research and general business research and literature base on organizational effectiveness and productivity. The standards to be followed are: 1) the School District demonstrates control of resources, programs, and personnel; 2) the school system has established clear and valid objectives for students; 3) the school system demonstrates internal connectivity and rational equity in its

program development and implementation; 4) the school system uses the results from system-designed/adopted assessments to adjust, improve, or terminate ineffective practices or programs; and 5) the school district is able to show improved productivity over time.

The timeline from the site visit to the draft report will be approximately 12 weeks. From the receipt of the draft report to the final report (four weeks), the total time allotted is 16 weeks.

Dr. English stated the items gained from an audit include: a blueprint for actions which will improve system productivity; a “change window” which will speed improvements about five years into one; the capability of linking budgeting with instruction and pupil growth; and improved public understanding of the relationship between taxes and results.

Rita Holthouse asked Dr. English what type of training the auditors received prior to working on an audit like ours. Dr. English responded that they have three sessions of 2.5 days and an examination must be passed in order to move to the third part of the training, which is to perform an internship with an auditor. Each auditor is evaluated at every level.

Rita Holthouse asked if the auditors would be looking at assessment and evaluation since they are part of the Curriculum Department. Dr. English reassured Ms. Holthouse that they will look at everything. Ms. Holthouse is concerned that no one is trained in assessment and evaluation. Dr. English stated that he has one person that knows good practice step by step and feels very good that this person accepted the opportunity to be on the audit committee.

Rita Holthouse asked what happens between receiving the draft report and the final document. Dr. English commented that the draft report is sent to the Superintendent for review. It is the Superintendent’s decision on how it is used.

Peggy Robinson stated that the School Board has wanted this audit for many years and is thrilled that PDK accepted this major assignment.

Carol Comeau commended Dale Cope for the preparation of this audit; materials for the auditors were very well organized. Ms. Comeau also pointed out that this is a discrepancy audit and will not include a list of commendations. The auditors will truly look at the six standards. She further stated that this is an opportunity to gather a lot of information.

Dr. English will return in late August/early September to discuss the audit.

E. SPECIAL ADVISORY REPORTS

1. Student Advisory

Corey Rennell stated that the last Student Advisory Board was held on April 30 at Chugiak High School. He thanked Peggy Robinson, Carol Comeau, and Debbie Ossiander for attending the meeting. Four resolutions were passed: paper products, Voter Registration Month, which will be discussed tonight; urging support from the legislators to resolve the fiscal gap; and support for the Gubernatorial Debate. The proposal on underage drinking was postponed; Service High School representatives will bring another one back to the next meeting.

2. Military Delegate

LTC Peter Mulcahy stated that he had a lot of fun with Teacher Appreciation Week and encouraged students to show their appreciation to their teachers. LTC Mulcahy complimented the District Administration for their work on the temporary Elmendorf Air Force Base boundaries. The comments he has received from the community have been very positive.

3. MECC

No report.

F. PERSONS TO BE HEARD ON NON-AGENDA ITEMS (30 MINUTE TIME LIMIT)

Carylee Kilgrow stated that the absenteeism policy is counter productive on student absences. She feels that if a student is suspended for nine days, he/she should be allowed to make up their classes. Ms. Kilgrow is

requesting testing for her 15 year granddaughter. The counselor has refused to comply with her request. She also tried to make an appointment with Ms. Comeau, but stated that Ms. Comeau's secretary refused to facilitate the meeting. Ms. Kilgrow commented that Mr. Henry has not returned her calls.

Debbie Ossiander asked Ms. Kilgrow if she requested special education testing. Ms. Kilgrow replied yes.

Carol Comeau encouraged her to set up a meeting with Mr. Sjolander as it is more appropriate for her to work with the special education team at Bartlett.

James Beck, senior at Service High School, is in his fourth year in the music program. He commented that the current graduation requirements do not allow students time to take music. Mr. Beck requested the School Board to re-evaluate the graduation requirements. He also presented a signed petition signed by 213 students and teachers from Service High School requesting a change. He suggested several options: have one semester of music count as one semester of foreign language or exempt music students from the personal fitness class.

Joe Ewing, Service High School student, also commented that the current graduation requirements do not allow students to take music. He suggested that the District waive some classes in order to take other classes; similar classes would replace another. Mr. Ewing hopes that the School Board considers this testimony.

Debbie Ossiander commented that she has heard this kind of concern across the District. She has talked about this topic to the Board in the past and has frustration on how inflexible we are. She suggested that the students contact Board members individually.

Rita Holthouse stated that the Board is looking favorably on attempts to lengthen the school day by adding time. Ms. Holthouse asked the students how they felt about that in relation to graduation credits; would students take an extra class? James Beck commented that Service already has a zero hour class, which is the jazz band. He feels that a zero class or a seventh hour class would still cause problems for students.

Carol Comeau encouraged James Beck and Joe Ewing to leave their petition tonight. She thanked them for their thoughtful comments and encouraged both to come to the Student Advisory Board meetings.

Rita Holthouse asked Mr. Ewing if he had any additional comments on the extended school day. Mr. Ewing stated that his comments were the same as Mr. Beck's; it would cut into sleeping and the late hours would cut into the sports programs.

Robert Hayes welcomed Mary Marks as a new School Board Member. Mr. Hayes explained that he is a whistle blower on safety in the schools and on fire alarms. He believes that the Assembly should put out some sort of a resolution to make sure all complaints about the School District get to them. He is concerned about not having adequate baseball fields for children. Mr. Hayes would like the Little League to share the District's ball fields.

Peggy Robinson informed Mr. Hayes that there is an Ombudsman that serves the District and the Municipality, and there has been discussion with the Assembly on the joint use of the fields with the Municipality.

Jake Metcalfe informed Mr. Hayes that there is a suggestion box on the web site.

Theresa Obermeyer loves the idea of suggestions. Ms. Obermeyer is concerned that the people from PDK are from Jesse Helms' state. She is interested in attending the community meetings.

G. CONSENT AGENDA

1. Approval of Minutes:
 - a. Special Meeting April 1, 2002 4:30 p.m.
 - b. Special Meeting April 1, 2002 6:30 p.m.
2. ASD Memorandum #311 – A Resolution in Support of May as Youth Voter Registration Month

It is the Administration's recommendation that the School Board approve the attached resolution in support of May 2002 as Youth Voter Registration Month.

3. ASD Memorandum #263 – Request for Changes to Village School Charter

It is the Administration's recommendation that the School Board approve continuation of the current charter provisions for the Village Charter School.

4. ASD Memorandum #278 – Prior Approval of No Child Left Behind Federal Programs Integrated Projects Application

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to submit the consolidated FY 2002-2003 "No Child Left Behind" Federal Programs Integrated Project Application covering Titles I, II, III, IV, and V, in the amount of \$15,642,852, for review and approval, to the State Department of Education and Early Development.

5. ASD Memorandum #312 – Prior Approval of Discretionary Grant: Foreign Language Incentive Program

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to apply for a grant from the U. S. Department of Education's Foreign Language Incentive Program. This program awards incentive payments to elementary schools that provide significant foreign language instruction.

6. ASD Memorandum #279 – Acceptance of Grant Award: Statewide WIA School Youth Program

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept a grant award from the State of Alaska's Department of Labor and Workforce Development in the amount of \$60,600. Funds will be used to provide vocational assessment, pre-employment skills development, and occupational skills training for youth in the Alternative Career Education/Adult Community Transition/Community Based Vocational Services (ACE/ACT/CBVS) Programs.

7. ASD Memorandum #305 – Acceptance of Grant Award: Governor's Grant for Drug and Violence Prevention: Law Enforcement Education Partnerships

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept grant funds

from the Alaska Department of Education and Early Development for \$39,752 for a one-year project. This initiative advances a promising partnership between the Anchorage School District and Anchorage Police Department. This partnership has focused on school safety and substance abuse prevention. The project will bring police officers and police dogs into five high-needs schools to deliver proven prevention curricula and to serve as role models. The project is designed as a demonstration to show significant positive change in student attitudes and behaviors, and in overall school climate.

8. ASD Memorandum #295 - Course Review/Revision in Compliance with Revised Policy Language - Dignity in Diversity

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept the review and revision of the course Dignity in Diversity to bring it into compliance with revised Anchorage School District Policy, Section 114.2 - Harassment and Discrimination. It is also the Administration's recommendation that the School Board approve and authorize the Superintendent to accept the suggested resources for pilot during the 2002-2003 school year.

9. ASD Memorandum #296 - Prior Approval of Discretionary Grant: Teaching American History Grant Program

It is the Administration's recommendation that the Anchorage School Board approve and authorize the Superintendent to apply for a grant from the U.S. Department of Education to improve teachers' knowledge and understanding of American history. This three-year professional development initiative will focus on elementary and high school grade levels where U.S. history is prominent in the adopted Anchorage School District (ASD) social studies curriculum.

10. ASD Memorandum #297 - Prior Approval of Discretionary Grant: Physical Education for Progress Grant

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to apply for a grant from the U. S. Department of Education, Office of Elementary and Secondary Education's Physical Education for Progress Grant

Program. The grant is intended to initiate, expand, and improve physical education programs in schools.

11. ASD Memorandum #271 – Adoption of Alaska State Content Standards for Library/Information Literacy

It is the Administration's recommendation that the School Board adopt the Alaska State Content Standards for Library/Information Literacy.

12. ASD Memorandum #270 – 2002-2003 Hazardous Transportation Recommendations

It is the Administration's recommendation that the School Board approve recommendations A through F for the 2002-2003 school year.

13. ASD Memorandum #280 – Award of Contract: Chugiak High School Renewal Phase 2 Cafeteria Renovation

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for the Chugiak High School Renewal Phase 2 Gymnasium Cafeteria Renovation to the low responsive bidder, Unit Company, for the Base Bid, Additive Alternates 1 – 6, and Control Assignment for a total award of \$10,368,178. It is also recommended that the School Board accept all Unit Prices.

14. ASD Memorandum #282 – Award of Contract: Denali Replacement Elementary School

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for the Denali Replacement Elementary School to the lowest bidder, Unit Company for the Base Bid, Allowance and all Alternates 1 through 8, in the amount of \$10,775,219, and to reject all Unit Prices.

15. ASD Memorandum 283 – Award of Contract: Northwood Elementary School Renovation 2002

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a construction

contract for Northwood Elementary School Renovation 2002 to the low responsive bidder, Dokoozian and Associates, Inc., for the Base Bid, Additive Alternate 1, and Control Assignments totaling an award of \$832,831.

16. ASD Memorandum #284 – Award of Contract: Gladys Wood Elementary School HVAC Upgrades

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for the Gladys Wood Elementary School HVAC Upgrades Project to the low responsive bidder Consolidated Contracting and Engineering for the Base Bid in the amount of \$271,867 and reject Alternates #1 and #2.

17. ASD Memorandum #285 – Award of Contract: SAVE High School HVAC Upgrades

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for the SAVE High School HVAC Upgrades to the low responsive bidder, Mechanical Construction and Consulting Inc., for the Base Bid, Additive Alternate 1, and Control Assignments totaling an award of \$210,255.

18. ASD Memorandum #286 – Award of Contract: Susitna Elementary School HVAC Upgrades

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for the Susitna Elementary School HVAC Upgrades to the low responsive bidder Consolidated Contracting and Engineering for the Base Bid in the amount of \$758,369 (including Allowance Assignment of \$77,703) and accept Alternate #1 in the amount of \$32,948 (including Allowance Assignment of \$25,448) for a total award of \$791,317.

19. ASD Memorandum #287 – Approval of Conceptual Design for Bartlett High School Renewal Project Phase 2

It is the Administration's recommendation that the School Board approve the conceptual design for the Bartlett High School

Renewal Project, Phase 2 and authorize the Superintendent to proceed with the Schematic Design.

20. ASD Memorandum #288 – Approval of Conceptual Design for Ptarmigan Elementary School Addition and Renovation

It is the Administration's recommendation that the School Board approve the conceptual design for Ptarmigan Elementary School Addition and Renovation and authorize the Superintendent to proceed with the Schematic Design.

21. ASD Memorandum #298 – Revision to School Board Policy 451.3 Illegal Drug/Alcohol (First Reading)

It is the Administration's recommendation that the School Board approve on First Reading, the proposed policy changes for School Board Policy 451.3, Illegal Drug/Alcohol, as shown on Attachment A.

22. ASD Memorandum #299 – Revision to School Board Policy 173.2b Student Advisory Board (First Reading)

It is the Administration's recommendation that the School Board approve on First Reading, the proposed change to School Board Policy 173.2b, Student Advisory Board, as shown on Attachment A.

23. ASD Memorandum #274 – Personnel Report

It is the Administration's recommendation that the School Board approve the attached Personnel Report.

The following items were removed from the Consent Agenda: ASD Memorandums #311, #263, #278, #298, and #299.

Peggy Robinson requested an update on the Denali renovation. Superintendent Comeau will provide an update at the next meeting. She also reminded everyone about the Denali celebration scheduled for May 31, 2002.

Debbie Ossiander requested an update on where the Denali students will be attending school next year. She also commended the District on the design for Ptarmigan Elementary School. Carol Comeau responded that she also is excited about being able to return the Ptarmigan kindergarten

students, who currently attend Chester Valley, to their home school once the building is complete. Superintendent Comeau thanked the voters for their support of the bond package.

ACTION:

Moved by Debbie Ossiander
seconded by Harriet Drummond

to approve: the Minutes from the
Special Meeting of April 1, 2002 (4:30
p.m.); Special Meeting of April 1, 2002
(6:30 p.m.);

Memorandum #312;

Memorandum #279;

Memorandum #305;

Memorandum #295;

Memorandum #296;

Memorandum #297;

Memorandum #271;

Memorandum #270;

Memorandum #280;

Memorandum #282;

Memorandum #283;

Memorandum #284;

Memorandum #285;

Memorandum #286;

Memorandum #287;

Memorandum #288; and

Memorandum #274 with addendum.

VOTE:

Ayes: Ossiander, Holthouse, Robinson,
Drummond, Metcalfe, Marks

Nays: None

Absent: Steele

MOTION PASSED

ASD Memorandum #311 – A Resolution in Support of May as Youth
Voter Registration Month

It is the Administration's recommendation that the School Board approve the attached resolution in support of May 2002 as Youth Voter Registration Month.

ACTION:

Moved by Harriet Drummond to approve ASD Memorandum #311.
seconded by Jake Metcalfe

Carol Comeau informed the Board that the Student Advisory Board brought this resolution forward. Ms. Comeau met with Mark Begich and Corey Rennell to discuss the gubernatorial debate and to hopefully increase voter registration. This resolution will encourage high school students to register and vote. She urged the Board's support of this resolution.

Theresa Obermeyer thinks this resolution is wonderful and hopes that students will get involved in the process. She does have a concern over run-off elections and believes there will soon be a memorandum to the Assembly to put an end to run-off elections. Theresa Obermeyer offered her help as a voter registrar to young students.

Harriet Drummond thinks that Youth Voter Registration Month is a terrific idea. She is concerned with the recent voter turn out for the run-off election. With the voter registration being stressed in the high schools, it becomes a prime time for the students to also learn about the School Board candidates.

Corey Rennell mentioned that at the April 30 SAB meeting, the high school representatives were given voter forms for each senior at their high school and some extra forms for juniors who are of age. Information tables will be set-up at each school. All new registered voters will receive an award and a letter from Lt. Governor Ulmer. Students can also get training to work at the election polls.

AMENDMENT:

Moved by Jake Metcalfe
seconded by Harriet Drummond

that the third paragraph in the resolution be changed to: WHEREAS, ~~the~~ Lieutenant Governor Fran Ulmer supports increased youth voter registration and has agreed to support an awards program for students that register to vote by the end of this school year;

VOTE:

Ayes: Ossiander, Holthouse, Robinson,
Drummond, Metcalfe, Marks

Nays: None

Absent: Steele

AMENDMENT TO THE MAIN MOTION PASSED

VOTE:

Ayes: Ossiander, Holthouse, Robinson,
Drummond, Metcalfe, Marks

Nays: None

Absent: Steele

MAIN MOTION PASSED

ASD Memorandum #263 – Request for Changes to Village School Charter

It is the Administration's recommendation that the School Board approve continuation of the current charter provisions for the Village Charter School.

ACTION:

Moved by Debbie Ossiander to approve ASD Memorandum #263.
seconded by Jake Metcalfe

Carol Comeau informed the Board that the District has received a request for waivers from Village Charter School. Janet Stokesbary confirmed that the request for the accounting waiver has been worked out with Mike Boots on the purchasing policy and the asset replacement policy. In reference to the hiring waiver request, Carol Comeau reported that AEA denied the request as written, but is committed to working with Village. She further explained that there are frustrations from all principals on hiring due to the fact that many of them are competing for the same teacher. Ms. Comeau commented that the Administration is recommending the Board approve the current charter, but not approve the two requests for waivers.

Toni Brewster stated that she tried to hire a K-3 teacher for Village Charter School. The teacher was told that she needed to work at a different school or would not be allowed to teach in the District. Ms. Brewster wants quality teachers who want to work at their school.

Kathi Sue Justice is the teacher-in-charge at Village. She urged the Board to support their waiver for hiring. Ms. Justice explained that she found a sub teacher they wanted, but since she was not on the eligible to hire list, she was not allowed to accept the position. She found out a week later that the person was teaching at another school. Ms. Justice emphasized

that Village Charter School wants to be able to select teachers who want to work at the school.

Mike Boots assured the Board that the Administration is willing to work with Village on the waiver and stated that most requests have been worked through. Most of Mr. Boots' concerns centered on the flexibility to purchase goods, furniture, etc. for discounted prices. Often the length of time for purchasing rules prohibits the advantage of picking up a good deal. A system was worked out with Ms. Stokesbary where the school could purchase items for less than \$500. Notification would then be made to the Warehouse so the item could be tagged and entered into the fixed inventory system.

Rita Holthouse asked Mr. Boots if he could work without the waiver. Mr. Boots stated that he has accomplished most of the requests in the waiver with Ms. Stokesbary and feels the waiver is not needed.

Debbie Ossiander asked Mr. Boots if he has issues with the dollar limit for discretionary spending and if he needs a larger dollar limit for more flexibility. Mr. Boots responded no, that they have agreed with Ms. Stokesbary on a limit of a \$3,000 expenditure.

Janet Stokesbary mentioned concerns with the purchase of electronic equipment and making sure all purchases are compatible with other District purchases. All computer purchases must go through the Chief Information Officer to make they are appropriate. Mr. Boots responded that he is aware of this procedure.

Bob Henry suggested the use of their expediter. Mr. Henry suggested the expediter meet the school representative on site, buy the item, and then take the item to the Warehouse for tagging. Carol Comeau encouraged the Purchasing Department to work with Mr. Boots on this issue.

Harriet Drummond asked Mr. Boots to describe how the impress checking account works at Village.

Mr. Books stated that he begins with a \$20,000 sum and has a \$3,000 check limit. The checks are encumbered against the different school accounts. For reimbursement, he turns the receipts into Accounting.

Janet Stokesbary commented that Mr. Boots can write checks up to \$3,000, but the items need to be tagged so it can be recorded in our fixed assets inventory. The District normally purchases this type of equipment so it

goes through the Warehouse and is tagged. If the impress account fund is used and the person takes the piece of equipment back to the school, it does not get tagged and placed in the fixed assets inventory.

Harriet Drummond is concerned that a small school will lose an opportunity to pick up something that may be on sale. Mr. Boots is committed to working with the expediter out of the Purchasing Department to help solve this problem.

Jake Metcalfe asked if the expediter can tag property. Janet Stokesbary responded yes; the expediter then returns with the appropriate paperwork to include the item in the fixed asset inventory.

Rita Holthouse expressed a concern with the impress checking account. She is worried that once principals found out about this checking account, there will be a stampede to Mr. Henry's door. Carol Comeau explained that the impress checking account was set up to assist the Charter Schools. Ms. Comeau further explained that once we work through this one, we will work to provide this same service to the rest of the schools.

Carol Comeau assured the Board that the Administration will sit down with Human Resources before the next school year and work at helping them with the problem when several schools want the same teacher. Ms. Comeau believes most of the problems occur due to the lack of communication and not understanding the hiring practices by personnel in the charter schools. Ms. Comeau suggested that Teresa Johnson sit down with them to see how we can resolve these issues.

Jake Metcalfe stated that it is judiciary wrong to agree to this waiver on hiring procedures. This opens the doors to contract violations. Carol Comeau commented that she referred the charter school to the union first to address these issues.

VOTE:

Ayes: Ossiander, Holthouse, Robinson,
Drummond, Metcalfe, Marks

Nays: None

Absent: Steele

MOTION PASSED

ASD Memorandum #278 – Prior Approval of No Child Left Behind
Federal Programs Integrated Projects Application

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to submit the consolidated FY 2002-2003 "No Child Left Behind" Federal Programs Integrated Project Application covering Titles I, II, III, IV, and V, in the amount of \$15,642,852, for review and approval, to the State Department of Education and Early Development.

ACTION:

Moved by Debbie Ossiander to approve ASD Memorandum #278.
seconded by Harriet Drummond

Carol Comeau took the opportunity to introduce Terry McCarty, Controller, and Eric Tollefsen, Executive Director for Employee Relations.

Debbie Ossiander mentioned that several Elmendorf AFB parents approached her during the break and requested to speak tonight on the temporary boundary adjustment. Ms. Ossiander would appreciate the Board allowing the parents to speak.

Carol Comeau stated that this is a very comprehensive grant and that there is a copy in the School Board office for Board members to review. Ms. Comeau turned the discussion over to Pat McDowell and staff to describe the different elements and the process that was used in designing this grant. She further explained that the package that was put together is very thoughtful and focuses on student achievement, staff development recruitment/retention, and school safety.

Pat McDowell and Dale Cope gave a brief overview of the grant.

Carol Comeau asked Kathy Cross, Supervisor for Title I, to come forward to answer questions from the Board. She stated that the biggest change in the Title I portion of the grant was on school accountability. Regulations will be written over the summer by the Federal Government on teacher and para-professional quality requirements. It appears that teacher assistants and tutors will have some very specific hiring requirements.

Discussion centered on the proposal for starting a pre-school classroom at North Star for the 2002-2003 school year. According to children's readiness skills and formal needs assessment, information shows that very few students coming into school are ready. They also found through surveys with teachers who talked with parents, that there are a number of preschool children who have no pre-school experience. The pre-school at North Star would be a half-day program, primarily for their attendance

area, with the goal of providing this type of experience. The Title I principals thought this would be a benefit for us to test the waters, develop the curriculum in a public school setting, develop a basis to seek additional funding, and strengthen our collaboration with Head Start.

Debbie Ossiander commented that she appreciates this grant. It addresses the needs of the most disadvantaged students and helps them focus on academic achievement. She does have questions on busing for the half-day program. Ms. Ossiander mentioned that she is looking for assessment from on-going programs, i.e., summer enrichment, academy pre- and post-testing. She further commented that she would like to review the student tracking system once it is in place. Carol Comeau stated the system would be up and running in August.

Rita Holthouse also had a question on busing for the pre-school program. Kathy Cross stated that she will work out the logistics with Steve Kalmes. Mr. Kalmes will check with the Department of Education & Early Development to see if additional dollars may be provided for transportation reimbursement. There are no additional dollars for transportation in the grant.

Jake Metcalfe had a question regarding services for homeless students. Carol Comeau explained that bus tokens and cab services have been provided to kids so they can stay at their home schools. The use of special education buses is also used.

Harriet Drummond asked if this pre-school program will serve areas outside of the North Star attendance area. Kathy Cross responded yes.

Ms. Drummond asked if the pre-school students could use the bus services with K-6 students. Mr. Kalmes feels that age is an issue for the pre-school students, but he will look into it.

Peggy Robinson asked if transportation costs are included in the CITH grant. Steve Kalmes responded that it is a mix of ASD and grant funds. Gas tokens, bus tokens, etc. do come out of the CITH budget. Kathy Cross commented that money was written into this particular grant to help with transportation costs.

Rita Holthouse asked what the class size and ages of the students that will be in the pre-school classroom. Kathy Cross responded that the first tier will be four-year old students and that they will take students at the age of three if space is available.

Harriet Drummond commented that she is thrilled to see a pre-school class offered through the Anchorage School District.

Mary Marks inquired what the teacher/student ratio would be in the pre-school classroom. Both Myrna Moulton and Kathy Cross stated they are looking at a four day per week program and a classroom with 16 to 18 students, one teacher, and one tutor to assist. Ms. Marks asked what are the parent guidelines for volunteering in the classroom. Ms. Moulton responded that she has spoken with Head Start and will be following their model. At the present time, they are still learning about how to establish a connection with the parents. Ms. Marks expressed a concern if the elementary school meets Federal and Municipal guidelines. Ms. Moulton replied that the inspection was adequate and they do not anticipate any problems.

Mary Marks asked if special needs students would be included in this program. Ms. Moulton responded that there is already an existing morning and afternoon special education pre-school. She further stated that they would partner with the special education department to determine which students would benefit from the extra support provided by this program. Ms. Marks also commented that she is excited to see this pre-school program go into one of our public schools.

Rita Holthouse asked Ms. Cross if the District is working with Safe Harbor. Ms. Cross responded yes.

VOTE:

Ayes: Ossiander, Holthouse, Robinson,
Drummond, Metcalfe, Marks

Nays: None

Absent: Steele

MOTION PASSED

ASD Memorandum #298 – Revision to School Board Policy 451.3 Illegal Drug/Alcohol (First Reading)

It is the Administration's recommendation that the School Board approve on First Reading, the proposed policy changes for School Board Policy 451.3, Illegal Drug/Alcohol, as shown on Attachment A.

ACTION:

Moved by Rita Holthouse to approve ASD Memorandum #298.
seconded by Debbie Ossiander

Rita Holthouse stated that the Board Policy Subcommittee tried to clarify and reorganize this policy. Ms. Holthouse commented that they would like to write a provision into policy that states whenever a student has a drug/alcohol violation, an assessment would be completed to tell the family what the situation might be. The subcommittee would like to see funding available for this assessment. They would also like to have some type of educational program for expelled students. Ms. Holthouse commented that special education students have a program to go to as well as students on probation. The District needs to have something in place for the rest of the students who have been expelled so close monitoring can be accomplished. Ms. Holthouse commented that the subcommittee met three times with principals and central administration to discuss this issue. She further stated that the subcommittee would be happy to go back for further discussion for a change in policy once additional funding has been secured.

Carol Comeau commented that the Administration is re-writing the Safe/Healthy Students Grant and is very optimistic at the renewed chance.

Section 451.3 – Drug/Alcohol, d(1) a): Ten (10) day suspension from school - Debbie Ossiander asked if this section precludes a student from decreasing his/her suspension to five days and a packet. Pat McDowell responded that the student must qualify for this reduction. Debbie Ossiander is concerned that the Board policy does not speak to this and would like potential rewording of this section for second reading. Peggy Robinson stated that she did not have a problem with changing this policy. Pat McDowell informed the Board that the reduction to the original ten-day suspension is in the Student Handbook.

VOTE:

Ayes: Ossiander, Holthouse, Robinson,
Drummond, Metcalfe, Marks

Nays: None

Absent: Steele

MOTION PASSED

ASD Memorandum #299 – Revision to School Board Policy 173.2b Student
Advisory Board (First Reading)

It is the Administration's recommendation that the School Board approve on First Reading, the proposed change to School Board Policy 173.2b, Student Advisory Board, as shown on Attachment A.

ACTION:

Moved by Rita Holthouse to approve ASD Memorandum #299.
seconded by Harriet Drummond

Carol Comeau commented that this request had come forward from the Student Advisory Board. Her only question to this request is will the representative vote on all issues or just certain issues.

Rita Holthouse stated that her understanding from the Board Policy Subcommittee was that the SAB representative would call the Board president and indicate which memorandums he was interested in voting on.

Corey Rennell commented that he liked the recommendation for the policy change. He hopes that the SAB representative would have an opportunity to vote on all items brought before the School Board. Mr. Rennell would like to have an electronic vote in the future and have the vote tallied in the Board minutes.

Peggy Robinson stated that she would like the SAB representative to contact the Board secretary instead of the president. The Board packet of information is delivered to the student representative at the same time it is delivered to the Board members. Ms. Robinson also stated that if it is to be truly an advisory vote, the vote should be asked verbally prior to the Board members actually voting.

Rita Holthouse agreed with Ms. Robinson and stated that this would be a procedural change; the Superintendent will sit down the School Board representative and go over procedural items.

VOTE:

Ayes: Ossiander, Holthouse, Robinson,
Drummond, Metcalfe, Marks

Nays: None

Absent: Steele

MOTION PASSED

H. SUPERINTENDENT'S REPORT

1. ASD Memorandum #277 – ACE Classification Study Presentation:
Michael Nash

The School Board and Administration commissioned a classification and pay study of the Anchorage Council of Education (ACE) bargaining unit. The purpose of this study was to help the District determine what, if any, classification inequities exist in the unit and to also compare salaries paid here to what is paid in comparable locations, for comparable positions. A Request for Proposal was prepared, the proposals of several responsive bidders were reviewed by the District and by the ACE president, and a contract was awarded to Nash and Company, Inc. of California. Nash and Company, Inc. is owned by Dr. Michael Nash, formerly a principal with Hay and Associates. He has more than 30 years of experience in conducting classification and pay studies and brought to this project the combination of expertise and experience we needed. Dr. Nash took the lead in this project, conducted all employee interviews himself, and has devoted considerable energy to create the product you have received.

Carol Comeau stated that there is a great deal of apprehension in the Board Room tonight. She assured everyone that this is a way to look at each and every position in ACE; this will provide recommendations and good information for the Administration. Currently, the Administration has a strong interest in updating job descriptions. The information gained will be a tool in bargaining next year and the Administration is more than willing to meet with the ACE group for a discussion.

Lee Wilson assured the Board and the audience that the receipt of the report will not change salary, classification, job, work year, etc. The original intention is to have a comprehensive review of the ACE classification system. Mr. Wilson explained that there has been a concern with the inequities and irregularities within the ACE unit. He feels this study is thorough and comprehensive. Mr. Wilson thanked Tom Straugh, who encouraged members to cooperate and participate in the survey with Dr. Nash.

Dr. Michael Nash gave an overview of how he completed the audit and the rationale for his recommendations. His main objective was to review job titles and make sure they are a reasonable representation of the job. The goal was to update and bring into compliance any new regulations for the classification.

Tom Straugh thanked the Superintendent and the School Board for the opportunity to address the Board. He asked those ACE members in the audience to stand. Mr. Straugh stated that it is an honor to represent the 350 ACE members. Out of the 350 members, 220 prepared survey responses and 150 made themselves available for interviews with Dr. Nash. The ACE membership saw this study as an opportunity to address over 20 years of drifting away from the last compensation and classification effort; hopes to have data that would be used in the negotiations process for the coming ACE contract; and are hopeful that the newly described system will work to help make the classification system more functional.

Dr. Straugh expressed a concern over the data that was developed using job descriptions provided by Human Resources. Some of those job descriptions were over ten years old. Through survey responses, up-to-date job descriptions were provided to Dr. Nash because the job descriptions were the foundation for rank ordering the positions. Dr. Straugh's concern was that if the rank ordering was based upon flawed data, than how can the ranking be sound. He further assured the Board that ACE would be happy to work with Human Resources and Labor Relations to prepare accurate job descriptions to form the basis or foundation for a revised study. He also offered ACE to join Labor Relations in the development of data that will correct the flaws in the report regarding the cost of living allowance (COLA) in Anchorage.

Dr. Straugh provided an example of a position that is paid 230 days in Anchorage, and in three other jurisdictions the position is paid 260 or 261 days. One of the positions was in Fairbanks and observes 11 Federal holidays.

Jackie Buckley stated that she was hoping to hear good information contained in this report after spending a significant number of hours on the survey. After discussion with other ACE employees, she discouraged the Board from using this document as a tool to evaluate the job that ACE employees do. Ms. Buckley feels the data is inaccurate and misinformation is contained in the document. She further emphasized that it is not in the best interest of the District and union members to take this report too seriously.

Carol Comeau asked Dr. Nash to respond to the appeal process on the job descriptions.

Dr. Nash stated that he began with the job descriptions for most jobs, some were recent and some were not. Rewritten job descriptions were provided to all employees for comments after review of the original job descriptions and interviews. Dr. Nash stated that anyone who filled out a job description/position class questionnaire was offered a chance for an appeal. Twenty to 30 percent is normal for a school district of this size. Half of those appeals for a requested change were declined.

Discussion centered on the Fairbanks position and the 11 paid holidays. Jake Metcalfe is concerned that this report included inaccurate information. Dr. Nash responded that they were looking at per diem vs. per diem, which is the actual number of dollars earned per day. There was disagreement on whether this information was accurate because days were not compared.

Rita Holthouse asked for some clarity on this issue from Dr. Straugh. Tom Straugh stated that there is a factor that needs to be considered when comparing daily rates. You either need to increase ACE by 11 days or decrease Fairbanks by 11 days.

Dr. Nash attempted to give an overview of where the District falls in paying their employees, and feels that the Anchorage School District pays their employees competitively.

Rita Holthouse is concerned how the Fairbanks School District figured their per diem rate. She wonders if they took the aggregate salary divided by the number of days of their contract to come up with the per diem rate. Dr. Nash could not speculate how their per diem was figured. Ms. Holthouse asked for clarification on this from the Administration. She would like information from six different districts on how they calculate their per diem. Employee Relations Department will provide this information.

2. ASD Memorandum #272 - Third Quarter Parent/Teacher Conference Report

The School Board and the Administration have long supported and encouraged opportunities for parents and teachers to meet at regular intervals to discuss student progress. Increasingly, students have been encouraged to be active participants in these conferences.

The elementary schools for many years have had release time opportunities twice per school year to allow 15 to 20 minute individual parent/teacher or parent/student/teacher conferences at the end of the first and third quarter. The middle schools and high schools provide opportunities at the end of the first and third quarters for parents to pick-up their student's report cards and to confer briefly with the student's teacher(s).

These efforts have generally been well supported by parents and teachers, as can be seen in the information provided by each division. In cases where there has been a decrease in participation, the appropriate Instructional Division supervisor is working with principals, staffs and PTAs or parent groups to encourage parent participation. The District also attempts to increase employer awareness of the importance of these opportunities in hopes that parents can be released from work to attend conferences. Parents are always welcome to request a parent/teacher conference to discuss their child's progress at any time of the school year. School newsletters, handbooks, the web site and monthly print advertisements concerning District news all remind parents of this opportunity.

At the secondary level, the District received permission from the State Department of Education and Early Development to return to their previous format of early dismissal for students on the day of the division's parent conferences, with another half day dismissal to compensate teachers for working an evening shift on Thursday, April 11. This allows parents to elect to attend conferences in the afternoon or evening.

3. ASD Memorandum #273 - Third Quarter Suspension/ Weapons/Expulsion Report - 2002-2002

Each quarter information regarding suspensions and expulsions for various offenses, including weapons, is collected from the elementary, middle, and high schools. This information is shown in the narrative below and also as Attachments A-F.

Overall suspensions decreased by one this year at the elementary level when comparing incidents from the third quarter of the 2000-2001 school year. Elementary schools showed a slight increase in fighting/assault, harassment, and weapons while there were

decreases in the areas of sexual harassment and willful disobedience

There were 55 more suspensions in middle schools during third quarter this year than last year. This included increases in every category except tobacco and willful disobedience

Overall suspensions in the high schools also increased during the third quarter of the 2001-2002 school year. Increases were seen in the areas of fighting/threats, assault, drug/alcohol, smoking and willful disobedience. Decreases occurred in the areas of harassment and weapons

There were no firearm incidents at any school during the third quarter.

Third Quarter Expulsions

One elementary student, 15 middle school students and 24 high school students were expelled by the School Board during the third quarter of the 2001-2002 school year for a total of 40. During the third quarter of 2000-2001, there were 34 students expelled from the Anchorage School District.

The elementary student was expelled for having a weapon on school premises. Middle school offenses included fighting/assault, weapons/threats, and drug/alcohol. High school students were expelled for the following reasons: second drug/alcohol (18); assault on staff (1); assault (3); and vandalism (2).

Discipline Reports

The elementary, middle school, and high school discipline summaries follow: these show elementary third quarter by school and category (Attachments A & B); middle school third quarter by school and category (Attachments C & D); high school third quarter by school and category (Attachments E & F).

4. ASD Memorandum #310 – Temporary Elmendorf School Boundary Adjustments

Due to new housing being built near the Boniface Gate on Elmendorf Air Force Base, the administration is recommending a temporary boundary adjustment to accommodate the students and maintain a balance in the enrollment of Mt. Spurr, Aurora and Orion for the 2002-2003 school year.

On September 14, 2001, George Vakalis, Assistant Superintendent for Support Services, responded to a request for information from Peggy Robinson, School Board President, Anchorage School District. In his response, he said that during the new project approximately 130 families would be moving from the west side to the east side of the base. He wrote that the "major impact will occur next year and will require a minor on-base boundary change." (Attachment A)

During the 2001-02 school year the Elmendorf Air Force Base principals met with representatives from Transportation, Demographics, Elementary Education, and the project engineers to develop a scenario that would accommodate the students for the 2002-2203 school year. On April 25, 2002, the following people met to review the current boundaries (Attachment B) and approve the changes for the proposed temporary boundary adjustment (Attachment C): Kathi Humble, Orion Principal; Doris Ross, Mt. Spurr Principal; Robin Pfannstiel, Aurora Principal; Ted Franklin, Project Engineer; Colonel VanSplunder, 3rd Wing Support Commander; George Vakalis, Assistant Superintendent, Support Services; Steve Kalmes, Transportation Director; Linda Schwald, Transportation Supervisor; Ophelia Dargan-Steed, Demographer; and Julie Ginder, Elementary Education Supervisor.

Carol Comeau stated that the Elmendorf AFB parents need to understand that there was a very adequate process used to determine the boundaries. She further stated that the recommendation for the boundary adjustments is the best way to address this situation and there was never an intent to close the opportunity to parents to come before the Board and speak. Ms. Comeau welcomed their concerns.

Sidney Riddel and Tammy Shireman currently live in a housing development that will be demolished near the end of this year. Their children attend Orion and both families are scheduled to move into Chugiak 4 and 5, which is assigned to Mt. Spurr. They

are unsure of their move date so their children will most likely begin school at Orion in September 2002. Both families inquired how they would apply for zone exceptions and be approved to stay until the end of the year. Both Ms. Riddel and Ms. Shireman informed the Board that they were told at a recent meeting that if the zone exceptions were approved, they would be allowed to ride the Orion buses.

Carol Comeau informed Ms. Riddel and Ms. Shireman that transportation has never been provided for students on zone exceptions, which is District policy. Out-of-zone students may ride a bus if there is space available.

Debbie Ossiander expressed her frustration over moving kids out of one school and into another. She would like the number of kids that are scheduled to move from one school to another. Ms. Ossiander would like a better understanding of the bus issue and hopes the District will be flexible in allowing the students to remain at Orion.

Ms. Riddel and Ms. Shireman prefer the Board adjust the recommendation for a temporary boundary change, and their second preference would be the transportation issue.

Debbie Ossiander asked if the buses serving the base schools are full. Steve Kalmes noted that Aurora currently has three buses that are running at 80 percent capacity. Mr. Kalmes reminded the Board that there will be a requirement for more buses due to the additional housing that has been assigned to Orion and Mt. Spurr. In the past, both of these schools were walking schools. Mr. Kalmes stated that the number of children identified in the new housing will bring the buses to capacity.

Kathi Humble commented that the committee tried to not displace families and worked hard at not over impacting the school facilities.

5. ASD Memorandum #276 – Project Status Report

This is a report of activities and project status changes in Major Capital Projects during the period of April 17, through April 30, 2002

HIGH SCHOOLS

BARTLETT HIGH SCHOOL RENEWAL - PHASE 1 & 2				
Design Status	Design Phase 2 – New auditorium, renovate classrooms, new south entry; Design is in progress with the Conceptual Design to be presented to the School Board for approval on May 13, 2002 and to the MOA Assembly for approval on May 14, 2002.			
Construction Status	Main Place Sky Light Replacement – The pre-construction phase is in progress.			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$500,000	\$500,000		
Construction Contract Status Gamble Construction (2C00167)	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	\$365,000	0	0	0
Schedule Status Utility Relocation	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	Aug 23, 2002			

CHUGIAK HIGH SCHOOL RENEWAL - PHASE 1, 2 & 3				
Design Status	Design Phase 2 – Remove lower classrooms, construct gym/cafeteria. The project is in the bidding process with the bid opening scheduled for May 1, 2002.			
	Design Phase 3 Deferred – Renovate upper gym into performing arts spaces and sport field upgrades. The design fee negotiations with the designer are in progress. Meetings with the Design Committee will start before the end of this school year.			
Construction Status	House 2 – Construction is complete, the school is moving into the classrooms.			
	House 3 – Construction is complete, the school has moved into the classrooms.			
	House 3 - Science Rooms – Construction is complete, the school has moved into the science classrooms.			
	Utility Relocations – Minor construction elements have begun, full project will start after school is out.			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$30,805,000	\$34,365,000		
Construction Contract Status Utility Relocation KC Corporation (2C00169)	Original Contract Amount	Change Orders to date	Change order %	% Completion

	\$1,684,389	0	0	0
<i>Schedule Status</i> <i>Utility Relocation</i>	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	Aug 15, 02			

DIMOND HIGH SCHOOL REPLACEMENT				
Design Status	Demolition of School and Final Site Design - The 95 percent Construction Document Design of Phase 2 of the project is in progress, with completion of the documents scheduled for November 2002.			
Construction Status	Replacement School - Construction continues on schedule. In academic areas light fixtures taping, painting, casework and tiling continues. Mechanical and electrical rough in is continuing at the other end of the building, boilers were started.			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$68,000,000	\$71,000,000		0
Construction Contract Status Alcan General, Inc. (1C00138)	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	\$45,584,000	\$561,485	1.2%	75%
<i>Schedule Status</i>	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	July 31, 03	July 31, 03	2 1/2 month reduction	April 15, 2003

HIGH SCHOOL				
Design Status	New School Design - The design kickoff meeting with the community was held on April 17, 2002. Finalization of fee negotiations with USKH are in progress.			
Construction Status	N/A			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$3,000,000	\$3,000,000		
Construction Contract Status	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	N/A			
<i>Schedule Status</i>	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	N/A			

EAST HIGH SCHOOL RENEWAL - PHASES 1, 2 & 3				
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Design Status	Design Phase 2 – Classrooms Shell – Schematic Design was approved by the School Board on April 15, 2002, and Municipal Assembly on April 16, 2002.			
	Design Phase 3 – Auditorium – Schematic Design was approved by the School Board on April 29, 2002, and is scheduled for Municipal Assembly approval on May 14, 2002.			
Construction Status	Phase 1 – Commons/Cafeteria – Complete			
	Science Classrooms – Complete			
	Classrooms Wing – Abatement is completed, and demolition is in progress.			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$10,422,000	\$10,422,000		
Construction Contract Status EBCO (1C00150)	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	\$6,507,000	\$390,942	6%	72%
Schedule Status Classroom Wing	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	Aug 01, 02			

POLARIS K-12 SCHOOL	
Design Status	The Conceptual Design is scheduled for School Board approval on June 10, 2002 and the MOA Assembly on June 11, 2002.

SOUTH ANCHORAGE AREA HIGH SCHOOL				
Design Status	The Notice to Proceed was issued on April 1, 2002. The site clearing started on April 25, 2002. The pre-construction conference is was held on April 30, 2002.			
Construction Status	Pre-construction activities are starting.			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$68,000,000	\$68,000,000		
Construction Contract Status Neeser Construction Inc. (2C00170)	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	\$46,371,500			
Schedule Status	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	July 30, 2004			

I SCHOOL PHASES 1 & 2A

Design Status	Design Phase 2A – West Classroom Wing, Renovation and Addition – The Schematic Design was approved by the School Board on April 15, 2002 and was approved by the Municipal Assembly on April 23, 2002.			
	Design Phase 1A Deferred – East parking lot upgrade – Design is complete and the bid opening is scheduled for May 8, 2002.			
Construction Status	Phase 1A - Complete			
	Phase 1B – Science Wing – Preconstruction activities are proceeding for the start of construction on May 24, 2002			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$7,140,000	\$7,140,000		
Construction Contract Status Science Wing EBCO (2C00164)	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	\$3,467,259	0	0	2%
Schedule Status Science Wing	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	Aug 25, 02	Aug 25, 02	None	None

MIDDLE SCHOOLS

WENDLER RENEWAL - PHASE 1				
Design Status	Phase 1 - The review of the A/E design development submittal has been completed. Continuation of design dependent upon state matching funds.			
Construction Status	Sitework - Project is complete with the exception of track surfacing which will be complete summer 2002			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$6,045,000	\$6,045,000		
Construction Contract Status Summit Alaska (1C00145)	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	\$2,345,683	\$119,068	5%	88%
Schedule Status	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	Aug 17, 01	Aug 5, 02		

ELEMENTARY SCHOOLS

CHUGACH OPTIONAL ELEMENTARY SCHOOL – DESIGN	
Design Status	Conceptual Design is in progress.

DENALI ELEMENTARY SCHOOL REPLACEMENT

Design Status	Bids were received on April 25, 2002, the recommendation for the contract award is scheduled for the May 13, 2002 School Board meeting.			
Construction Status	Replacement School - N/A			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$11,730,000	\$14,530,000		
Construction Contract Status	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	N/A			
Schedule Status	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	N/A			

PTARMIGAN ELEMENTARY SCHOOL - PLANNING				
Design Status	Design - 10 classroom Addition, MPR Addition - The Conceptual Design is scheduled for School Board approval on May 13, 2002 and for MOA Assembly approval on May 14, 2002.			
Construction Status	N/A			
Budget Status	Original Budget	Current Budget	Estimated Expense	Under (Over)
	\$6,400,000			
Construction Contract Status	Original Contract	Change Orders to date	Change order Percentage	Percent Completion
	N/A			
Schedule Status	Original Completion Date	Completion Date from Prior Report	Change from Prior Report	New Completion Date
	N/A			

6. ASD Memorandum #306 - Operating Budget Transfers - April Monthly Report FY 2001-2002

The attached report of budget transfers for the time period of April 2002 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000—
Report for individual transfers of more than \$5,000, which includes summarized justifications.

In order to conserve paper, the schedule of monthly budget transfers processed for the month of April 2002 normally attached to this Board Memorandum is available for interested parties in the Budget Department.

The budget transfer forms and related information for all of the transfers are available in the Budget Department office for review by the School Board and members of the public.

7. ASD Memorandum #307 – Treasurer’s Report/Financial Recap: April 30, 2002

The attached report consists of two parts: the Treasurer’s Report and the Financial Recap. The Treasurer’s Report and the Financial Recap are presented on a monthly basis with year-to-date information as of April 30, 2002.

1. TREASURER’S REPORT

The Anchorage School District Treasurer’s Report includes a summary of the total demand deposits and investments which are at hand April 30, 2002, and a summary of the investment transactions completed April 1 through 30, 2002.

The demand deposits in the General Fund reported a deficit of (\$5,171,278) due to three investments made on April 30, 2002, which total to \$29,236,556 that matures after month-end. The District’s banking services contract includes the investment of the bank float that provides additional interest revenue to the District. The total amount of investments on hand at April 30, 2002 was \$173,632,071 and the combined total of these liquid assets consisting of the demand deposits and investments were \$168,460,793. A schedule of investments is presented on page 3.

The District transacted 86 investments during the month of April. The specific investments purchased are presented commencing with page 4 of the Treasurer’s Report. The anticipated earnings for these investments are \$249,065 in which will be recorded in the General, Capital Projects, Internal Service Fund, and Debt Service Funds. The interest earnings on investments made by the District are recorded upon receipt of the actual interest earnings on the various dates of maturity. The interest earnings on investments made by the Municipality of Anchorage on behalf of the District are accrued on a monthly basis.

In summary, the District’s investment performance for fiscal year 2001-2002

year-to-date is shown by the following three-portfolio yield calculations:

- 1) The annualized End-of-Month Portfolio Yield, noted on page 3, represents the weighted average yield on investments outstanding with the District on April 30, 2002. The Annualized End-of-Month Portfolio Yield was 5.39 percent.
- 2) The Weighted Average Interest Rate for investments purchased during April was 1.77 percent and is noted on page 6.
- 3) The Year-to-Date Cumulative Yield, noted on page 6, represents the weighted average yield of all investments purchased by the District since July 1, 2001. On April 30, 2002, the Year-to-Date Cumulative Yield was 2.24 percent.

2. FINANCIAL RECAP

The Financial Recap is a summary of revenues, expenditures and encumbrances for the current fiscal year through April 30, 2002. The funds presented are the General Fund; Debt Service Fund; Food Service and Local/State/Federal Projects Special Revenue Fund; and Capital Projects Funds. The expenditures are on generally accepted accounting principles (GAAP) basis. This means the amount in expenditures include payments on encumbrances from the prior year. For example, the working budget on expenditures includes the current year's revised budget plus the encumbrances from prior year of approximately \$11.9 million. Year-to-Date (YTD) expenditures, therefore, reflect expenditures from the current fiscal year and expenditures from prior year encumbrances that were carried forward. The appropriations from the prior years for these encumbrances were also carried forward.

The General Fund revised budget totals \$355.9 million as compared to the revised budget of \$342.8 million for the prior year. The cumulative actual GAAP expenditures and encumbrances for the seven-month period ended April 30, 2002 were \$262.3 million or 71.3 percent of the \$367.8 million working budget (revised budget plus encumbrance budget).

Summary and detailed budget reports are available to each school, department, and other budgetary unit on IFAS on-line with current

up-to-date data. This information is available to assist in daily operations.

Debbie Ossiander asked why the District has not spent the money to hire the drug/alcohol coordinator. Gail Opalinski responded that it was a four-year grant and they waited until the end of the year to hire so that person could be trained over the summer.

- I. PERSONS TO BE HEARD ON NON-AGENDA ITEMS
- J. COMMUNICATIONS & SCHOOL BOARD COMMENTS
- K. EXECUTIVE SESSION – (PERSONNEL/FINANCE/NEGOTIATIONS/LITIGATION)
- L. ADJOURNMENT

The Regular Meeting of May 13, 2002 was adjourned at 11:50 p.m.

Jake Metcalfe, President

Mary Marks, Clerk

Date Minutes Approved