

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #1 (2002-2003) **REVISED**

July 29, 2002

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: MICROSOFT ACADEMIC SELECT
LICENSE AGREEMENT

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the award of a three year contract to Insight for a Microsoft Academic Select 6 License Agreement at a cost of \$107,998.37 for the period July 31, 2002 to August 1, 2003; \$107,998.37 for the period of July 31, 2003 to August 1, 2004; and \$107,998.37 for the period July 31, 2004 to August 1, 2005 for a total contract award of \$323,995.18.

PERTINENT FACTS:

An invitation to Bid was issued for the purchase of Microsoft Academic Select 6 Licensing Agreement for the Microsoft Office software suite, Outlook Mail client, Exchange Mail Servers, Information Technology servers' operating system software and various client access license (CALs). The contract period is July 31, 2002 through August 1, 2005 with an option to renew the contract at the end of the period for another three (3) years. Renewal will be by mutual agreement between the Contractor and the District.

The purpose of this contract is to license Microsoft Office software and future software upgrades installed on over 6,400 District workstations and servers for the next three years. Effective July 31, 2002 Microsoft will be eliminating any software upgrade discounts for its software. Since the District is an enterprise of Macintosh and Windows computer systems, software compatibility is essential for continued smooth operations. The purchase of new software for these systems, as major new upgrades are released, would be cost prohibitive.

There were six qualified respondents to the Invitation to Bid. The Invitation to Bid included criteria for two schedules, one a lump sum payment for the three-year agreement and another amortizing the payment over the three contract year period. Since there is no finance fee, the District will pay on an annual basis. Attached for review are the Abstract of Bids (Attachment A) and Tabulation of Bids (Attachment B).

Since the effective date of this new Agreement is July 31, 2002, it is necessary to bring forward for approval this recommendation exclusive of identified funds. In August the Administration will propose a recommendation for a revision to the FY 2002-2003 Financial Plan based on recent approval of additional funds from the State. In addition to the increased \$4.0 million under the Learning Opportunity Grant provided through the second session of the Twenty-second Alaska State Legislature and approved by the Governor, the District is projected to receive approximately \$1.9 million through section 93 of SB 2006 that can be used for programs and services. The budget revision memorandum in August will identify funding for the Microsoft Academic Select License Agreement.

CC/BH/PC/hh

Attachments

Prepared by: Pamela K. Chenier, Senior Purchasing Agent
Bob Henry, Director of Purchasing/Warehouse
Jeff Wood, Chief Information Officer

Approved by: Marie Laule, Budget Director

ABSTRACT OF BIDS

Commodity or Service:	<u>Microsoft Academic Select 6 Agreement</u>
Bid Due On:	<u>2:00 P.M., Anchorage Time June 20, 2002</u>
Budget Fund:	<u>General</u>
Number of Invitation to Bids Sent:	<u>Seventeen (17)</u>
Number of Responsive Bids Received:	<u>Six (6)</u>
Number of "NO BIDS" Received:	<u>One (1)</u>
Number of "NON-RESPONSIVE BIDS" Received:	<u>None</u>
Advertising Date:	<u>Anchorage Daily News June 11, 2002</u>
Preproposal Conference Held:	<u>N/A</u>
Addendum Issued:	<u>None</u>

ANCHORAGE SCHOOL DISTRICT
PURCHASING DEPARTMENT
4919 Van Buren Street
Anchorage, Alaska 99517-3188

TABULATION OF BIDS (revised 7/29/02)

Opened: 2:00 P.M., Anchorage Time June 20, 2002

Invitation: Microsoft Academic Select License 6.0

VENDORS

- | | | |
|--|--|--|
| 1. CompuCom
508 W 2 nd Ave Ste 100
Anchorage, AK 99501 | 2. Corporate Software
2 Edgewater Dr
Norwood, MA 02062 | 3. Dell Marketing LP
One Dell Way
Round Rock, TX 78682 |
| 4. EnPointe Tech Sales Inc
100 N Sepulveda Blvd 19 th Fl
El Segundo, CA 90245 | 5. Insight
6820 S Harl Ave
Tempe, AZ 85283 | 6. Software House Intl
2 Riverview Dr
Somerset, NJ 08873 |

DESCRIPTION	1	2	3	4	5	6
SCHEDULE A One Time Purchase	\$339,184.44	\$339,184.44	\$329,176.76	\$346,120.67	\$323,995.18	\$340,101.91
SCHEDULE B 3 Year Annual Cost	\$113,061.48	\$148,569.48	\$109,725.59	\$115,373.557	\$107,998.39	\$113,367.30