

**MINUTES OF THE ANCHORAGE SCHOOL BOARD
REGULAR MEETING OF MAY 12, 2003**

The Anchorage School Board met in Regular Session on Monday, May 12, 2003 at 6:30 p.m. in the Board Room at the Anchorage School District Administration Building. President Jake Metcalfe presided.

A. CALL TO ORDER, ROLL CALL, FLAG SALUTE

Board Members Present: Crystal Kennedy, Tim Steele, Jake Metcalfe, Jeff Friedman, John Steiner, and Macon Roberts

Board Members Absent: Mary Marks

Others Present: Carol Comeau, George Vakalis, Jan Christensen, Janet Stokesbary, Mike Henry, Jerry Sjolander, Edna Lamebull, Patricia McRae, Gail Opalinski, Eric Tollefsen, Stan Syta, Ray Amsden, Loretta Nabong, Michelle Egan, Mary Kay Sambo, the press, and other interested people.

B. MUSICAL PERFORMANCE

The musical performance was presented by the Central Middle School Choir under the direction of Kelly Dennis and accompanied by Joanne Day on the piano.

C. ANNOUNCEMENTS

D. APPROVAL OF AGENDA

ACTION:

| | |
|---------------------------|--------------------------------|
| Moved by Tim Steele | to approve the Agenda for the |
| seconded by Macon Roberts | May 12, 2003 meeting with the |
| | addition of an addendum to the |
| | Personnel Report, Memorandum |
| | #239. |

The motion was unanimously approved.

E. AWARDS/RECOGNITION/PRESENTATIONS

1. ASD Memorandum #288 - H.U.G.S.S. & Coats for Kids

For the past three years, Catholic Social Services, the Salvation Army and Lutheran Social Services have partnered with numerous agencies and businesses, including the Anchorage School District, to help children start the school year with proper school supplies and coats through the H.U.G.S.S. (Helping Us Give School Supplies) and Coats for Kids project.

During the summer, community members and businesses are asked to donate school supplies and gently used coats, or to make cash donations to assist this very worthwhile cause. When an individual fulfills a need from the H.U.G.S.S. and Coats for Kids wish list, they ensure that a child in the local community will have adequate supplies to start school.

Last year, the week before the first day of school, approximately 3,500 students received supplies, backpacks and winter clothing through the program, and more than 6,000 students have been assisted during the past three years.

It is requested that the School Board recognize Catholic Social Services, the Salvation Army and Lutheran Social Services for their continued dedication and efforts put forth to make this a truly successful project for all involved.

2. ASD Memorandum #291 - Good News! Great Kids! 2003

Young people of every race and nationality are helping to improve our schools and community. The Good News! Great Kids! initiative informs the community about some of Anchorage's fine and innovative young people and the teachers who inspire them. Student nomination criteria includes among other things, community service, personal challenge, and vision.

Congratulations to the following Anchorage School District 2003 Great Kids!:

Latoya Barrett of West High School;

Audi Choumksammany of Dimond High School;

Christopher Holzner from Benny Benson Secondary & King Career Center;

Daniel McDole, Jr., from Benny Benson Secondary School;

Jared Meek of Dimond High School & King Career Center;

Randi Minard from Bartlett High School;
Corey Rennell of Steller Alternative & West High School;
Karen Saena of West High School; and
Nina Schatz-Siemers of Service High School.

It is requested the School Board recognize these nine students who are making positive contributions to our community.

3. ASD Memorandum #289 - Discover Card Tribute Award Scholarship Recipients

The Discover Card Tribute Award Scholarships, given in cooperation with the American Association of School Administrators, recognize the outstanding achievements of exemplary high school juniors. Winners receive awards in one of three categories: Trade and Technical Studies; Arts and Humanities Studies or Science, Business and Technology Studies. Each state-level award carries with it a \$2,500 scholarship. State Gold I winners compete on the basis of their original application at the national level for three \$25,000 scholarships in their category - a total of nine in all.

Congratulations to the following Alaska state winners:

In the Arts and Humanities Studies category: **Chavis J. Newman-Keane** from East High School, Gold II.

In the Science, Business and Technology Studies category: **Ophelia O. Yan** from Dimond High School, Gold I.

It is requested the School Board recognize these outstanding students whose demonstration of leadership, talent, and community service led to this recognition.

4. ASD Memorandum #290 - Spirit of Youth Award Winners

The Spirit of Youth Campaign was created to recognize Alaska teens for their dedication to positive community service projects. Each year middle and senior high students are awarded for finding creative ways to impact the lives of others in their community. Congratulations to the following Anchorage School District 2003 Spirit of Youth award winners:

Ron Barfield, for voluntarily setting the record for donating the highest number of gallons of blood before the age of 18;

Robyn Birkedal, for being the initiator of a youth coalition to educate other teens about violence prevention, through the S.T.O.P., We'Re S.M.A.R.T. program;

Hans Borchardt, for serving as a volunteer sign language teacher to young children and for being a truly inspirational role model for his peers;

Rita Goodrich, for her commitment to making our community and world a better place through involvement with many environmental programs;

Cody Grella, for serving as a volunteer medical rescue tech who talks to young children about the importance of safety and saving lives;

Elena Jarlson, for being a founding member of the Russian dance troop which raises money in order to pay for the material for their troupe's outfits and sews them as well;

Denali Kerr, for serving as a volunteer EMT for the Chugiak Fire Department, organ donor advocate and AYEA member;

Chami Krueger for creating and selling September 11 commemorative pins to raise funds for donation to the American Red Cross;

Cody Putnam, for his ongoing efforts and commitment to improve the lives of Alaskan children with disabilities; and

Kelsey Smith, for taking the initiative to volunteer every week to assist teachers of young children.

It is requested the School Board recognize these 2003 Spirit of Youth Award winners whose innovation, compassion, and dedication to others led to this recognition.

5. 2003 BP Teachers of Excellence

Tammie Anderson, BP Energy Center & Community Affairs, presented the 2003 BP Teachers of Excellence Awards to the following teachers: Edward J. Dove, Jr., West High School; Bonnie Johnson, Chugiak High School; Randall Laws, Service High School; Paul Meredith, Romig Middle School; Jane Yokoyama, Central Middle School; Terri Daniels, Baxter Elementary School; Melody Davis, Baxter Elementary School; Mary

Eldred, Trailside Elementary School; Jessica Fries-Gaither, St. Elizabeth Ann Seton Catholic School; and Lisa Schalig, Chinook Elementary School.

F. SPECIAL ADVISORY REPORTS

1. Student Advisory

Lorett Nabong noted that the next Student Advisory Board meeting will be held at Polaris K-12 on May 15; this will give everyone a chance to meet the newly elected officers. He also noted that school proms and graduations are the main focus of the students. This past week, students have been taking advanced placement tests.

2. Military Delegate

LTC Peter Mulcahy gave a brief report on the Transition Conference that was recently held in Anchorage in late April. Carol Comeau and General Brown each gave a speech at the conference. Discussions centered on the issue of student transitions; many students spoke about being a military child and the youth programs they are involved in. LTC Mulcahy also informed the Board about the annual Child Coalition Conference scheduled in July. He noted that we are doing impressive things in Anchorage and will most likely be spotlighted at the national conference.

Carol Comeau commented that she was able to attend part of the conference and it was a wonderful experience. She is proud of the efforts being undertaken at Bartlett this past year. Ms. Comeau noted that counselors have learned a lot and will use some of the practices learned. Mobility continues to be an issue in all of our schools. Ms. Comeau stated that she is proud that ASD has signed on with the coalition and the partnership. It will provide incredible resources as we work with these issues. She appreciates LTC Mulcahy's encouragement to join. LTC Mulcahy noted that it was Brian Grieggs who made it all happen.

3. MECC

Mr. William Johnson noted that MECC will meet on Thursday, May 15 at 12 p.m. in Room 320. One topic of discussion will be the end of the year report.

Jeff Friedman stated that all Board members have received their committee assignments and he is proud to be the Board representative to the MECC.

G. PERSONS TO BE HEARD ON NON-AGENDA ITEMS

Theresa Obermeyer is concerned that the schedules of upcoming meetings are no longer available near the main reception area. Also, there were no current agendas left at the back of the room for this evening. Ms. Obermeyer passed out materials on the Alaska Bar Association to the Board and asked that they read the information. She noted that Seattle University is starting to offer upper division law courses this summer. Ms. Obermeyer is disappointed that they are not beginning courses, but feels that this is a step in the right direction.

H. CONSENT AGENDA

Consent Agenda attached. **All attachments referred to in memoranda recommendations are on file in the Superintendent's Office.**

1. ASD Memorandum #292 – Revision to School Board Policy Section 333.3 J: Charter School Leases (First Reading)

It is the Administration's recommendation that the School Board approve on First Reading, the proposed attached change to School Board Policy 333.3 J Charter School Leases.

2. ASD Memorandum #235 – Award of Contract: Ursa Major Elementary School Window Replacement

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for the Ursa Major Elementary School Window Replacement to the low responsive bidder Janssen Contracting Company, Inc. for the Base Bid in the amount of \$134,000 and accept Alternates #1 and #2 in the amount of \$295,500 for a total award of \$429,500.

3. ASD Memorandum #236 – Award of Contract: Tudor Elementary School HVAC Upgrades

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for the Tudor Elementary School HVAC Upgrade to the low responsive bidder Goertz Construction Inc. for the Base Bid in the amount of \$398,678 and an allowance assignment of \$83,472 for a total award amount of \$482,150.

4. ASD Memorandum #234 - Award of Contract: Service High School Renewal Project Phase 1C - Multi-Use Sports Field

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for Service High School Renewal Project Phase 1C - Multi-Use Sports Field to Alaska Construction & Paving, Inc. for the Base Bid in the amount of \$345,280, and to accept Additive Alternate 2A in the amount of \$53,800 for a total award of \$399,080.

5. ASD Memorandum #253 - Award of Contract: Wendler Middle School Renovation - Phase 2

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a Design/Build contract for the Wendler Middle School Renovation - Phase 2 project to Alcan General Inc., the recommended proposer, for the lump sum amount of \$17,452,000.

6. ASD Memorandum #266 - Award of Contract: School Furniture

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award contracts to Arctic Office Products and Corporate Express to furnish and install School Furniture at Dimond High School in the amounts of \$112,296 and \$227,251 respectively.

7. ASD Memorandum #268 - Award of Contract: Ursa Major Heating Plant 2003

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for the Ursa Major Heating Plant 2003 to the low responsive bidder Janssen Contracting Company Inc., for the Base Bid in the amount of \$956,455 including quantified unit prices, and assignment of control systems contract in the amount of \$53,782, for a total award amount of \$1,010,237.

8. ASD Memorandum #272 - Award of Contract: Bayshore Elementary School Heating and Ventilation Upgrades

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for the Bayshore Elementary School Heating and Ventilation Upgrades to the low responsive bidder Christensen Builders for the Base Bid in the amount of

\$776,307, and accept unit price 1 in the amount of \$7,000 and Alternate 1 in the amount of \$31,000 for a total award amount of \$814,307.

9. ASD Memorandum #262 - Award of Contract: East High School Renovation Project - Phase 3 Interior Renovations

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for the East High School Renovation Project Phase 3 Interior Renovations to Roger Hickel Contracting, Inc. for the Base Bid amount of \$865,944 (including Allowance Assignment of \$16,944), and to accept Unit Price D.

10. ASD Memorandum #261 - Award of Contract: Sand Lake Elementary School Roof Repairs

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for Sand Lake Elementary School Roof Repairs to Anchorage Roofing and Contracting for the Base Bid in the amount of \$148,400.

11. ASD Memorandum #263 - Approval of Conceptual Design for Sand Lake Elementary School Addition and Renovation

It is the Administration's recommendation the School Board approves the Conceptual Design for Sand Lake Elementary School Addition and Renovation and authorizes the Superintendent to proceed with the Schematic Design, pending Municipal Assembly approval of the Conceptual Design.

12. ASD Memorandum #237 - Prior Approval: Title VI-B Individuals With Disabilities Education Entitlement and Pre-School Disabled Incentive Grants

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to submit the Title VI-B Individuals with Disabilities Education Act Entitlement Grant and the Preschool Disabled Incentive Grant for FY 2003-04. The total amount for both grants combined is \$7,816,057, based on the attached budgets (Attachments A and B).

13. ASD Memorandum #264 - Acceptance of Grant Awards: tutorial Assistance Programs

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept grant funds from the Alaska Department of Education and Early Development in the following amounts: Fairview Elementary at \$50,000; Tyson Elementary at \$78,329; and Mountain View Elementary at \$81,241. The Reading Excellence Act Tutorial Assistance Grant program provides funding through FY 2003-2004 for high-needs schools to provide intensive reading tutorial services for students in the primary grades.

14. ASD Memorandum #265 - Acceptance of Grant Award: Oracle "Help Us Help" Equipment Grant

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept a grant from the Oracle Help Us Help Foundation to Willow Crest Elementary School for equipment valued at \$23,142.

15. ASD Memorandum #286 - Prior Approval of Discretionary Grant: Carol M. White Physical Education Program

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to apply for a one-year grant from the U.S. Department of Education for Adapted Physical Education (APE) equipment and professional development.

16. ASD Memorandum #258 - Science Kit Changes for Grades 4-6

It is the Administration's recommendation that the School Board approve changes to the kit titles in the science framework at grades four through six (Attachment A). These changes will align the unit's connection to state and national standards and increase the strong articulation of K-12 curriculum in the life, physical, and earth sciences. These changes include:

Fourth Grade

Replace Variables (FOSS) with Circuits and Pathways (Insights) and Dynamic Earth (ASD) with Earth Materials (FOSS).

Fifth Grade

Replace Food Chemistry (NSRC) with Ecosystems (NSRC), Levers and Pulleys (FOSS) with Variables (FOSS), and Circuits and Pathways (Insights adapted) with Exploring Energy (Harvard-Smithsonian).

Sixth Grade

Replace Ecosystems (NSRC) with one of four possible choices currently being field-tested. These are There is No Away (Insights), Micro-Worlds (NSRC), Body Systems (Insights), and Food and Nutrition (FOSS).

17. ASD Memorandum #239 - Personnel Report

It is the Administration's recommendation that the School Board approve the attached Personnel Report.

The following items were removed from the Consent Agenda: ASD Memorandums #292, #263, and #239.

ACTION:

Moved by Tim Steele
seconded by John Steiner

to approve Memorandum #235;
Memorandum #236;
Memorandum #234;
Memorandum #253;
Memorandum #266;
Memorandum #268;
Memorandum #272;
Memorandum #262;
Memorandum #261;
Memorandum #237;
Memorandum #264;
Memorandum #265;
Memorandum #286; and
Memorandum #258.

VOTE:

Ayes: Kennedy, Steele, Metcalfe,
Friedman, Steiner, Roberts

Absent: Marks

Nays: None

MOTION PASSED

ASD Memorandum #292 - Revision to School Board Policy Section 333.3 J: Charter School Leases (First Reading)

It is the Administration's recommendation that the School Board approve on First Reading, the proposed attached change to School Board Policy 333.3 J Charter School Leases.

Carol Comeau asked Ray Amsden and his staff to come forward to respond to questions. She noted that this is the first step in bringing forward for review and discussion the conceptual design for Sand Lake Elementary. Ms. Comeau stated that this school is rapidly again becoming the most overcrowded elementary school in the District. She encouraged the Board's approval before the District can proceed onward to the schematic design. This will be going to the Assembly for approval after School Board approval.

Ray Amsden noted that Dave Heynen from Krochina Architects is present to answer any questions from the Board.

John Steiner feels that the renovation is a step in the right direction even though we know that we will continue to have over-crowding in that neighborhood. Mr. Steiner noted concerns, which he earlier addressed with Mr. Amsden, with the parking issues. He had first thought that it looked like we were going from 90 parking spaces to 60 spaces. Mr. Amsden pointed out a separate small parking lot behind the school by the bus turn-around that he had overlooked so we are actually going from about 90 parking spaces to 96 spaces with some overflow capacity available when buses are not running. There would be approximately 117 parking spaces available for parent nights, evening activities, etc.

Mr. Steiner noted that he thought it was efficient to add onto the end of the school causing less disruption to students. He also commented that this is a great design for dropping off students who commute to the optional program. Mr. Steiner will support this recommendation.

Carol Comeau noted that she was thrilled and grateful to hear that they will be able to preserve the community built hockey rink, which is extremely important to this community.

Tim Steele looked at this design with great anticipation and knows the problems with traffic flow and the overcrowding situation. He noted that we are looking at another school in the west Anchorage area if another site and money can be found. Mr. Steele will be voting in favor of this recommendation.

Crystal Kennedy appreciates all the efforts in dealing with the traffic problem and really likes the extended area for dropping off and picking up students. She asked for an explanation of the entry and exit plans that will be used.

Dave Heynen stated that they have spent quite a lot of time working with the State of Alaska, Municipality of Anchorage Traffic Department, and the School District Transportation Department trying to work out a way to move traffic through the controlled intersection. Construction is slowly moving ahead with work on Strawberry

Road, which would include a traffic light at this intersection. There was a consensus reached to install a dedicated left turn lane for the buses. All buses will be approaching from that direction and the School District feels that it will be workable. There will be electronic sensors in the buses that will trigger a left turn light. The left turn lane will be marked for bus turn only and buses will be the only ones taking that access route into the school.

VOTE:

Ayes: Kennedy, Steele, Metcalfe,
Friedman, Steiner, Roberts

Absent: Marks

Nays: None

MOTION PASSED

ASD Memorandum #239 - Personnel Report

It is the Administration's recommendation that the School Board approve the attached Personnel Report.

ACTION:

Moved by Tim Steele to approve ASD Memorandum #239.
seconded by Jeff Friedman

Carol Comeau noted that this is a routine report and if the Board passes this memorandum, she would like to make an announcement.

Jake Metcalfe noted that there was a speaker signed up for this memorandum, but she has left the building.

VOTE:

Ayes: Kennedy, Steele, Metcalfe,
Friedman, Steiner, Roberts

Absent: Marks

Nays: None

MOTION PASSED

Carol Comeau noted that this is the time when we have to lay off those teachers with one year and emergency waiver certificates, which is done each year at the end of the school year. The Department of Education and Early Development does not allow us to continue employment status for those employees on emergency and waived certificates as well as those teachers who have been retired and rehired back on a one year contract basis. Ms. Comeau also announced the appointment of Ed McLain, former Deputy Commissioner of DEED, as the new Director of Assessment.

I. SUPERINTENDENT'S REPORT

1. ASD Memorandum #244 - Project Status Report

This is a report of activities and project status changes in Major Capital Projects during the period of April 15, 2003 through April 30, 2003.

Tim Steele asked what is the completion date for the Ptarmigan Elementary School renovation. Ray Amsden responded that December 12, 2003 is the target completion date. Carol Comeau commented that the Ptarmigan kindergarten students will be returning from Chester Valley to their home school at the beginning of January 2004.

Jeff Friedman asked Mr. Amsden if the Polaris easement issue has been resolved. Ray Amsden responded that they are currently working on it.

2. ASD Memorandum #249 - Treasurer's Report/Financial Recap: March 31, 2003

The attached report consists of three parts: the Graphic Overview, the Treasurer's Report and the Financial Recap. The Graphic Overview is presented on a quarterly basis and Treasurer's Report and the Financial Recap are presented on a monthly basis. The Graphic Overview is for the quarter ending March 31, 2003 and the Treasurer's Report and Financial Recap are year-to-date as of March 31, 2003

3. ASD Memorandum #242 - Operating Budget Transfers - April Monthly Report FY 2002-2003

The attached report of budget transfers for the time period of April 2003 that were processed in the Integrated Financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000 – Report for individual transfers of more than \$5,000, which includes summarized justifications.

The schedule of monthly budget transfers processed for the month of April 2003 and the budget transfer forms and related information for all of the transfers are available in the Budget Department office for review by the School Board and members of the public.

J. PERSONS TO BE HEARD ON NON-AGENDA ITEMS

K. COMMUNICATIONS & SCHOOL BOARD COMMENTS

Jake Metcalfe noted that West High School is having a 50th Anniversary Party on Thursday, May 15 from 5:00 to 9:00 p.m.

There is a Native Forum discussion on Saturday, May 17 from 9:00 a.m. to 12 noon at North Star Elementary School, which the public is invited to attend.

K. EXECUTIVE SESSION - (PERSONNEL/FINANCE/NEGOTIATIONS/LITIGATION)

M. ADJOURNMENT

The Regular Meeting of May 12, 2003 adjourned at 7:30 p.m.

Jake Metcalfe, President

Mary Marks, Clerk

Mary Kay Sambo, Recording Secretary

Date Minutes Approved