

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #1 (2003-2004)

July 21, 2003

TO: SCHOOL BOARD

FROM: CAROL COMEAU
SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: PURCHASE OF CISCO NETWORK
EQUIPMENT

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for the Purchase of Cisco Network Equipment to Northrop Grumman IT for the amount of \$1,346,106.83.

PERTINENT FACTS:

In April 2000, the voters approved funding of \$5,866,000 for electrical and data infrastructure upgrades supporting computers and technology. The electrical and cabling projects funded from this source are now complete. The next step is to procure and install the electronic network LAN (Local Area Network) equipment at 72 schools. Previous projects upgraded the physical plant infrastructure. This project will provide students and staff greater access to the District network. After this portion is completed, these schools will have the necessary building electrical and LAN infrastructure to be in conformance with the District's Technology Plan, supporting a five-to-one student-to-computer ratio.

Davidson Services, LLC of Long Beach, CA has completed their review of ASD's information technology infrastructure and made recommendations for improvements to the existing LAN architecture design. The ASD Information Technology staff reviewed the design, made some changes, and then approved the architecture. A pilot project implementing the proposed LAN architecture was recently completed at Mears Middle School and Spring Hill Elementary. The knowledge gained from the pilot will be used to develop the deployment installation contract.

The installation of LAN equipment will occur in two phases. The first phase consists of purchasing the Cisco Local Area Network equipment. The District has worked directly with the manufacturer of the network equipment, CISCO Systems, to arrange preferred pricing through the distributors, saving the District over \$840,000 from Cisco's existing State of Alaska contract. This preferred pricing will expire if Cisco Systems does not receive a purchase order from ASD by July 23, 2003. The second phase will be a contract to install the equipment in the fall of 2003. The District intends to assign the purchase contract with Northrop Grumman IT to the "yet to be determined" deployment contractor.

A solicitation for bids for Purchase of Cisco network Equipment was issued on June 30, 2003. Seven bids were received on July 8, 2003 (Attachment A). The low bid was submitted by Northrop Grumman IT in the amount of \$1,346,106.83.

Northrop Grumman IT has completed all the standard requirements by providing the required documentation. Northrop Grumman IT has had previous, successful experience providing Cisco network equipment to the State of Alaska under Contract Award Number 99-204-J.

BUDGET SUMMARY

Equipment	\$1,346,107
Other Project Costs	<u>126,410</u>
Total Project Funding	\$1,472,517

CERTIFICATION OF FUNDS:

Funds Description:

(03) Capital Project Funds
 (00311701) 2000 G.O. Bond Authorization
 (3117003) DW Computer Elec Upgrade
 (5440) Equipment

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding Source</u>	<u>Funding Control</u>	<u>Account Code</u>	<u>Amount</u>
DW Computer Elec Upgrade	03	00311701	3117003	68101-5440	<u>\$1,346,106.83</u>
				Total	\$1,346,106.83

CC/GV/RA/MF/RH/SN/AF/JW/rh

Attachments

Prepared by: Alan Feters, Project Manager
Michael W. Franks, Construction Manager, Major Maintenance
Stuart Nibeck, Contracting Coordinator
Pam Chenier, Director of Purchasing/Warehouse
Ray Amsden, Director of Facilities
Jeff Wood, Chief Information Officer

Approved by: George Vakalis, Assistant Superintendent of Support Services

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ABSTRACT OF BID

Commodity or Service:	<u>Purchase of Cisco Network Equipment</u>
Bids Opened:	<u>2:00 P.M., Anchorage Time July 8, 2003</u>
Number of Invitations Sent:	<u>Seventeen (17)</u>
Number of Responsive Bids Received:	<u>Seven (7)</u>
Number of Non-Responsive Bids Received:	<u>None (0)</u>
Number of "NO BIDS" Received:	<u>None (0)</u>
Advertising Date:	<u>Anchorage Daily News June 14,15,16, 2003</u>
Prebid Conference Held:	<u>9:30 A.M., Anchorage Time June 23, 2003</u>
Addendum Issued:	<u>Addendum #1</u> <u>June 30, 2003</u>

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

CERTIFICATION OF FUNDS FOR
SCHOOL BOARD ACTION ITEMS

ASD MEMORANDUM #1 (2003-2004)

SUBJECT: AWARD OF CONTRACT: PURCHASE OF CISCO
NETWORK EQUIPMENT

DATE: July 21, 2003

CERTIFICATION OF FUNDS:

Funds Description:

(04) Capital Project Funds
(00311701) 2000 G.O. Bond Authorization
(3117003) DW Computer Elec Upgrade
(5440) Equipment

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding Source</u>	<u>Funding Control</u>	<u>Account Code</u>	<u>Amount</u>
DW Computer Elec Upgrade	03	00311701	3117003	68101-5440	<u>\$1,346,106.83</u>
				Total	\$1,346,106.83

Funds are available for the recommendation in the ASD Memorandum referenced above.

Director, Budget

Date

Chief Financial Officer

Date

Instructions:

- * Prepare this advance certificate form for any School Board memorandum, which requires School Board Financial action.
- * Examples include: Purchase of goods and services for all funds, awards of construction contracts, purchase of lands and facilities, change orders to construction contracts.
- * Submit this form with the School Board memorandum to the Chief Financial Officer not later than Tuesday before the respective Board meeting date.
- * This certification is to be filed with the related School Board memorandum.