

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #4 (2003-2004)

August 25, 2003

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: REVISION OF FY 2003-2004 FOOD SERVICE FUND BUDGET

RECOMMENDATION:

It is the Administration's recommendation that the School Board authorize the Superintendent to increase the Food Service Fund by \$319,550 using the Food Service Fund Undesignated Fund Balance as the revenue source. This transaction would allow for the purchase of hardware necessary to support the breakfast and lunch point of sale program.

The District's FY 2003-2004 Revised Financial Plan by individual fund will be in the following amounts:

General Fund	\$367,595,037
Food Service Fund	13,362,550
Debt Service Fund	61,908,094
Local/State/Federal Projects Fund	40,000,000
Contingency	<u>2,328,054</u>
Total All Funds	<u>\$485,193,735</u>

PERTINENT FACTS:

On March 13, 2000, the School Board approved the purchase of Phase I, Horizon Software International, Inc., Back Office Software Solutions, or BOSS, ASD Memorandum #234 (1999-2000). Phase I of the BOSS system included software and license fees for the central kitchen and school sites, annual software maintenance fees, warehouse bar code system hardware and replacement equipment.

Also approved in concept were Phases II and III of the system, contingent upon availability of funds in the Student Nutrition Department. Phase II included accountability software, free and reduced software, a communications package,

bid analysis software, license fees, annual maintenance, set up, training and installation. This was purchased and implemented during the FY 2001-2002 and FY 2002-2003. Phase III included point of sale hardware and software components, set up, training, installation and annual maintenance fees.

Student Nutrition is requesting \$319,550 from the Food Service Fund Undesignated Fund Balance to implement Phase III. The hardware will be purchased through the Anchorage School District purchase agreement with Dell. This will maintain the School District request of standardizing hardware with Dell components or Mac components.

The point of sale system currently encompasses three different systems. The high schools use a twelve year old SNAP product, the middle schools a six year old Microcheck product, and the elementary schools a six year old in-house developed system.

It is the goal of Student Nutrition to update and provide one point of sale system throughout all schools and incorporate identical standards for training and procedures.

As of June 30, 2003, the Food Service Fund Undesignated Fund Balance was \$1,214,931. Upon approval of this budget revision, the Food Service Fund Undesignated Fund Balance will be \$895,381, which is 6.7 percent of the FY 2003-2004 revised budget of \$13,362,550.

Upon approval of the above recommendation, the District's FY 2003-2004 Revised Financial Plan will be \$485,193,735 and is summarized as follows:

<u>Fund Description</u>	FY 2003-2004 Revised Budget as of 6/23/03	Requested Revision	FY 2003-2004 Revised Budget as of 8/25/03
General	\$367,595,037	-0-	\$367,595,037
Food Service	13,043,000	\$319,550	13,362,550
Debt Service	61,908,094	-0-	61,908,094
Local/State/ Federal Projects	40,000,000	-0-	40,000,000
Contingency	<u>2,647,604</u>	<u>(319,550)</u>	<u>2,328,054</u>
<b>TOTAL ANCHORAGE SCHOOL DISTRICT</b>	<u><b>\$485,193,735</b></u>	<u><b>-0-</b></u>	<u><b>\$485,193,735</b></u>

CC/GV/JS/ML/PC/BR

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