

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #15 (2003-2004)

August 25, 2003

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: PERSONNEL REPORT

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve the attached Personnel Report.

PERTINENT FACTS:

The attached Personnel Report includes: personnel recommended for hire; personnel recommended for promotion; personnel requesting leave of absence; and personnel leaving employment.

CC/ET/sf

Attachment

Prepared and Approved by: Eric Tollefsen, Executive Director,
Human Resources

Anchorage School District Personnel Report

08/23/2003ž

Certificated Employees

Request to Rescind Resignation

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Dates</u>	<u>Range/ Step</u>	<u>Position New/Replace</u>	<u>Funding</u>
Bird, Marcia	9-12th Grade	West/lwop	06/06/03			
Deeren, Lisa	7-8th Grade	Central	06/06/03			
Sullivan, Catharine	Kdg	Tyson/lwop	06/06/03			

Left Employment

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Dates</u>	<u>Funding</u>
Brown, Gayle	Art	Mt View	08/07/03	
Cochran, Jacqueline	Spanish	Chugiak Elem	08/12/03	
Frey, Roberta	6th Grade	Abbott Loop	08/13/03	
Higgins, Cynthia	Supervisor	Emerald Bldg	07/31/03	
Ozoma, Benedicta	Science/ Chemistry	West	08/01/03	
Schram, Bonnie	Health	Wendler	08/11/03	
Shippen, Kaly	8th Grade	Central	08/02/03	

Classified Employees

Request for Leave

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Dates</u>	<u>Range/ Step</u>	<u>Position New/Replace</u>	<u>Funding</u>
Coleman, Theresa	T A / Special Ed	Lake Otis	08/27/03 06/04/04			
Elrod, Cinda	T A / Special Ed	East	08/28/03 08/28/04			
Hunt, Geneva	T A / Special Ed	Nunaka Valley	08/27/03 06/04/04			
Johnstone, Cathy	Secretary	Transportation	08/06/03 06/11/04			
Runyon, Judith Ann	T A / Special Ed	Fairview	08/27/03 06/04/04			

Recommended for Employment

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Dates</u>	<u>Range/ Step</u>	<u>Position New/Replace</u>	<u>Funding</u>
Fresch, Bonnie	Admin Assistant	Student Nutrition	08/19/03	T 12	Rplc	District

Promotion

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Dates</u>	<u>Range/ Step</u>	<u>Position New/Replace</u>	<u>Funding</u>
Harrison, Diane	Registrar Mid School Registrar High School	Central West	08/01/03	T 11	Rplc	District
Lisenby, Misty	Secretary Admin Assistant	Bartlett Bartlett	08/06/03	T 12	Rplc	District
Miklus, Pegeen	Personnel Admin Clerk Admin Assistant	Admin Bldg Admin Bldg	07/30/03	T 12	Rplc	District
Shine, Denise	Registrar Admin Assistant	Family Partnership Family Partnership	08/06/03	T 12	Rplc	District
Smith, Victoria	T A/ Kdg Secretary	Wonder Park Family Partnership	08/04/03	T 9	Rplc	District

Left Employment

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Dates</u>	<u>Funding</u>
Farrer, Nancy	T A/ Kdg	Fire Lake	08/06/03	
Ingalsbe, Debra	T A / Special Ed	Sand Lake	08/08/03	
Jones, Jana	T A/ Kdg	Mt Spurr	08/08/03	
Lafavers, Donna	Bus Driver	Transportation	07/31/03	
Moua, Ah	Bilingual Tutor	Fairview	08/05/03	
Owen, Deborah	T A/ Special Ed	Kasuun	08/15/03	
Sekula, Deborah	Secretary	Birchwood	08/01/03	
Spencer, Carmelita	Sped I E P Clerical	Emerald Bldg	08/01/03	