

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #29 (2003-2004)

September 8, 2003

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: SIX-YEAR INSTRUCTIONAL PLAN UPDATE

PERTINENT FACTS:

During the month of August 2003, Bev Thornburg, Coordinator of Discretionary Grants; Enid Hunter, Executive Director of Curriculum and Instructional Support; and Jan Christensen, Assistant Superintendent, Instruction; began meeting with key staff members to discuss the Six Year Instructional Plan. Dr. Hunter and Ms. Thornburg developed a template (Attachment A) to enable the meeting participants to specifically describe integral components of their plans. They facilitated separate work sessions with the following personnel to prioritize and delineate major initiatives (goals, objectives, and strategies) of their respective departments:

Mike Henry, Executive Director, High School Education  
Patricia McRae, Executive Director, Elementary Education  
Jerry Sjolander, Executive Director, Special Education  
Merri Kae Vanderploeg, Supervisor, Gifted Education.  
Robb Boyer, Director, Training and Professional Development  
Ed McLain, Director, Assessment and Evaluation  
Rhonda Gardner, Coordinator, NCLB  
Jeff Wood, Chief Information Officer  
Pam Lloyd, Coordinator, Instructional Technology

Throughout the month of September 2003, Dr. Hunter, Ms. Thornburg and Ms. Christensen will continue work sessions with Gail Opalinski, Executive Director, Middle School Education; Edna Lamebull, Indian Education Supervisor; Maxine Hill, Bilingual Supervisor; and Julie Jessal, Title I Supervisor. During September and October, each major ASD department will complete a template that prioritizes their departments' specific initiatives.

A No Child Left Behind (NCLB) template (Attachment B) was developed to underlay the District's Six-Year Instructional Plan. This template delineates the federal and state mandates that must be met on an annual basis by all schools. Each ASD department will focus the alignment of their six-year plan initiatives with the District's three School Board goals (Attachment C) and the mandated goals of NCLB. Dr. Hunter also conducted a one-half day workshop with the curriculum coordinators who completed specific content-area templates.

Input from various community groups, bargaining groups, employees, and parents, is always appreciated throughout the process of developing the six-year instructional plan. A school board work session would be beneficial within the upcoming months to garner further input on the six-year plan.

#### Attachments

Prepared by: Enid Hunter, Executive Director, Curriculum/Instructional Support  
Bev Thornburg, Coordinator, Discretionary Grants

Approved by: Jan Christensen, Assistant Superintendent, Instruction