

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #220 (2003-2004)

May 3, 2004

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: GIRDWOOD ELEMENTARY SCHOOL FIRE  
PROTECTION SYSTEM UPGRADE

RECOMMENDATION:

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for the 2004 Girdwood Elementary School Fire Protection System Upgrade to Accel Fire Systems, Inc. for the Base Bid amount of \$222,649.

PERTINENT FACTS:

In April 2003, the Anchorage voters approved bond funding for Districtwide code upgrade and major maintenance projects, which included the Girdwood Elementary Fire Protection System Upgrade.

The existing Girdwood School and library facility currently does not have a fire protection sprinkler system. To address these concerns the Girdwood Elementary Fire Protection System project includes the installation of a new fire protection sprinkler system throughout the building and interconnection with the existing fire alarm control panel.

PDC Consulting Engineers provided engineering services for this project, including preparation of the bid documents.

An Invitation for Bid for the Girdwood Elementary School Fire Protection System project was issued on March 1, 2004 (Attachment A). Two bids were received on March 23, 2004 (Attachment B). The low responsive bid was submitted by Accel Fire Systems, Inc. in the amount of \$222,649.

Accel Fire Systems, Inc. has completed all the standard requirements, by providing Payment and Performance bonds and necessary insurance documentation. Accel Fire Systems, Inc. has had previous successful experience with the Anchorage School District, including: 2003 ASD Sprinkler Replacements of Recalled Sprinkler Heads at Aurora Elementary School, Baxter Elementary School, Chinook Elementary School, and Creekside Elementary School.

BUDGET SUMMARY

|                          |                 |
|--------------------------|-----------------|
| Design                   | \$10,000        |
| Construction             | \$222,650       |
| Construction Contingency | \$22,270        |
| Other                    | <u>\$45,080</u> |
| Total Project Funding    | \$300,000       |

CERTIFICATION OF FUNDS:

Funds Description:

- (03) Capital Projects Fund
- (00312501) 2003 B GO Bonds (2003 Bond Authorization)
- (3125006) B03 DW Asbestos/ADA/Code Upgrade
- (5200) Contracts

|   | <u>Fund</u> | <u>Funding Source</u> | <u>Funding Control</u> | <u>Account Code</u> | <u>Amount</u> |
|---|-------------|-----------------------|------------------------|---------------------|---------------|
| Girdwood Elementary School Fire Protection System project | 03          | 00312501              | 3125006                | 22028-5200          | \$222,649     |
|   |             |                       |                        | Total:              | \$222,649     |

CC/GV/RA/PC/JA/MF/JB/CH/rh

Attachments

Prepared by: Christopher Hodgin, Project Manager  
 James Burgess, Project Manager  
 Michael W. Franks, Construction Manager - Major Maintenance  
 Jan Anderson, Contracting Coordinator  
 Pamela K. Chenier, Director of Purchasing/Warehouse  
 Amsden, Ray, Director of Facilities

Approved by: George Vakalis, Assistant Superintendent of Support Services

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ABSTRACT OF BID

Commodity or Service: Girdwood Elementary School Fire Protection System Upgrade

Bids Opened: 2:00 P.M., Anchorage Time  
March 31, 2004

Number of Invitations Sent: Sixteen (16)

Number of Responsive Bids Received: Two (2)

Number of Non-Responsive Bids Received: None (0)

Number of "NO BIDS" Received: None (0)

Advertising Date: Anchorage Daily News  
February 28, 29 & March 1, 2004

Prebid Conference Held: 2:00 P.M., Anchorage Time  
March 9, 2004

Addendum Issued: Addendum #1                    March 8, 2004  
Addendum #2                    March 16, 2004  
Addendum #3                    March 23, 2004

ANCHORAGE SCHOOL DISTRICT  
PURCHASING DEPARTMENT  
Contracting Section  
1301 Labar Street  
Anchorage, Alaska 99515

TABULATION OF BIDS

Opened: March 31, 2004, 2:00 P.M., Anchorage Time

Invitation: Girdwood Elementary School Fire Protection System

VENDORS

- |   |  |
|---|--|
| 1. Little Susitna Construction Company, Inc.<br>821 N Street, Suite 207.<br>Anchorage, AK 99501 | 2. Accel Fire Systems, Inc.<br>816 Whitney Road<br>Anchorage, AK 99501 |
|---|--|

| DESCRIPTION         | Estimate   | 1          | 2          |
|---------------------|------------|------------|------------|
| Base Bid            | 180,000.00 | 258,678.00 | 222,649.00 |
| Recommend for Award |            | 258,678.00 | 222,649.00 |

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

CERTIFICATION OF FUNDS FOR  
SCHOOL BOARD ACTION ITEMS

ASD MEMORANDUM #220 (2003-2004)

SUBJECT: AWARD OF CONTRACT: GIRDWOOD ELEMENTARY SCHOOL FIRE PROTECTION SYSTEM UPGRADE

DATE: May 3, 2004

CERTIFICATION OF FUNDS:

Funds Description:

(03) Capital Projects Fund  
 (00312501) 2003 B GO Bonds (2003 Bond Authorization)  
 (3125006) B03 DW Asbestos/ADA/Code Upgrade  
 (5200) Contracts

|   | <u>Fund</u> | <u>Funding Source</u> | <u>Funding Control</u> | <u>Account Code</u> | <u>Amount</u> |
|---|-------------|-----------------------|------------------------|---------------------|---------------|
| Girdwood Elementary School Fire Protection System project | 03          | 00312501              | 3125006                | 22028-5200          | \$222,649     |

Total: \$222,649

Funds are available for the recommendation in the ASD Memorandum referenced above.

\_\_\_\_\_  
Director, Budget                      Date

\_\_\_\_\_  
Chief Financial Officer              Date

Instructions:

- \* Prepare this advance certificate form for any School Board memorandum, which requires School Board Financial action.
- \* Examples include: Purchase of goods and services for all funds, awards of construction contracts, purchase of lands and facilities, change orders to construction contracts.
- \* Submit this form with the School Board memorandum to the Chief Financial Officer not later than Tuesday before the respective Board meeting date.
- \* This certification is to be filed with the related School Board memorandum.