

Bobette (Bobby Jo) Kramer

9225 Kirkwall Circle
Anchorage, Alaska 99502
907.230.2965
bjkramer@gci.net

January 26, 2009

Mr. Jeff Friedman, President
Anchorage School Board
c/o Office of the Superintendent
Anchorage School District
5530 East Northern Lights Blvd.
Anchorage, AK 99504-3135

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RECEIVED
SUPERINTENDENT'S OFFICE

Dear Mr. Friedman:

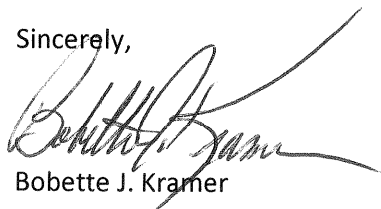
Please accept my enclosed application for the school board seat vacancy recently announced by the Anchorage School District. The opportunity to be considered for this seat is exciting to me for a number of reasons: A) Having had a child graduate from SAVE High School; B) My current senior at Dimond in the JROTC program; and C) My twelve year old enrolled at Mears. Supporting the education process of the Anchorage School District as a whole ensures the continuation of excellence in education not only for my children, but for every other child enrolled from Chugiak to Girdwood, and those moving in from a rural community as my family did in 1998.

As you can see from the extensive list of professional and community activities on my attached resume, I have great interest in making educational opportunities available to everyone - especially at the elementary and secondary levels. I believe that my educational experience, as a former school board member and federal programs coordinator, will lend themselves well to the team you have developed to lead the Anchorage School District. Additionally, my background in community and business development are valuable assets to be utilized while addressing the tough budget, personnel and infrastructure challenges in the precarious economic times we face. Whatever decisions are made I feel that we must keep in mind that children are our number one priority and our best resource for the future.

My prior service on the Lake and Peninsula School Board gave me the opportunity to develop leadership skills, constituent communication capability, contract negotiation expertise, curriculum development experience, legislative process proficiency, and the ability to work effectively with our superintendent to the benefit of our children and fifteen culturally and economically diverse communities. Essentially, I have the basics in hand and can hit the ground running.

Best wishes in your search for an effective and dedicated professional for the Anchorage School Board. I believe you will find those qualities in me, and many more, if I am chosen to serve.

Sincerely,



Bobette J. Kramer

Enclosures

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ANCHORAGE SCHOOL BOARD APPOINTMENT APPLICATION

Name of Applicant: Bobette (Bobby Jo) Kramer Date: 1/23/09

Mailing Address: 9225 Kirkwall Circle, Anchorage, AK 99502

Residence Address: 9225 Kirkwall Circle, Anchorage, AK 99502

Telephone: Day: 907.230.2965 Evening: 907.344.6695

Fax: _____ email: bjkramer@gci.net

Occupation: Operations Manager for a non-profit

Seat Applicant is Applying For: Seat B (Applicant must be at least 18 years of age and a registered voter in the Municipality of Anchorage.)

Have you ever been convicted of, admitted committing, or are you awaiting trial for any crime involving moral turpitude? (PTPC Reg. 20 AAC 10.030)

Yes No If you answered yes, please attach written explanation.

Attachments to this application should include:

- resume
- statement of reasons why the applicant wishes to be a member of the Board
- other information deemed pertinent by applicant

Note: Within 30 days of taking office, the successful applicant will be required to submit a Conflict of Interest form as required by APOC.

Applications should be mailed to: Office of the Superintendent
Anchorage School District
5530 E. Northern Lights Blvd.
Anchorage, AK 99504-3135

Or hand-delivered to: 5530 E. Northern Lights Blvd.

Deadline for applications: All applications need to be received in the Superintendent's office by 5 p.m. on Friday, February 6, 2009.

The School Board will make the appointment during a Special Meeting, convening Saturday, February 14, 2009 at 1:30 p.m.

Signature: 

PROFESSIONAL SKILLS

Grant Writing, Financial Accounting and Administration

Established operation, infrastructure and program grants for the Alaska Manufacturing Extension Partnership, Inc. (AMEP, Inc.), Alaska Native Heritage Center, borough, school district, and local communities through private foundation funding, state and federal resources. Above average rate of success writing highly competitive grants, including: US Department of Education, Environmental Protection Agency, USDA Rural Development, Economic Development Administration, Alaska Science & Technology Foundation, Kresge Foundation, Ford Foundation, and the Rockefeller Foundation. Experienced in designing and implementing functional accounting and bookkeeping systems, payroll, financial reports, and year-end statements. Management, planning and implementation of budgets/financial policies for government and private sector.

Program Development and Program Administration

Developed and implemented eCommerce Rural Alaska outreach program for AMEP, Inc. Created region-wide BIA Indian Reservation Roads program focusing on technical process for road inventory updates, and 20-year long-range transportation plans for tribes. Process involved developing local, regional and state partnerships for comprehensive infrastructure development. Researched and outlined Comprehensive Economic Development Strategy (CEDS) for the Aleutian Chain and Pribilof Islands region of Alaska. Experience in establishing direction for government, educational, and non-profit programs through community development process. Establishment of achievable goals, objectives and tasks with timelines and results-based outcomes. Supervision of personnel and effective management for successful program implementation.

EIS and EAS Review, Pollution Prevention, and Environmental Justice

Provide review and comments to NEPA Environmental Impact Statements and Environmental Assessments produced for development projects in the Ugashik River Watershed, Bristol Bay. Actively participated in the development of Lake & Peninsula Borough Planning Commission's Coastal Management Plan, Infrastructure Projects and Capital Improvements lists, Pebble Beach Copper Mine development assessment, and borough's Watershed Management planning process. Established effective community strategies in pollution prevention and environmental justice issues at the local level. Creation of gateway to environmental and community planning information, regulations, and education through development of environmental library, access to computer technology, and extensive contact with public, government officials, and educators.

Public Relations and Marketing

Established information dissemination techniques for new tribal transportation planning project and economic development program from Anchorage-based office to remote communities in Aleutians and Pribilof Islands. Information sharing included writing concise topic bulletins in MS Word, MS Publisher, and WordPerfect with conversions to a PDF file utilizing Acrobat Distiller. Creation of department brochures using MS Publisher and Adobe PageMaker, distilling to .pdf and Word formats, burning onto a cd for distribution to remote communities with Acrobat Reader. Stuffit Expander, WinZip and MS Viewer programs. Created communications and marketing plans as part of team development of telemedicine project planning. More than 15 years experience desktop design experience creating business cards, letterhead, brochures, and public relations packets. Extensive use of MS PowerPoint for presentations of creative ideas, project status reports, educational lectures, and board training. Experienced public speaker and community development workshop leader.

Planning and Policy Development, Land Management

Oversight of ANCSA land reconveyance obligations, balancing corporate strategies with future municipal and tribal government growth potential. Implemented corporation land management programs addressing trespass, land use, land disbursement, permitting process for guides and hunters with emphasis on local subsistence priorities. Coordination of local land use inventory as preparation for input in AutoCAD system mapping project. Extensive knowledge of rural community development strategies, policy-making, and land use planning.

PROFESSIONAL EXPERIENCE

- 04/06 – 2009 **Alaska Manufacturing Extension Partnership** *Operations Manager* Anchorage
1577 C Street, Suite 301, Anchorage, Alaska Telephone: (907) 279-2637
- Accounting and financial management, business operations
 - Personnel management and supervision
 - Organizational development and planning
- 01/01 – 11/05 **Aleutian/Pribilof Islands Association** *Community & Economic Planner* Anchorage
201 East 3rd Avenue, Anchorage, AK Telephone: 907.276.2700
- Regional Community and Economic Development Planning
 - Tribal Transportation Planning
- 11/99 – 01/01 **Alaska Native Heritage Center** *Development Planner* Anchorage
8000 Heritage Center Dr., Anchorage, AK Telephone: 907.330.8000
- Project and Proposal Planning, Grant Writing and Reporting
 - Long-Term Organizational Development, Marketing and Membership
- 05/89 – 09/01 **KES Consulting/Kramer's Energy Savers** *Co-Owner* Anchorage/Pilot Point
P.O. Box 222664, Anchorage, AK Telephone: 907.344.6695 Self-employed
- Community Development Planning and Grant Writing
 - Energy Efficient Technology/Wind Generation
 - Board/Council Development Training
- 04/99 – 09/99 **Alaska Native Health Board** *Project Development/Marketing* Anchorage
3700 Woodland Dr., Anchorage, AK Telephone: 907.562.6006
- Marketing and Public Relations for Telemedicine Project
 - Business Modeling & Assessment for Telemedicine Partners
 - Grant Writing, Community Development Facilitation and Desktop Publishing
- 1998 – 1999 **Ugashik Traditional Village** *Tribal Administrator* Anchorage
206 East Fireweed Lane, Anchorage, AK Telephone: 907.338.7611
- Accounting, Payroll, Financial Reporting & Policy Development, Grant Writing
 - Community Projects Development and Implementation, Public Relations
 - Land Management and Planning
- 1997 – 1998 **Lake & Peninsula Borough** *Development Planner* King Salmon
P.O. Box 495, King Salmon, AK Telephone: 907.246.3421
- Research and Document Effects of Bristol Bay Fisheries Disaster
 - Community Liaison for Federal and State Fisheries Disaster Aid
 - Grant Writing, Reporting, and Project Oversight
 - Economic Recovery and Overall Economic Development Planning
- 1964 – 1998 **Commercial Salmon Harvester** *Permit Holder* Pilot Point, Alaska
• Ugashik River Set Net Operation and Drift Deck Hand - Bristol Bay Area T
- 1994 – 1997 **City of Pilot Point** *Environmental Coordinator/AmeriCorps* Pilot Point, Alaska
- Wrote and Implemented 1st Alaska Environmental Justice Grant
 - Infrastructure Projects Environmental Compliance
 - Sustainable Development Planning
 - Environmental Education Development with School District
 - Energy Efficiency Public Awareness Campaign
 - Grant Writing and Project Development
- 1986 – 1990 **Pilot Point Village Council** *Tribal Administrator* Pilot Point, Alaska
- Personnel Management, Administration and Accounting
 - ANCSA 14(c) Land Planning
 - Infrastructure Project Planning, Funding, and Management
 - Grant Writing, Grant Management, Grant Reporting
 - Council Governance Trainer
- 1985 – 1993 **Pilot Point Native Corporation** *President & CEO* Pilot Point, Alaska
- Land Management and Resource Policy Development
 - Community Development & ANCSA Reconveyance Finalization
 - Public and Shareholder Relations
- 1983 – 1987 **Lake & Peninsula School District** *Federal Programs Coordinator* Pilot Point, Alaska
- Johnson-O'Malley, Indian Education, Migrant Education
 - Curriculum Development, Program Development and Teacher Aide Oversight
 - Federal Programs Reporting and Management
- 1981 – 1983 **Talbot, Orlandini & Waldron** *Legal Secretary to Senior Partner* Tacoma, Washington
- Legal Research and Case Management
- 1978 – 1981 **Groshong & Assoc. Court Reporters** *Office Manager* Tacoma, Washington
- Personnel Management for 2nd Largest Firm in Washington
 - Bookkeeping, Accounts Payable & Receivable, Payroll

EDUCATION

Pursuing Bachelors Degree – Rural Development, College of Rural Alaska, UAF

Bristol Bay Campus *Student of the Year Award*

Emphasis Areas: Land & Resource Management, Business Management

Technology: Acrobat Reader & Distiller, PageMaker, Photoshop, MS Word, Excel, Publisher, PowerPoint,
Internet Explorer, Windows Explorer, WordPerfect, Presentations, Quattro Pro, Quicken, Quick
Books Pro, SmartDraw Professional Plus, All Topo Maps Alaska

PROFESSIONAL AND COMMUNITY ACTIVITIES

Alaska Tribal Transportation Workgroup

Alaska BIA Tribal Transportation Improvement Project Advisory Committee

Infrastructure Committee & Tourism Committee, Southwest Alaska Municipal Conference

2003 Volunteer of the Year Award, Anchorage School District

Parent Committee, Indian Education Program, Anchorage School District

Parent Committee, RuralCAP Child Development Center

National Society of Fund Raising Executives

College of Rural Alaska Council, University of Alaska Fairbanks

Bristol Bay Campus Council, University of Alaska Fairbanks

Pilot Point School, Local School Advisory Committee

Lake & Peninsula Borough Planning Commission

Lake & Peninsula Borough Overall Economic Development Planning Committee

Tribal Environmental Conference Planning Committee, Alaska Native Health Board

Bristol Bay Campus Student Association, Founding Chair

School Board, Lake & Peninsula Borough School District

Borough Incorporation Founding Committee, Lake & Peninsula School District

Board of Directors, Bristol Bay Native Association

Board of Directors, Bristol Bay Area Health Corporation

Strategic Planning Committee, Lake & Peninsula School District

Curriculum Development Committee, Lake & Peninsula School District

Board of Directors, Pilot Point Native Corporation

Council President, Pilot Point Village Council

St. Nicholas Church Council of Pilot Point