

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM # 147 (2009-2010)

November 9, 2009

TO: SCHOOL BOARD
FROM: OFFICE OF THE SUPERINTENDENT
SUBJECT: CONFLICT OF INTEREST WAIVER - CAROLYN LAVON BRIDGES

ASD Goal: Ensure public accountability through effective communication with students, staff, parents, community, and government at all levels.

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve a waiver from potential conflict of interest for Carolyn LaVon Bridges in accordance with School Board Policy, section 540.

PERTINENT FACTS:

Carolyn LaVon Bridges, an ELLP Specialist in the Bilingual Department at the ASD Education Center, has applied for a Conflict of Interest Waiver in accordance with School Board Policy, section 540. She is the co-author of a children's book, *Alaska Animals, We Love You!* School Board Policy, section 540 reads:

No employee may receive royalties on books or materials of which that employee is the author and which may have been sold for use in the school system during that employee's tenure of office in the organization unless permission has been officially granted by the Board.

Accordingly, this recommendation is forwarded to the School Board for its consideration.

CC/MA/PC/ah

Attachments

Prepared by: Pamela K. Chenier, Director, Purchasing/Warehouse

Approved by: Mike Abbott, Assistant Superintendent, Support Services

ANCHORAGE SCHOOL DISTRICT, PURCHASING/WAREHOUSE DEPARTMENT
4919 Van Buren Street, Anchorage AK 99517-3137
Telephone (907) 742-8621

REQUEST FOR WAIVER
From Anchorage School Board Conflict of Interest Policy 539.1 and/or 540 (Form B)

Date Submitted: 10-6-09 Position: ELL P Specialist
Applicant: Carolyn Laven Bridges School/Dept.: ELL P
Mailing Address: 3529 Dumbpink Dr. Work Phone: 742-4463
Anchorage, AK 99502 Home Phone: 248-3438

Check one: Part-Time Employee (15 hrs/wk or less) Full-Time Employee (More than 15 hrs/wk) Other Specify: _____

- I request a waiver in accordance with the School Board's Conflict of Interest Policy so that I may TUTOR a student in my classroom at _____ School. (Board Policy Section 539.1)
- I request a waiver in accordance with the School Board's Conflict of Interest Policy so that I may sell or receive royalties on books or other materials for which I am the author. (Board Policy Section 540)

Alaska Business License: 434956

Explanation: I am the author a children's book. Sometimes teachers buy it personally. A school librarian might purchase it.

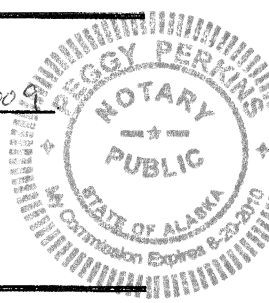
I certify that I have read and understand the provisions of Board Policy Sections 539.1, 540 and 725.43 and the Municipal Ethics Code AMC Section 1.15.010-250 in their entirety.

10-6-09 Date Carolyn Laven Bridges Signature of Employee

STATE OF ALASKA)
THIRD JUDICIAL DISTRICT)
SUBSCRIBED AND SWORN to before me this 06 day of OCTOBER 19 2009

Peggy Perkins
Notary Public in and for Alaska

My Commission Expires: 8/20/2010



(This part of form to be filled out by Anchorage School District)

Waiver Request per School Board Policy Section 539.1 or 725.45

Waiver Request: Granted Denied *Date Waiver Expires: 6/30/2009
10/6/09 Date Edward J. [Signature] Signature of Superintendent or Designee

Waiver Request per School Board Policy Section 540 or 725.45

Waiver Request: Granted Denied *Date Waiver Expires: _____
_____ Date _____ Signature of School Board President

*In accordance with School Board Policy 539.1, 540 and 725.452(c), waivers expire on the last day of the school year in the year granted.