

**West High School PTSA  
Regular Meeting Agenda  
Wednesday, November 17, 2010 5:30 p.m.  
West High Conference Room  
Anchorage, Alaska**

**Meeting Called to Order:** Dayle Sherba called the meeting to order at 5:30 p.m. Introductions were made around the room.

**Membership and Guests Present:** Brooke Marston, Michael Wendland, Linda Woodard, Brenda Bowles, Dayle Sherba, Tracie Pierce Matthew Gho, Colleen Leibert, Cheri Marston, Rick Stone, Nathaniel Rubin, Celia Rozen, Yee McAlister, Barbara Kraft.

Quorum was present.

**Approval of Agenda:** The agenda was approved as written.

**Approval of the Minutes:** The minutes from the October 20, 2010 meeting were approved as written.

**Member Concerns:** West High Newsletter is being emailed now. All high schools are doing an electronic mailing. The board discussed different ways for parents and students to be aware of the newsletter with the possible help of magnets & post cards for reminders, as well as, having copies of the news letter at the front desk at the school. Web Site: Celia agreed to be the point person for the web site for the PTSA. Shellie Gillis is responsible for the up keep of the web site, calendar and non-athletic events.

**REPORTS:**

1. **Principal's Report:** Principal Stone discussed the recent lock down at West and how well it was handled by the students and staff. A "Stay Put" is different in that a "Lock Down" includes the lights out and all persons are away from the doors and windows.  
During Christmas break the rest of the gym will be finished, wireless will be installed in the building and smart boards will be installed in some of the classrooms. The goal is to have equitable technology in the classrooms.  
Next year, classrooms will be rescheduled so that departments will be more clustered and easier to get to and the warning bell may be changed to ring earlier.  
CT & E: Career, Technology and Education. West is planning to incorporate pre-med/health, IT and construction to part of the educational choices.  
Many thanks go out to Jim Kubitz who has been so helpful in positioning West HS to obtain funding in this next bonding at the coming election.

2. **Treasure's Report:** Sharon Weddleton reported by phone that we are 42% thru our year and have earned 36% of the revenue. She discussed the importance of receipts to document expenses especially for the Eagle's Cache. To maintain good accounting practices she needs a copy of the grant request or bill to be paid when grants have been given. Rick Stone and Sharon will work together and how to better track grants and develop a form for a receipt.
3. **Eagle's Cache Committee Report:** Dayle Sherba said the drop safe was installed 11-5-10 by Able Locksmith and is working well. \$600 was stolen in September and the police were unable to solve the case and so it is closed. New procedures are in place to hopefully prevent any future thefts. Yee McAlister is doing the deposits and the high sales for the month was \$471.50
4. **eScrip Committee Report:** Celia Rozen handed out an income report and all supporters were reregistered successfully which includes Russian Studies, Orchestra & Soccer. eScrip wants to feature our school on their web site! There may be a possible eScrip 10% program in January and help will be needed to input sales receipts.
5. **Teacher Appreciation Committee Report:** Tracie Pierce reported a successful Taco lunch buffet for all the staff and teachers! Many thanks to Tracie and all the volunteers who helped.
6. **Membership Committee Report:** Brenda Bowles reported that there are now 224 members of the PTSA.
7. **President's Report:** Dayle Sherba found a volunteer for the newsletter. The School nurse has spent all our PTSA money and she is using some donation funds for her bus tokens and other expenses and is OK for funding now.

### **OLD BUSINESS:**

1. **By-Law Change:** A possible by-law change to split the Secretary position into two positions. This was tabled.
2. **Veteran's Day:** Plans were made to do 18 boutonniere and/or corsage presentations of veteran teachers and staff like last year.

### **NEW BUSINESS:**

1. **Grant Requests:** Barbara Kraft and Colleen Leibert received and prepared the Grant Applications.
  - a) **Mick Wendland:** Requested \$1,000 for purchasing 5 sets of X-Country ski equipment for some disadvantaged student participants of the ski team, as well as, repair funds. He and the other coaches are always looking for

quality used ski gear to supplement their current loaner equipment. Celia, Nathaniel and Tracie abstained from voting. The motion passed and the grant was approved.

- b) **Science Department:** Jim Trumbull and Dale Brabec requested \$1,400 to purchase two 42" Vizio big screen monitors and two brackets to aid in improving the teaching quality in their classrooms. Mr. Stone said 30 Smart Boards are being installed in the school over break. A motion was made that if these smart boards were not installed in these science classrooms the board would purchase these requested monitors. This request did not pass and discussion may continue in January.
  - c) **Native Youth Olympics:** A request was made for \$600 to purchase 35 T-shirts for all participating youth, snacks, bus tokens & a pizza party after the competition. A motion was made to fund \$700 and it was approved.
2. **Grant Committee:** It was discussed to have the grant process be a standing committee on the PTSA Board. Colleen Leibert agreed to be head of this committee. The motion was passed to form this new committee.
  3. **PTSA Table at Freshman Fair:** It was agreed that the PTSA would like to have a table set up as in the past years. Discussion was tabled regarding how to best handle communication to our West web site, Zangle and more.
  4. **Funding of Memberships:** Brenda Bowles made a motion for the PTSA to fund nine membership requests by staff and teachers. This would cost a total of \$51.75. The motion passed.

**Announcements:** Principal Stone congratulated all the many Hair Spray performers, musicians and staff that were involved and Mr. Block said there were lots of new participants in this program. Good Job!

**Meeting Adjourned:** Dayle Sherba adjourned the meeting at 7:25 pm

**Next Meeting:** December 8, 2010 5:30 to 7:00 p.m.