

# Elementary Building Technology Contact Trainings September 18, 19, 20, 21, 2006



## **Welcome Introductions**

### Instructional Technology Changes for 2006-2007

Welcome to Lynda Van Winkle, Natalie Moten, & Sam Oliveri.  
Pam Lloyd has taken a position with GCI effective 9/15/06.  
Mary Wegner is Acting iTech Coordinator.

### Training Dates for 2006-2007

(One sub per building provided by Elementary Ed funds for each mandatory training)

September: 9/18, 9/19, 9/20, 9/21

October: Optional training TBA

November: 11/13, 11/14, 11/15, 11/16

December: Optional training TBA

January: 1/17, 1/18, 1/22, 1/23

February: Optional training TBA

March: 3/1, 3/7, 3/8, 3/12

April/May: 4/30, 5/2, 5/3, 5/7

Additional technology trainings may be offered for Technology Coordinators and BTC's in October, December, February, and other times during the year. Subs must be provided by buildings for optional trainings. Dates and topics TBA

Title IID Funding – Continued Cutbacks - No funds for ASTE this year

Training Needs/Requests For This Year?

### Beginning of Year Reminders

- Process for teachers transferring – Teacher/Staff eMacs and iBooks stay with buildings. They are part of the building's fixed asset inventory. Elementary Ed will handle any allocation changes due to FTE changes.
- Summer checkout – If teachers checked out an eMac for the summer, remember that the machines should be reimaged when they first come back in the fall. Teachers MUST back up anything they want to keep first.

- Don't forget – If you reimage a machine, any Entourage updates must be reapplied if the image has an older version of Office 2004. Users will not be able to open their email if their database has connected to a newer version.
- Boxnamer Updates - Lists need to be updated with new staff and any computer changes. This is helpful for buildings, iTech, IT, and the Help Desk.

TTL – MTTL – FTL (Mary Wegner and Natalie Moten)

Technology Purchases – ASD implementing Bulk Buys

- Computers ordered through ASD List Item – now through 10/13/06

RADMIND

- New distributed servers for schools
- Multiple images & loadsets
  - Principal Intel MacBook Pros
  - TTL laptops
  - Teacher iBooks

Images

- New 10.4 Leased eMac image available – includes iLife'06
- Image will have to be customized for each school – static mapping to server and site specific changes
- Concerns re: moving to 10.4 and Network Applications

Browser Issues - Internet Explorer

- Dead Browser - No longer supported by Microsoft and ASD
- OS X – Use Safari or Firefox
- OS 9 Machines - Known issue – The IE default homepage is MSN which freezes IE.

MacManager Daily Imports

Remote Desktop 3.0

Servers

- New 10.4 Server Applications
  - (Workgroup Manager, Server Admin, etc.)
  - 10.4 Server Tools are different than 10.3 Server Tools
  - You must have OS 10.4 on your admin machine to use 10.4 Server Tool Applications

- ASD Server Tools Website
  - Temporary User Accounts/ Exceptions Accounts
  - Monitor Server Quotas
- Password Reminders
  - Staff – How to Change
  - K-1-2 – K = abc, 1st & 2nd = abc or Firstname
- Disk Quotas
  - User quotas are being enforced
  - See your iTech teacher for specifics on your server
    - Generally 3 GB for Staff, 200 MB for Visitors and Students
    - Problems saving? – Check space remaining
    - Quota includes items saved in Staff\_Shared and Student\_Shared folders
  - Saving to local hard drives (iMovie & GarageBand projects, large iTunes libraries – user must back up)
- Class Groups – Last year’s deleted, will need to recreate

#### Network Applications

- Larson Math - Lance

#### Atomic Learning

- New staff updates being sent to the company - renewed through July 2007 - Easy Grade Pro, other updates

#### Special Ed. Image & Software Concerns – Betty Moran

#### Best Buy Te@ch Grant - Due Sept. 30

- <https://bestbuyteach.scholarshipamerica.org/>

#### Email - Entourage

- The 11.2.6 updates are on the leased eMac 10.4 image.
- People staying with 10.3 images should make sure the Office updates are applied.
- Set Up Instructions for Entourage on the CIO Website in the District Connection
- Elem Tech email group

#### Email – Webmail

- Junk mail filters managed here
- To change your ASD email password, contact your iTech teacher for the link

Next Regular BTC Trainings: November 13, 14, 15, 16