



Application for a Waiver

From Passing the High School Graduation Examination Due to Late Arrival into the Alaska Public School System

State of Alaska regulation 4 AAC 06.773 allows students to request a waiver from passing the High School Graduation Qualifying Examination (HSGQE) if the student arrives late into the Alaska public school system. The student must submit a waiver request to the local school board for consideration. A student who receives a waiver from passing the HSGQE must also meet all other state and school district requirements for graduation in order to receive a high school diploma.

Complete all items below and attach supporting documentation as necessary before submitting this waiver request to the local school board.

Current School District		
Student's Name		
Student State ID Number		
Student's Grade Level		
Date Enrolled in District		
Number of Semesters Remaining at Time of Enrollment		
Intended Graduation Date		
		Provided (✓)
Documentation from current school	Enrollment records from <i>(School Name)</i> :	<input type="checkbox"/>
	Enrollment date:	
Documentation from previous out-of-state school	Enrollment records from <i>(School Name)</i> :	<input type="checkbox"/>
	Enrollment date:	
	Exit date:	
Documentation that verifies student's physical presence in Alaska	Indicate type of documentation presented:	<input type="checkbox"/>
	Transportation (airline tickets, etc.)	<input type="checkbox"/>
	Lodging receipts (hotels, etc.)	<input type="checkbox"/>
	Affidavit/certification (signed by relative or other person who can verify this student's presence in Alaska)	<input type="checkbox"/>

Waiver is: Approved: _____ Denied: _____

_____ _____

Signature of Local School Board Authority Date

For School Board Use Only

The governing body's decision approving or denying the request for a waiver must be in writing and shall be delivered by registered mail. The governing body shall also provide a copy of the decision to the department. The governing body shall state the reason for its decision in the written decision. In the event that a local school board denies a student's waiver from passing the High School Graduation Qualifying Exam, the student may appeal the denial to the Department of Education & Early Development under 4 AAC 06.780.