

APPENDIX A - STATEMENT OF RIGHTS AND RESPONSIBILITIES

F. Student Surveys

The District may conduct or administer surveys of students for the purposes of study, the improvement of education, or class assignment.

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No student may be required to participate in a questionnaire or survey if the student objects to participation.

Requirements for Parental Permission: In administering surveys or questionnaires in the schools, the District shall comply with state and federal laws concerning parental permission.

Annual permission: Each year, the District may seek the permission of each parent/guardian for their child to participate in anonymous questionnaires or surveys. The permission will be valid for the remainder of the school year or until the parent/guardian who gave permission submits a written withdrawal of permission to the school principal.

(Section 14 - Revised 9/28/98)

(Section D - Revised 8/23/99)

Note: No survey or questionnaire, whether anonymous or not, that inquires into personal or private family affairs of the student not a matter of public record or subject to public observation may be administered, unless written permission is obtained from the student's parent or guardian (AS 14.03.110). In addition, no student may be required, as part of any program administered by the Secretary of Education, to submit to a survey, analysis, or evaluation which inquires into the following areas unless prior written permission is obtained from the parent 20 USC 1232 (h):

1. *Political affiliations;*
2. *Mental and psychological problems potentially embarrassing to the student or the student's family;*
3. *Mental or physical disabilities;*
4. *Sex behavior and attitudes;*
5. *Illegal, anti-social, self-incriminating and demeaning behavior;*
6. *Critical appraisals of other individuals with whom respondents have close family relationships;*
7. *Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; or*
8. *Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).*

Note: At least two weeks prior to the administration of a questionnaire or survey, whether anonymous or not, which requires parental permission as identified above, the

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school shall provide each student's parent or legal guardian with written notice explaining:

- 1. How and where the parent may preview the survey;*
- 2. How the survey will be administered;*
- 3. How the survey results will be used;*
- 4. Who will have access to the questionnaire or survey; and*
- 5. For those surveys which are not anonymous, explain that written parental permission is required before their child may participate in the particular survey, and include a permission form to be returned by the parents, with instructions that the form must be returned at least two weeks before the survey is to be administered. The District will make available for inspection to interested parents or guardians any instructional or other supplementary materials that will be used in connection with any survey, questionnaire, or evaluation. Information gathered in student surveys may be disclosed to organizations conducting studies to develop, validate, or administer predictive tests; administer student aid programs; or to improve instruction. This information may be disclosed without parental permission provided: 1) the study is conducted in a manner that does not permit personal identification of parents and students to individuals other than those conducting the study; and 2) the information is destroyed when no longer needed for purposes of the study.*

(Appendix A - Revised April 30, 2007)