

CULTURAL COLLABORATIONS Project Grant Application Guidelines & Forms

Overview

- Matching grants of up to \$6,000 that support high-quality arts/cultural experiences where children/youth are actively involved in skill acquisition or direct participation. Match may be cash and/or in-kind.
- Any 501(c)(3) youth serving organizations, schools, tribal organizations, libraries and other arts/cultural organizations are eligible
- Projects may request multi-year funding but must submit a new grant application annually showing decreasing amounts of requested funds
- Eligible programs provide regularly scheduled sessions over an extended period of time outside the regular school day or year.
- Funds may be used for direct costs of the proposed project including artist fees, supplies, rehearsal space, facility rent, etc.
- Funds may not be used to supplant resources in existing programs, for instructor salaries, re-granting, scholarships or tuition assistance, prizes or awards or for fundraising or benefit activities.

Selection Criteria

- Artistic quality and/or cultural value of the proposed project
- Quality of the arts learning experience for the students involved
- Degree to which students are directly involved in the making of art
- Artists, educators and/or other qualified people are involved in the design and implementation of the project
- Level of involvement of all partners in planning the proposed project
- Number of students served
- Degree to which the project enhances the district's written arts curriculum
- Plan in place for continuing programs/projects if applicable.

Other Requirements

- School are limited to one Cultural Collaboration grant (Access, Project or Excursion grant per state fiscal year (July 1-June 30)
- Grant recipients must submit a final report that includes a description of what students saw/and experienced, how many students participated, the students reactions and perceived outcomes and how the money was spent.

Application Deadlines

June 1 September 15 December 15 March 15

Notification will be within 30 days of application deadline.

REQUIRED MATERIALS FOR SUBMISSION

Application Form & Budget

The application form including the income and expense budget forms are attached.

Project Narrative *On two pages or less address the following. Use 10 point type and margins of at least 1 inch.*

1. Briefly describe your organization. What do you do and who do you serve? List programs you offer that serve youth including any arts related activities.
2. What is the planned activity? Who are the artist(s) or organization(s) involved, what will they do and why were they selected? Where and when will the activity happen?
3. How was the program conceived and planned? How has your organization collaborated with artist(s) and/or arts organizations in the planning process? How will this program complement and/or expand your current programming?
4. List the number and ages of youth to be served. How will youth be invited to participate and how will they be selected?
5. Describe what you hope youth will learn and experience by participating in the program? Provide a summary of anticipated outcomes.
6. What are the organization's plans for continuing the program into the future including future funding?
7. If this is an expansion of a current program, describe how grant funds will be used in the expansion.

Attachments

1. Project budget (use application form)
2. Resume or bio of artist(s), educators and other key players in the project
3. Supporting materials that communicate the qualifications of the artist(s) or arts organization (work samples-slides, CDs, etc.; letters of recommendation, etc.)
4. IRS tax-exempt determination letter if you have never applied to the Arts Council; make sure your DUNS # is included where asked for on the application form.



CULTURAL COLLABORATIONS Project Grant Application Form

Organization / School _____

School District _____

Tax ID# _____ DUNs # _____

Contact Name _____

Address _____

City State Zip _____

Daytime Phone _____ Fax _____ e-mail _____

Project Title _____

Request Amount \$ _____ Project dates — From: _____ To: _____

A complete application includes the following:

- Application form
- Project Narrative
- Project Budget
- Resumes/bios or Artist/arts organization support materials
- IRS tax-exempt determination letter (not required for public schools)
- DUNs #

Mail completed applications to:
Alaska State Council on the Arts
411 West 4th Avenue, Suite 1E
Anchorage, AK 99501

Faxed or e-mailed applications will not be accepted. For information, call (907) 269-6682

I certify that the information contained in this application, including attachments and support materials, is true and correct to the best of my knowledge. I am authorized to legally obligate the grant applicant.

Signature of Authorizing Official _____

Typed Name _____

Title _____

Contact phone _____ e-mail _____

Date _____

CULTURAL COLLABORATIONS
PROJECT GRANT BUDGET PAGE

Organization Name: _____

Income

List funding anticipated for this project both earned and contributed. Identify the sources and amount, and place an asterisk (*) by funding already secured. List separate cash (individual and business contributions, earned income and grants) and in-kind sources (donated services, goods and materials needed for the project for which you would otherwise pay).

INCOME	CASH	INKIND
Applicant cash reserves _____		
Other Earned (please list: ticket sales, bake sales, etc.)		

Contributed Income		
Individual _____		
Business _____		
Foundation _____		
Grants		
Local/Tribal _____		
State _____		
National _____		
Subtotals _____		
Grant request amount _____		
Total project income _____		

Total income must match total expenses

CULTURAL COLLABORATIONS
PROJECT GRANT BUDGET PAGE

Organization Name: _____

Expenses

List all expenses related to this project by category (artist fees, production expenses, supplies, etc). Include in-kind expenses (matching that listed on the income page), such as donated lodging, supplies, services, administration, etc.

EXPENSES	CASH	INKIND
Artist Fees _____		
Artist Supplies _____		
Artist Transportation _____		
Artist per diem _____		
Other Supplies _____		
Printing _____		
Marketing/publicity _____		
Documentation _____		
Facility rent _____		
Phone/Postage _____		
Administrative fees (staff salaries/wages) (not to exceed 15% of total cash expenses) _____		
Other contract fees _____		
Other (please list) _____		

Subtotals _____		
Total project expense _____		

Total expenses must match total income



CULTURAL COLLABORATIONS APPLICATION FORM

Organization / School Steller Secondary School
 School District Anchorage
 Contact Name Harlod Green
 Tax ID# 926000078
 Address 2508 Blueberry Road
 City Anchorage State Alaska Zip 99503
 Daytime Phone 742-4950 Fax 742-4966 e-mail green_harlod@asd.k12.ak.us
 Project Title Youth Arts Program with Out North
 Request Amount 6000 Project dates - From: 9/09 To: 6/10
 (Check grant category) Project Grant Access Grant

A complete application includes the following:

- Application form
- Project Narrative
- Project Budget
- Resumes/bios
- Artist/arts organization support materials
- IRS tax-exempt determination letter (not required for public schools)

Alaska State Council on the Arts
411 West 4th Avenue, Suite 1E
Anchorage, AK 99501

Faxed or e-mailed applications will not be accepted. For information, call (907) 269-6682

I certify that the information contained in this application, including attachments and support materials, is true and correct to the best of my knowledge. I am authorized to legally obligate the grant applicant.

Signature of Authorizing Official [Signature]
 Typed Name Harlod Green
 Title Principal
 Contact phone 742-4950 e-mail green_harlod@asd.k12.ak.us
 Date 6/1/09

Youth Arts Program with Out North at Steller: Year One

Steller Secondary School is an alternative school based on the philosophy that students have the right to control their own education. The Anchorage School District established the school in 1974 as a response to a proposal by the Committee of Alternative Secondary Education. The school has approximately 290 students grade 7-12.

Our Partner is VSA arts of Alaska dba Out North, a non-profit arts organization that offers a vibrant mix of community-based events and activities by professional local artists, as well as guest artists from throughout the U.S. and abroad. Works are presented in a variety of disciplines and frequently address contemporary social and cultural issues. Out North presents plays, films, dance, music, poetry, visual & performance art in their multi-use facility. Out North was selected because of its access to local and professional teaching artists, and its history of successfully administering youth arts programs at Begich Middle School & McLaughlin School.

The Plan is to develop after-school programs in performance, filmmaking, and spoken-word poetry for 7th-12th grade Steller students using local teaching artists and visiting national artists contracted by Out North. Local teaching artists will begin each module with an emphasis on writing. Throughout the program students will present their works-in-progress for fellow students and receive feedback. Students will view and critique the performances of the national artists. The national artists will augment the classes and provide feedback on the students' work. Out North's artists will be working with students at Steller in four 7-week modules throughout each school year.

Three local teaching artists will work within these modules: Brian Hutton, Betsy Douds, and Mark Muro. Hutton will focus on script writing and spoken-word poetry. Douds will work in the areas of scriptwriting, & filmmaking. Muro will have an emphasis on scriptwriting and poetry. Each local artist was chosen due to their extensive backgrounds in their focus areas, and their experience working with youth in similar programs throughout the city. Douds has been working with youth at McLaughlin and Begich Middle School through Out North for the past two years.

Using state high school language arts standards for curriculum, each module will consist of the students learning to conceive write and present work that addresses social and cultural issues that affect their lives. Workshops will be held at Steller during after school hours. Each module will culminate in at least two public performances at Steller or Out North; one for students and one evening performance for parents.

Another component of this program will be a one-week training workshop for Muro, Douds and Hutton taught by national performing artist & educator Robert Karimi during his residency at Out North. This teaching artist intensive will take place in August of 2009, just prior to the start of the school year.

Responsibilities: Out North will provide teaching artists, a contract with Steller, and will coordinate efforts with Steller. Steller will provide a space to work in, recruit students to participate, may help with supplies, & will provide extra credit opportunities. The teaching artists will contract with Out North, coordinate with Steller's language arts teachers to tailor their workshops to complement what is currently being taught in the classroom, and teach the workshops.

Planning & Conception: Out North has been administering workshops with teaching artists at McLaughlin for many years, and in 2008 began administering ongoing programs at both Begich Middle School and McLaughlin School. Steller principle Harlod Green heard about the Begich and McLaughlin programs and contacted Out North to request that they administer a similar program at Steller. Green is concerned about a lack of academic motivation among Steller's student body, and wants to use this arts program as a catalyst for creating more enthusiasm for learning.

Youth Served: Up to 12 students will participate in each module. Each module can consist of students carrying over from previous modules, as well as students new to the program. Steller will recruit students by advertising the program to advisory groups, our operation group, and our parent group. The schedule will also be posted on our School & Parent web pages. The plan has already been presented to the student body at Steller and was very well received. We anticipate a great deal of interest from students for this program.

Anticipated Outcomes: Our hope is that the students will continue to pursue creative opportunities beyond their secondary school years, and take the skills they acquire through the arts into their adult lives. We will encourage exiting students to pursue creative opportunities with Out North, whose administration has expressed enthusiasm in helping to develop their work. This program also responds to the State Arts Council's initiative to start providing more creative opportunities for students in order to prepare them for the jobs and challenges of the 21st century. Repetitive, rote learning prepares students for repetitive, rote jobs. The jobs of today and of our future will require imagination, creativity, and innovation. This program will help them develop those important skills.

Future of the Program: We plan to continue the teaching artist program with Out North indefinitely. Out North is providing matching funds from VSA arts, a federal program that supports artists with disabilities as well as youth learning in the arts.

How Funds Are Used: Funds will primarily be used to pay the teaching artists, for training of those artists, and for some supplies and materials. Other program-related costs will be picked up by VSA arts.